

ALBIN THOMAS

albin4402@gmail.com

Permanent Address

Kattuvila House

Mathilil P O 691601

Kollam – Kerala

India

MOBILE . NO. +91 9744020875



Dear Sir,

I would like to apply with your company for the position of **HSE Officer**. The attached resume outlines my abilities as a leader and supervisor within in construction, refinery, oil & gas, in Middle East & India. I have hands on experience in:

- ✿ Permit to Work Systems
- ✿ JSA /Risk Assessment
- ✿ Mechanical & Civil Construction
- ✿ Emergency Response Plan
- ✿ Tool Box Talks
- ✿ Safety Inspections
- ✿ Safety Induction
- ✿ Lifting Operation

Should you have an opening in your organization for a person with my qualifications, or should you be anticipating one in the near future, I would very much appreciate meeting with you for a personal interview at which time we can discuss in greater detail how my experience and genuine enthusiasm for getting the job done, getting it done safe, and getting it done right will benefit your company.

Sincerely,

Albin Thomas

Mob: +91 9744020875

CURRICULUM VITAE FOR THE POST OF HSE OFFICER

ALBIN THOMAS
Albin4402@gmail.com

Permanent Address

Kattuvila House
Mathilil P O 691601
Kollam – Kerala
Mobile no. [+91 9744020875](tel:+919744020875)



Career Objective:

To build my career in a professionally managed company where I can make use of abilities, knowledge and skills for the progress of the company and can get an ample exposure and environment to develop myself.

Job Description:

As a Safety officer responsible for the administration of safety, health & fire prevention programme and directly reporting to the project manager and also responsible for implementing the HSE policy and procedures.

DUTIES AND RESPONSIBILITIES

- Developing and administering a project emergency plan.
- Ensuring that all subcontractors have been screened accordingly to safety criteria and that they have in place an acceptable Safety & Health Program and that they adhere to it.
- Preparing jobsite safety plans and assuring implementation and enforcement.
- Arranging for emergency procedure and facilities.
- Performing safety orientations. This shall be made before a worker can start working (for newly hired employees). Also for staff and specialty trade workers.
- Orientation and surveillance of subcontractor's work.
- Reviewing Hazard Analysis before any new operation begins. Instructing the responsible Supervisor or foreman on what is required and reviewing it when completed.
- Performing joint inspections and reviewing inspection report of others
- Notifying appropriate Supervisors and foremen of unsafe conditions or deficiencies and to follow-up to ensure items are promptly corrected.
- Performing accident and incident investigations or any near miss, property damage or personal injury. The supervisor and/or foreman shall be part of the investigation team.
- Training Supervisors and foremen to conduct weekly toolbox meetings and reviewing the records for them.
- Preparing and conducting safety meetings on special topics when situations arise that necessitate it.

- Notifying the project manager on all reports, records, property damage and near misses.
- Keeping an inventory of necessary equipment and supplies including test equipment.
- Coordinating necessary training of supervisors through the Department of Labor and Employment or its accredited Training Centers.
- Issuing stop work orders for any operation, including subcontractors and trade contractors that poses an immediate danger to project personnel or has the potential to cause serious injury or damage.
- Conducting special training and procedures, such as the Confined Space Entry Permit.
- Administering the Safety and Health Program, such as the “right to know” program for hazardous substances and maintaining the Material Safety Data Sheet (MSDS).
- Keeping himself informed and initiate necessary dissemination of all applicable rules and regulation of the Occupational Safety & Health Standards and of the Department of Labour and Employment.
- Completing all required safety reports, accidents reports and any other requirements dealing with safety or accident reporting.
- Coordinating with project administration the return to transitional duty of injured employees.

UNDERGOING TRAINING:-

- 1. Internal HSE Auditor Training of OHSAS 18001.**
- 2. PTW & Inspection authorization.**
- 3. Fire Fighting & First Aid Training.**

ESSENTIALS FUNCTIONS:

- ✚ Responsible for coordinating and monitoring all activities related to the development, implementation, audit, inspection and analysis of safety programmes and issues.
- ✚ Evaluates operations safety, including emergency preparedness, accident investigations, hazardous materials, and related programmes and activities.
- ✚ Assures that personnel in all involved departments are properly trained in principles, practices and techniques of industrial hygiene in the use of Hazardous Materials in accordance with the government regulations.
- ✚ Observes and counsels employees regarding unsafe work practices.
- ✚ Conducts regular facility/scene inspections, with written reports, to provide feedback to management.
- ✚ Updates and maintains the “Code of Safe practices”.
- ✚ Performs other duties as assigned.

