

Hafiz Osman, MBA, CFM™ Financial Professional



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Core Competencies

Accounting Managing

Financial & Management Reporting

Financial Managing

Fixed Assets Managing

Budgeting & Forecasting

Financial Analysis

IT Skills

- Silver Lake System
- T24 System
- Accounting Systems:
 - SMACC
 - Great Plains
 - Axapta
- Microsoft Office Suite (Word, Excel & PowerPoint)

Personal Details

- Date of Birth: 05th May 1977
- Languages: Arabic-English
- Present address: KSA, Riyadh
- Marital Status: Married
- Nationality: Sudanese

Career Objective

A highly to secure Financial Manager, Reporting Manager, Accounting Manager, Budgeting & Forecasting Manager, Financial Analyst. position within an organization that will enable me to utilize my experience, problems solving capabilities, and analytical skills for continued personal and professional growth. To be a contributing member of an organization where the job would be challenging and demanding, with freedom to execute assignment.

having qualification that will give me a competitive advantage and power to full job requirements in personal and professional approach.

Career Summary

A results oriented, Financial professional offering more than 20 years of extensive expertise across the domains of Accounting, Financial reporting (IFRS and US GAAP), Budgeting & Forecasting, Financial Analysis, VAT& RETT Management.

Education & Post Graduate Studies

- Certified Financial Manager, (ICCA), USA
 INSTITUTE OF CERTIFIED COST & MANAGEMENT ACCOUNTANTS
Institute of Certified Cost & Management Accountants ICCA™, 2016.
- Master of Business Administration, Sudan.
**University Of Bahri™, (MBA), 2012.**
- Post Graduate Diploma – MBA, Sudan.
**University Of Juba™, 2010.**
- Post Graduate Diploma-IT, Sudan.
**Al Nelli University™, 2002.**
- Bachelor's Degree in Accounting, Sudan.
**Al Nelli University™, 2000.**
- Mid-Diploma in Translation, Sudan.
**University Of Khartoum™, 1999.**

Professional Experience



AMLAK International for Real Estate Finance Co. Saudi Arabia, Riyadh-Jun 2007 to Present

Amlak International for real estate financing is the leading and the first company which was granted a license to engage in real estate financing activities in Saudi Arabia by the Saudi Arabian Central Bank "SAMA", Amlak International was founded and started its activity as a Saudi company based in Riyadh, with a paid-up capital of 906 million Saudi Riyal, in October 2007. Based on this license, Amlak International is considered as the second entity in the kingdom and the first among real estate financing companies that obtained this license. This achievement reflects the readiness of the company and its compliance with the regulatory requirements.

Accounting Manager: Saudi Arabia, Riyadh Jan-2015-Present.

- Preparing monthly, quarterly, and yearly financial statements.
- Analyze the financial statements -actual vs forecasting- variances.
- Preparing monthly closing Including accruals and prepaid.
- Maintain The accounting entrees approvals
- Maintain Monthly VAT Returns, RETT, withholding tax returns and accounting related.
- Maintain Treasury and Accounting Related.
- Maintain Fixed Assets Register by Preparing monthly depreciations and Reconciling Fixed Assets Modules with the books, Reporting the Addition, Deletion write-off and Disposed During the year and controlling the working in process accounts.
- Maintain accounting payables, approval the payments, and accounting related.
- Maintain the Budget and accounting related.
- Preparing and reviewing daily integration Between GP System and T-24 system Regarding The company transactions.

Senior Accounting Officer: Saudi Arabia, Riyadh Jan-2012-Dec-2014.

- Daily Bank Status.
- Prepare the daily bank reconciliation statements.
- Prepare the monthly payroll sheet Calculate staff overtime,
- (Payroll deductions, compensated absences, postretirement benefits and bonus agreements) & post salaries accrued expense to the General ledger.
- Adjust accrued expense with accruals for JVs pertaining to staff related liabilities.
- Post JVs to the General Ledger and Subsidiary books.

Treasury Officer: Saudi Arabia, Riyadh Jan-2010-Dec-2011.

- Preparing cost of funding Report.
- Responsible for implementing company's Cash Flow process.
- Oversee the day-to-day liquidity of the organization, including cash flows, bank balances.
- Evaluate alternative long-term borrowing strategies and make recommendations.
- Forecast daily cash requirements and execute daily financing decisions.
- Responsible for preparing the Cash Budget.
- Rolling Forecasted Cash Flow based on current events.

Accounts Payable Officer: Saudi Arabia, Riyadh Jun-2007-Dec-2009.

- Preparing monthly accounts payable entries and checking suppliers monthly due balances.
- Updating monthly Aging of accounts payable and preparing payments for all suppliers.
- Preparing monthly reconciliation of accounts payable, Mentoring balances of conformation and make the reconciliation to adjust the variances.

SHAMSAN INDUSTRIAL GROUP Saudi Arabia, Riyadh Jun 2005 to Jun 2007

Shaman Group, based in Riyadh (Saudi Arabia), started in 1954 and was among the first few companies registered in Saudi Arabia as an importer and trader.

The Group has expanded under a policy designed to provide the best products and services to its growing clients. The groups started its industrial division in 1983, currently known as Shaman industrial group, and now has 3 major manufacturing companies:

1-The Lucky Baby Company (L.B.C.): it produces consumer hygienic products

2- Paper Products Company: A major producer of hygienic paper of all kinds and a producer of Georgia Pacific (Lotus)

3-Arabian Consumer Products: The Company produces food preservation products such as aluminum foil and plastic food packaging rolls

Costing & Budgeting Officer: Saudi Arabia, Riyadh, Jul-2006-Jun-2007.

- o Assists in Operational Budgeting.
- o Participated in the budget process.
- o Performance measurement of the cost & variance measurement.
- o responsibility of actual payment and Budgeting variances.

Accounts Receivable & Credit Officer: Saudi Arabia, Riyadh, Jun-2005-Jun-2006.

- o Assists in establishing departmental credit and collection policies and procedures. Collects open and past due balances through various collection tools.
- o Prepares management reports and resolves customer disputes.
- o Control collections stay within forecast days outstanding.
- o Customer Aging & days in sales statistics.
- o Responsible of submission of the collection target, Cash forecasting - Cash and delinquencies. Revenue statistic.
- o Monthly and quarterly revenue reports to corporate headquarter.

AI RASSAM LIMITED COMPANY Saudi Arabia, Riyadh, Mar-2004-Apr 2005



Established in 1975, it is owned by Sheikh / Saad Moneef Al-Rasam as Chairman of ... the company's various activities, including cars, trucks, and bicycles

Internal Auditor: Saudi Arabia Riyadh, Mar-2004- Apr-2004

- o Evaluate the organizations system of controls to ensure that company is adequately safeguarded against potential failure.
- o Review the existence of company's assets and assure that proper safeguards are maintained to protect them from losses.
- o Review the reliability and integrity of financial information produced and the internal controlling used to identify measure, classify, and report such information.
- o Report the results funding to audit manager for action.
- o Conducting audit of Company's 20 branches kingdom wide.
- o Exercise inventory, cash checking & all procedure to verify existence of asset.