< Curriculum Vitae >

Personal Information:

Name: Rakan Bader Salamah Alsaif.
Nationality: Saudi.
Date of Birth: 12/07/1992
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place of living: Riyadh, Saudi Arabia

Academic Qualification:

Academic Qualification: Bachelors.
Specialization: Software Engineering
Graduation Year: May 2017

Skills and Strength:

1- Computer proficiency and office program.
2- Mastering the English language (reading , writing _ _ occur).
3- The ability in dealing with UML language.
4- The ability in dealing with JAVA language.
5- The ability in dealing with C# language.
6- The ability in dealing with HTML language.
7- The ability in dealing with PHP language.
8- The ability to test software efficiency and performance.
9- Dealing with some low-level languages.
10- Fluency and eloquence to talk.
11- Public interview and guidance peopleproperly.
12- Fully adapt to all workinghours.
13- Mastering the work of reports periodically and clearly.
14- The ability to administrative work and manage things to the fullest.

Experience:

- 2 years and 5 months worked at home maintenance establishment , the date of the contract was 09/05/2015 the end was in 16/09/2017.

* I learned a lot of things during work, the most important of which are:

1- How to manage.
2- Distribute tasks.
3- Find solutions to some problems and solve them.
4- How to write reports and paper contracts.
5- Coordinate employee schedules and some supervisory tasks.

- 2 months worked at Millennium Hotel as a trainee in IT department , the date of the contract was 01/01/2018 the end was in 28/02/2018.

* I learned a lot of things during work in IT the most important:
1- Dealing with the latest types of cameras, how to deal with each type, method of controlling them, and the number of types were four.
2- Technical customer care such as internet and phone problems.
3- I took sufficient and high information about the network and the principles of CCNA.
4- I learned how to fix some errors that occurred in the reservation system.
5- I trained to send weekly and monthly reports on my tasks.

- Working at Saudi Advanced Technology company (Wahaj) in IT department (coordinator) , the date of the contract was 25/08/2019 , until now working in it.

* I learned a lot of things during work in IT the most important:
1- Make weekly and monthly reports on software and hardware performance.
2- Dealing with the attendance and departure program and adding employees in the system with issuing preparation cards through the external device.
3- Taking backup copies of all employee information, as well as emails.
4- Dealing with Avaya phones and programs on the local network to change the employee's name and EXT number.
5- Dealing with the operating system and how to connect to the network domain, printers, and faxes.

Courses:
-Steps Towards the summit.
-Engineering Success.
-Team work to achieve optimal performance.
-Communication Skills.
-Critical Thinking.
-Certificate of Attendance ISO 27001 & ISO 31000.
- Introduction to Cybersecurity.
-Data protection Cybersecurity perspective (ORACLE & Doroob).
-Oracle Database 12c R2: SQL and PL/SQL Fundamentals Ed 2.
-Digital Project Manager.

Vision:
I am looking for new challenges, developing myself and gaining all the appropriate experiences and skills for my work in this integrated system, and I will do my utmost to obtain your admiration and satisfaction.

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