

# TURKI AlHabiss |

## Chemist | Quality Control | Management

### PROFILE

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An experienced and motivated individual, I am dedicated and committed to providing services with integrity and professionalism. Highly analytical and results driven, I am seeking a role, where I can apply my key expertise in management, chemical analysis and process development. As both a chemist and an accomplished Lab Supervisor, I am versatile and have a solid background in performance management and program implementation, and I thrive in challenging environments while maintaining creative ingenuity. I am an enthusiastic and analytical problem solver, keen to join a team that works collectively to optimize the growth and success of the organization.

### KEY COMPETENCIES

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- Good Laboratory Practice (GLP)
- Trained in laboratory specific health and safety
- Capable of working well under pressure
- Analytical approach to problem solving
- Proficient in MS Office
- Knowledge of chemical reactions to investigate applications
- Leadership and Management
- Analytical Chemistry
- Calibration and method validation
- Instrument Troubleshooting
- Bi-lingual: English and Arabic

### CAREER HISTORY

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#### INDUSTRIAL SUPPORT SERVICES COMPANY

January 2021 – Present Day

Industrial Support Services Co. Ltd. (ISS) was founded in 1993 and is one of the Al Bassam Group of Companies. It is managed by a team of experienced professionals with the clear-cut policy of providing superior Quality services at reasonable prices and in a timely manner. Over the years.

Chemical Laboratory Manager, Dammam SA

January 2021 – Present Day

- Responsible to deal with Customers directly and present the services and briefing about the quality of service.
- Liaising and coordinating with client on all aspects of Laboratory services contracts.
- Interacting with clients on issues pertaining to both operational and financial issues.
- Allocations of equipment as per client and contract requirements.
- review with marketing department all bid documents and arrange the necessary documents required to submit a structural BID and set a marketing plan that reflect to the Laboratory targets.
- Confrontational constantly attempt increase sales.
- Reviewing staff levels and evaluation Laboratory's KPI to ensure the highest productivity.
- Prepare, review, and approve of Standard Operating Procedure based on the certified reference materials.
- Ensure the quality procedures implementation in Accordance With ISO/IEC 17025:2017 standard.
- Expanding the scope of work based on the clients' needs and the markets demand.
- Certified Internal Auditor for ISO 9001: 2015, ISO/IEC 17025:2017 and ISO 14001:2015.
- Maintaining the requirements of Saudi Accreditation Center (SAC)
- Establishing a new Laboratory from A to Z based on new scopes.
- Renovation and Evaluating the new instruments technologies upon market's and work's needs.
- Leading employees to meet the organization's expectations for productivity, quality, continuous improvement, and goal accomplishment.

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a. Jubail / Saudi Arabia

- Promoting a culture of safety through morning and monthly safety meetings.
- Managing the overall operational, budgetary, and financial responsibilities and activities of the department.
- Managing the maintenance program, inspecting, and testing.
- Empowering and motivate employees to take responsibility for their jobs and goals.
- Preparing a yearly staff training program in the Laboratory based on their capabilities.
- Planning and maintaining work systems, procedures and policies that enable and encourage the optimum performance of the laboratory personnel and resource.
- Reviewing and approve continuously the QC/QA system on the Laboratory to ensure the Laboratory's reports.
- Detect and compute the dry cost of each analysis and determine the profit margin that fit with Laboratory targets.
- Prepare a weekly report to the GM shows the performance and the progress.

#### MARAFIQ – SAUR OPERATION & MAINTENANCE COMPANY

April 2018 – January 2021

Marafiq – Saur Operation and Maintenance Company (MaSa) is a Waste Treatment, Environmental Services and Recycling company founded in 2012. I joined MaSa in April 2018 as an Instrument Lab Supervisor and was promoted in December to Lab Supervisor. The details of my employment are as follows:

Lab Supervisor, Al-Jubail SA

December 2018 – January 2021

- Acting Laboratory Superintendent in charge of Employee Performance Management
- Developing and implementing programs/procedures, ensuring effective implementation in the laboratory (SOP)
- Ensuring all data is compliant with quality control and quality assurance standards
- Analysing laboratory quality data and advising internal and external customers
- Conducting meetings with both internal and external customers on any modifications of procedures, installation of new systems and implementation
- Developing and maintaining equipment calibration schedules and records to conform with manufacturer's recommendations and quality assurance procedures
- Training and guiding new staff, OJT's and co-op trainees on issues related to chemical analysis and safety
- Participating in QMS audits and implement findings/recommendations in the laboratory as per the plans, follow and record
- Safety Management Requirements and KPI analyst
- Material Data Governance MDG (SAP)
- Purchase Request (PR)

Instrument Lab Supervisor (Online Supervisor), Al-Jubail SA

April 2018 – November 2018

- Employee Performance Management for 6 technicians
- Ensuring compliance to safety management requirements
- Chemicals preparation
- Chemical and spare parts Management and coordination (SAP System)
- Creating procedures for the new instruments and developing the old ones (SOP)
- Creating and improving Instrument Troubleshooting procedures (SOP)
- Repairing and maintaining the instruments and equipment

#### NABORS INDUSTRIES, AL-KHOBAR SA

January 2017 – March 2018

Nabors Industries is an American global oil and gas-drilling contractor based and headquartered in Houston, Texas. In my role as Oil Lab Analyst, I was responsible for:

- Ensuring compliance with safety requirements
- Laboratory techniques
- Analysing attention to detail for Oil analysis
- Coordinating and managing the Lab for outside sources

SABIC is a Saudi multinational chemical manufacturing company, which is a subsidiary of Saudi Aramco. It is active in petrochemicals, chemicals, industrial polymers, fertilizers, and metals. As a Laboratory Technician, my key roles included:

- Calibration and method validation
- ISO/IEL 17025:2005 awareness, quality policy and objectives
- ISO/IEL 17025:2005 documentation and implementation
- Measuring uncertainty and inter laboratory comparison
- Certified internal auditor
- Testing as per ASTM (American Standard Test Method)
- Inputting and outputting data using LIMS system
- Water treatment tests
- MeOH and MTBE tests
- Analytical Chemistry

# ACADEMIC HISTORY

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COLORADO STATE UNIVERSITY Global Master of Business Administration - MBA, Business Administration and Management	2018 – 2020
SAUDI ELECTRONIC UNIVERSITY Master of Business Administration - MBA, Business Administration and Management	2018 – 2020
CALIFORNIA STATE UNIVERSITY-EAST BAY Bachelor of Science (BS), Chemistry	2013 – 2016
JUBAIL INDUSTRIAL COLLEGE JIC Diploma of Science, Industrial Chemical Technology	2004 – 2009