Academics

- **IOSH International occupation safety and health [version 5.0 managing safety]**
- **Diploma in fire and safety engineering from IFSM, Kerala**
- **ONEYEARtrainingindustrialsafetyandfiresafetyfrom instituteoffiresafetymanagement[IFSM] [AuthorizedTrainingCenterOfSTEDCOUNCIL,NSDC,SKILINDIAISO9001-2015certifiedinstitute]**
- **BBA Degree from Kerala University**
- **PLUS TWO from state higher secondary board**
- **SSLC from Central board of secondary education**

Certification

- **Saudi Aramco Approved HSE Officer.**
- **Safety Officer training certification from Arabian Safety Training Center (ASTC) Dammam, Saudi Arabia.**
- **First Aid & Fire Fighting Training.**
- **Contractor Work Permit receiver prerequisite (Third party) Certification from Integrated Training center Dammam, Saudi Arabia.**

Experience (4 years & 2 months)

- **Worked as “Safety Officer” in SAS General Contracting Est. , Al- Khobar, KSA (from August 14-2019 to July 14-2022.)**
 - ❖ **PROJECT : New Shaded Area Containment System At Tanajib.**
CLIENT : Saudi Aramco
LOCATION : Marine Facility Tanajib Aramco
POSITION : HSE Officer.
 - ❖ **PROJECT : Dammam LMP Civil Work Construction**
CLIENT : Schlumberger
LOCATION : Dhahran
POSITION : HSE Officer.

❖ **PROJECT** : General Maintenance & Construction
CLIENT : Saudi Electricity Company
LOCATION : Dammam & Khobar.
POSITION : HSE Officer.

➤ Worked as “Safety Supervisor” in Vision Safety Systems, Kollam, Kerala. From 10th May 2018 to 25th July 2019 (1 year 2 months).

Technical Qualification

- Comfortable with Computer: MS Office, MS Excel etc.
- All basic knowledge about Computer Internet, Hardware & Software.

Passport Details:

Passport No. : R7281037
Place of Issue : Trivandrum
Date of Issue : 29-01-2018
Date of Expiry : 28-01-2028

Personal Details:

Born on : 04-10-1996
Sex : Male
Marital Status : Single
Nationality : India
Language Known : English, Hindi, Malayalam & Tamil

I do here by certify that the information is true and correct to the best of my knowledge.

Place :
Date :

Albin Thomas

REFERENCE

DEEPUBERLIYAN
M.D,IFSM

No.M 303171

1F1011313113114587924



GOVERNMENT OF KERALA
GENERAL EDUCATION DEPARTMENT
SECONDARY SCHOOL LEAVING CERTIFICATE

Register Number: 517903 Month & Year: MARCH 2012 No. of Chances : 1

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following grades

1. Name of Candidate : ALBIN THOMAS
2. Name in Regional Language : ആൽബിൻ തോമസ്
3. Name of School : GOVT. MODEL VOCATIONAL H S S FOR BOYS KOLLAM
4. Admission No. : 6066
5. Date of Birth (in figures) : 04/10/1996
(in words) : FOURTH OCTOBER NINETEEN NINETY SIX
6. Sex : MALE
7. Religion & Caste : CHRISTIAN, LATIN CATHOLIC
8. Whether SC/ST/OEC/OBC/GL : OBC
9. Nationality : INDIAN
10. Name of Mother : MANJU
11. Name of Father : THOMAS ALOYSIOUS
12. Name of Guardian : THOMAS ALOYSIOUS
13. Home Address : KATTUVILA HOUSE, MATHILIL
MATHILIL P.O., PIN: 691601, KOLLAM


Subject	Grade	Grade in words
First Language Paper - I (MALAYALAM)	A	A Only
First Language Paper - II (MALAYALAM)	B	B Only
English	B+	B Plus
Hindi	B	B Only
Social Science	B	B Only
Physics	B	B Only
Chemistry	B	B Only
Biology	B+	B Plus
Mathematics	C+	C Plus
Information Technology	A+	A Plus

