Fatimah Abdulaziz Almusalli

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Skills

Provide IT training, maintenance and update for computer's hardware and software, network troubleshooting, managing systems, website developer and administrator, and applications developer (programmer).
Time management, flexibility, leadership, communication, problem solving, Personal development.

Experience

Dec 2020 - Present	**IT Specialist – Niagara College KSA – Leading National Academy - Al Khobar**
2020	**CIT lecturer, The Oxford partnership – Al Khobar Female College** Provide the training related to the communication, Information and technology subjects to the trainees. As well as, prepare the lessons plan, provide resources, presentations and assessments.
2019-2020	**Academic Support, Lincoln Qatif Female College** Managing Learning resource center (LRC), provide web-based system to manage resources and user, and manage all the data related to that system. Create system to make a booking for the LRC and other available facilities. Establish SharePoint site and provide electronic resources to be used by the staff and the student.
2017-2019	**IT responsible, Dhahran Ahliyyah Schools** **Job description:** Leadership; supervision of employees and programs of the department; planning; designing and managing technical projects for the school; guiding purchasing and distribution of resources; overseeing maintenance and administration of programs and systems; training; supporting employees of the department and school.
2014-2017	**IT administrator, Rand International School, Sayhat** **Job description:** Student management system admin, IT training sessions for employees, web developer, IT desktop support, project manager, graphics designer. **Projects:** Configure multiseat computer for classrooms. Designing electronic library program. Designing online electronic admission form with pdf generator, school website development.
2013	An administrative, Saudi Broker CO in Medical Department, Al Khobar
2011-2013	**IT Teacher, International Division – Informatics International Pte Ltd** **A Member of Informatics Group** Al-Hussan National Higher Training Institute for Ladies, Dammam **Job description:** Teaching different IT subjects for Diploma\ Bachelor students such as Essentials of Networking and Network Security, Information Technology Management, Computer Networks, Microsoft office applications

Education

October 2020 -January 2021	**FULL STACK WEB DEVELOPMENT PROGRAM, Saudi Digital Academy - Coding Dojo** An immersive full stack 16 weeks development program, with over 1200 hours of coding, projects development and a working proficiency in HTML, CSS, MERN JavaScript, Python as well as a wide range of other frameworks and libraries such as Django, Flask, Express, and Bootstrap.
September 2017	Android Basics **Nanodegree** by Google

<u>January 2017</u>	**Master of Computer Science**, College of Computer Sciences & Information Technology, King Faisal University Grade: Excellent, with Honorary Degree
<u>August 2009</u>	**A B.A Degree of Computer Science**, College of Science for Girls in Dammam Grade: Very Good, with Honorary Degree

<u>English Level</u>   **Excellent**

<u>Projects</u>:

- Energy Efficient Middleware: Design and Development for Mobile Applications, 2017 19th International Conference on Advanced Communication Technology (ICACT), **IEEE Conference Publications**

- Review: Smartphones power consumption & energy saving techniques**, 2017 International Conference on Innovations in Electrical Engineering and Computational Technologies (ICIEECT), IEEE Conference Publications**

- **Design and developing airline website, B.A Graduation project**