RANGE OF GRADES

A+ 90% and above : Outstanding	B 60% - 69% : Good	D+ 30% - 39% : Marginal
A 80% - 89% : Excellent	C+ 50% - 59% : Above Average	D 20% - 29% : Need Improvement
B+ 70% - 79% : Very Good	C 40% - 49% : Average	E Below 20% : Need Improvement

Eligibility for higher studies - Minimum D+ grade for each paper

ELIGIBLE FOR HIGHER STUDIES

14. Identification Marks :
 1. A BLACK MOLE ON THE TIP OF THE NOSE
 2. A BLACK MOLE ON THE LEFT CHEEK NEAR THE EAR
- 
K. GIRISH KUMAR
PRINCIPAL
Name & Signature of the Head of School
Govt. Model V H S S for boys
Kollam - 691 009



26/04/2012

Date of Publication of Result :


JOHNS V. JOHN

SECRETARY
Board of Public Examinations, Kerala

GEEG3GE 6G1FGAG 8822722



GOVERNMENT OF KERALA
BOARD OF HIGHER SECONDARY EXAMINATION
THIRUVANANTHAPURAM

No. HSE 2/2014/042929

CERTIFICATERegister
Number**1040431**

This is to certify that Mr./Ms. **ALBIN THOMAS** appeared for the HIGHER SECONDARY EXAMINATION
(**COMMERCE** GROUP) held in **MARCH 2014** He/She is **ELIGIBLE** for higher studies.

The Scores and Grades obtained by the Candidate are shown below:

No. of Chances : **1**

SUBJECTS	FIRST YEAR			SECOND YEAR				GRAND TOTAL				Grade Obtained	Grade in Words
	CE	TE	Total	CE	PE	TE	Total	CE	PE	TE	Total		
PART I ENGLISH	19	54	73	12	--	60	72	31	--	114	145	B+	B plus
PART II MALAYALAM	18	80	98	16	--	70	86	34	--	150	184	A+	A plus
PART III (Optionals) BUSINESS STUDIES WITH FUNCTIONAL MANAGEMENT	20	69	89	15	--	61	76	35	--	130	165	A	A only
ACCOUNTANCY WITH COMPUTER ACCOUNTING	18	23	41	17	36	25	78	35	36	48	119	C+	C plus
ECONOMICS	19	44	63	18	--	48	66	37	--	92	129	B	B only
COMPUTER APPLICATION	18	22	40	15	35	20	70	33	35	42	110	C+	C plus

Eligibility for Higher Studies : D+ Grade or above for all subjects. * Scores obtained in the previous examination(s).



School seal

GOPAKUMAR.T

Signature of the Principal
with name sealDate of publication of result **13-05-2014**

SECRETARY

Board of Higher Secondary Examination,
Government of Kerala



FACULTY OF MANAGEMENT STUDIES

*The Senate of the University of Kerala hereby makes known that **Albin Thomas** has been admitted to the Degree of Bachelor of Business Administration, he having been certified by duly appointed Examiners to be qualified to receive the same, and having been by them placed after passing the prescribed Examinations, in the **C** Grade for the Career Related First Degree Programme in **BBA** under the Choice Based Credit and Semester system held in **December 2017** .*

Given under the seal of the University

University Buildings

Thiruvananthapuram November 15, 2018



[Signature]
Vice Chancellor



देशीय उद्योग तथा विद्या केन्द्र
National Centre for Labour and learning

ദേശീയ തൊഴിൽ വിദ്യാകേന്ദ്രം

NGO PARTNERSHIP SYSTEM

Planning Commission

GOVERNMENT OF INDIA

भारत सरकार

Unique Id of VO/NGO : KL/2009/0021530

Certificate

Register No. 180366

Serial No. 200367

Certified that Shri/Smt ALBIN THOMAS
has been awarded the certificate of national Centre for Labour and Learning in having
completed the course of DIPLOMA IN INDUSTRIAL FIRE AND SAFETY ENGINEERING
from MARCH 2017 to FEB 2018 and having passed the final
Examination conducted by the Central board of Examinations of NACELL. He/She is
placed in **FIRST** Class with Distinction, Grade.

Date. 02-05-2018

Office of the Central Board of Examinations
National Central for Labour and Learning 39/07 NACELL
Thiruvananthapuram, Website : www.nacell.in



National Centre for Labour and Learning
Chairman

Chairman

INSTITUTE OF FIRE & SAFETY MANAGEMENT

KOLLAM



INDIA



CERTIFICATE



We the Board of Examiners certify that ALBIN THOMAS has successfully completed Safety Officer Training Certificate from this institution during the period from 2017 - 2018 and he has been graded with Credit in the examination held in 2018..*



Reg. No. IFSM/KLM-D/05/04/162



N · S · D · C
National
Skill Development
Corporation



**See on the reverse*

**Certificate without the seal of institution on students photos are not valid.*

PRINCIPAL

DIRECTOR



INSTITUTE OF FIRE AND SAFETY MANAGEMENT (IFSM)

An ISO 9001:2015 Certified Institute

Certified by Dubai Accreditation Center And International Corporate Codes USA
& AUSTRALIA

ONE YEAR DIPLOMA IN INDUSTRIAL SAFETY AND FIRE SAFETY

Name of Candidate: **ALBIN THOMAS**

Ref. No: IFSM/KLM-D/05/04/162

Subject code	Subject title	Marks		Internal		Total marks obtained	Result
		Max	Obtained	Max	Obtained		
D 01	Fire Safety Eng:	80	65	20	14	79	Passed
D 02	Fire protective and Alarm Systems	80	70	20	15	85	Passed
D 03	Industrial Safety Analysis	80	69	20	15	84	Passed
D 04	Documentation in Industrial Safety	80	72	20	14	86	Passed
D 05	Construction Safety Engineering	80	65	20	15	80	Passed
D 06	Practical	100	79		NIL	79	Passed
		500	420	100	73	493	




Director

Academic Council


Chief Examiner



This is a certificate awarded to

ALBIN THOMAS

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Universal Safety Academy

Signed on behalf of IOSH

Chief Executive

Course Organiser





VISION SAFETY SYSTEMS

FOR FIRE SAFETY & SECURITY
SHASTRI JN., Q. S ROAD KOLLAM, PH 0474 2764283,
9567670539, 9497783283



Fire & Security
Association of India

Date: 26th July 2019

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. ALBIN THOMAS worked as a Safety Supervisor in our esteemed organization from 10th May 2018 to 25th July 2019.

During his tenure, he worked with determination and sincerity. He contributed much to our organisational goals and targets, and his performance was proven to be among the most effective in our organisation.

It was a great pleasure working with [Albin Thomas] during his employment duration and he proved himself as one of the most important asset of our organization. We wish him a good life and better opportunities of employment.

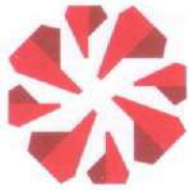
Yours faithfully,

FOR VISION SAFETY SYSTEMS



MANAGING DIRECTOR
BENJAMIN ANTONY





**IADC
DIT**

IADC Drilling Industry Training Accreditation Program

Certificate of Completion

The individual below has successfully completed a *DIT* Course at an institution accredited by the International Association of Drilling Contractors.

Albin Thomas

Trainee Name

Safety Officer

Course Name

Arabian Safety Training Center

Training Provider

00189863

Provider ID Number

24 October 2019

Completion Date

23 October 2021

Expiration Date

Instructor Led

Delivery Method

Bader Mahdi Al-Mohsen

Instructor Name

+966-508004120

Training Provider Telephone Number



Certificate Number: **DIT000138144**

ASTC ✓
ARABIAN SAFETY TRAINING CENTRE

INTEGRATED
FOR TRAINING



انتجريتد
للتدريب

المملكة العربية السعودية . معهد التدريب المتكامل العالي للتدريب . تحت إشراف المؤسسة العامة للتدريب التقني والمهني . ترخيص رقم : 2051034668

Training • Education • Certifications • Consultancy

(AN ISO 0991 : 2008 CERTIFIED CO.)

تدريب . تعليم . شهادات . استشارات


Contractor Work Permit Receiver Prerequisite Certificate

This Is to Certify That

Mr. Albin Thomas
Neft Energies Company Limited
ID # R7281037

Has Successfully Completed
The QUALIFICATION Program and Passed the Examination
On

Pre-requisite of Work Permit Certification
In line with the requirements of SAUDI ARAMCO

	Period of Training	04-Nov-2019 To 07-Nov-2019
	Date of Certification	07 - Nov - 2019
	Total Score	92 %

Certificate No.: ITC-WPR-002242/PB-43489



Tariq Al-Malki
CEO



1585

ITC



REQUEST FOR TECHNICAL APPROVAL FOR KEY PERSONAL

الهيئة العامة للغذاء والدواء
Saudi Aramco



SUBMITTAL NO.: SGC-C-4.2.5.67

DATE: JANUARY, 02, 2020

STATUS:



NEW SUBMITTAL

RE-SUBMITTAL

Project Title: - New Shaded Area Containment System, D&WO Yard, Tanajib

MFC- No: 6510935003

BI No.

EW O : 16C044

TO:

D&WO Business Support Division /PCG, Dhahran

FROM: (Contractor)

SAS GENERAL CONTRACTING EST. Vendor #: 10026648

Building 3119

P.O. Box 2181 AL-KHOBAR 31952

SUBMITTAL CODE:

Checked Appropriate Box:

GENERAL

CIVIL

MECHANICAL

ELECTRICAL

FIRE ALARM & PROTECTION


S-NO.	NAME	DESCRIPTION	CATALOGUE /TEC. SPECIFICATION / DRAWINGS / SAMPLE
1	ALBIN THOMAS	Safety Supervisor	Documents (CV & Certificates)
SUBMITTED BY			
Martin Antony		This documents have been reviewed for general conformance with the contract. Such review does not relieve the contractor of his responsibility under the terms of the contract nor authorized additional compensation.	
PROJECT MANAGER		<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED AS NOTED <input type="checkbox"/> CORRECT & RESUBMIT <input type="checkbox"/> REJECTED	
(Name & Signature of Contractor Rep.)		Name & Signature of SAUDI ARAMCO REP. Mr. ANTHONY D ALVARADO PGG 07/14/2020 Phone No: 054 241 8884 Date:	
DATE: JANUARY, 02, 2020		Approved by: AMILCAR ABDO MUHAMMAD SAUDI ARAMCO SAFETY ADVISOR Date: 02-24-2020	

MEMORANDUM

To : SAS General Contracting Est.
From : D&WO / Projects Coordination Group/Business Support Div.
Subject : SAFETY APPROVAL NOTICE OF Mr. Albin Thomas (SAS)
Date : January 2, 2020

Reference to SAS General contracting est. submittal #: SGC-C-4.2.5.67, Mr. Albin Thomas a proposed Safety Officer for the Project New Shaded area with containment system @ Tanajib marine yard and with Saudi Aramco Badge #: 8435450 was fully approved and accepted as Project Safety Officer.

Should you have any question, please call the undersigned @ 0138765341.



Anthony Alvarado
SAPMT Project Engineer
BSD /Projects Coordination Group

ADA

Cc: Project File
Memo Book

أرامكو السعودية
saudi aramco



توماس البين
THOMAS ALBIN

CONTRACTOR

مقاول

Badge No.

Expiry Date:

8435450

9/30/2022

Nationality: Indian

الجنسية هندية

Gov.No: 2481962286

رقم الهوية/الإقامة:

Blood Type: O+

فصيلة الدم:

ساس للمقاولات العامة

SAS GENERAL CONTRACTING EST.

0010026648

تعود ملكية هذه البطاقة إلى شركة أرامكو السعودية. وبعد استخدامها من قبل حامليها أو غيره لأغراض غير التي نصت عليها الشركة عملاً غير قانوني قد يعرض صاحبها إلى الملاحقة الجنائية بموجب الأنظمة والقوانين المعمول بها في هذا الشأن. وعنى من يجدها إعادتها إلى أرامكو السعودية أو الاتصال على 8001235678

This card is the property of Saudi Aramco. Use of this card, by the cardholder, or other, for purposes other than authorized by Saudi Aramco is illegal and may subject the person to criminal prosecution under the law. If found, please contact 8001235678 to arrange its return to the company.



SN:112299436