

MUHAMMAD AZEEM ASHRAF

PMP®, Black Belt, NEBOSH IGC ISO LA 9001 & 45001, and Certified OSH Manager



QA/QC, QHSE MANAGER

[Muhammad Azeem Ashraf](#) | [LinkedIn](#)

PROFESSIONAL PROFILE

Accomplished and energetic QA/QC, HSE Manager/Quality Leader with a solid history of achievement over 20 years in Quality, Health, Safety, and Environment of construction, installation, inspection, maintenance, pre-commissioning, and commissioning for Equipment in Electrical, Instrumentation, Tele-Communication, Civil, and Control Systems of Power plants, Refineries, Cement, Water treatment plants, sewerage system, Solar Parks, Gas Plant, Petrochemical and Commercial Projects.

Key Achievements:

- Carried out 15 Internal Audits (ISO 9001, 14001 & OSHA 18001). Proven expertise in the monitoring and analysis of projects
- Expertise in overseeing all project operations, including the provision of technical inputs for establishing better business practices
- Expertise in QA/QC audits, formulation of projects' quality plans, adherence to company standards, notification of quality issues to management, etc.
- Full capability for the preparation of Quality and HSE Plans/Manuals, HSE Contingency plans, Emergency readiness plans, Method of the statements, work procedures, HSE and Quality Procedures, and Checklists
- Established QHSE objectives and goals within the organization's strategic plan
- Evaluated, created, and directed QHSE enhancement initiatives
- Implemented QHSE-related ISO & OHSAS requirements so that the organization can be recertified
- Conducted routine system and process audits to improve process rigor and reduce process variation
- Formulated a plan and ensured that team members have the required education and training to achieve exceptional performance
- Supervised civil quality works, including concrete Batch plant approval, lean, Slab, column, and roof concrete pouring for the batteries, UPS rooms, and substations

Effective communicator with strong analytical, interpersonal, planning, and problem-solving skills.

PHONE



+966 582277639

EMAIL



ashraf.muhammadazeem@gmail.com

ADDRESS



Al-Ahsa Eastern region

PROFESSIONAL EXPERIENCE

March 2021 - Current

QA/QC SECTION MANAGER

Al-Fanar Company Project Value: 400 M SR

& Al Mashariq Trading Contracting Project Value: 200 M SR

Project: Replace Electrical Equipment Uthmaniyah GOSPs

Managing all quality activities for the Four substations 115KV & 13.8 KV and installation of Switchgear, distribution panels, lighting system, control panels, and civils activities for the substation yard, desalination plant, water treatment plants, upgrading the power system. And more Electrical Works: MV/HV/EHV Substations / Transmission and Distribution Networks, Civil Works: Buildings / Infrastructure, Oil & Gas, I.T. & Telecom Works: ISP/OSP, MEP Works, Operations & Maintenance: Electrical/Telecommunication Systems/Infrastructure; Buildings; General



EDUCATION

Muhammad Azeem CV

2019 - 2021

VU Pakistan

Executive MBA, Management

2002 - 2006

PIMSAT Karachi

Bachelor of Engineering (B.Eng.)

1992 - 1997

Chack # 129/M Chishtian

Matric, science subjects Matric

SKILLS

Quality Management System (TQM)

Safety Management system

Project Management, Risk
Management Project Planning

Implementation of ISO requirements

Strategy Management

Internal Audits

Facilitation QHSE training/awareness
meetings

Report Writing (Microsoft Office, ERP
System, QMIS & Quality-pro System)

Communication Skills/Collaboration

Quality Improvement

Continual Improvement Process

CERTIFICATES

Certified Manager of
Quality/Organizational Excellence
(CMQ/OE) Training - 3FOLD Education
Centre 33630

Saudi Council of Engineers
Registration # 222628

Project Management Professional
PMP® #2855660

Muhammad Azeem CV

Facilities; Asset Management; Sanitation, Water & Sewerage Works:
Distribution Networks / Treatment Plants, Piling Works.

The job responsibilities include:

- Review/Update/Approval of the following but not limited to: QC documents, ITPs, method statements, subcontractors' pre-qualifications, ...etc.
- Leading QC team consisting of (3 discipline Supervisors/10 Inspectors), evaluating their performance based on the quality measurements/records & following/implementation of the QMS and the approved PQP. Applying root cause analysis for the repeated issues/problems using flow charts or fishbone diagrams to cut the problems from the source.
- Demonstrated abilities for effective monitoring & analysis of projects.
- Prepare the project quality deliverable and submitted on time

March 2019 - Current

SR. QSHE MANAGER

BAZY TRADING AND CONTRACTING COMPANY, KSA

Annual budget is 300 M SR per Year.

- Managing the QHSE team to achieve control, monitoring, and implementation of QHSE and contract governance in line with Local and international client and KSA policies and procedures.
- Providing a single business focus for accident and incident reporting and assisting with the subsequent investigation process.
- Deliver trend analysis to the Contract Management Team to support and provide a focus for driving positive behaviors and culture within the business.
- Conduct worker training in areas such as safety laws and regulations, hazardous condition monitoring, and use of safety equipment
- Perform Quality/safety audits and inspect facilities, machinery, and safety equipment to identify and correct potential hazards, and to ensure safety regulation compliance.
- Investigate industrial accidents, near-miss incidents, and occupational injuries to determine causes, implement preventive measures, and manage return-to-work activities Offering technical advice, coaching, guidance, and mentoring to employees on safety initiatives and necessary changes.
- Developing Business Continuity Plans for all Service streams and participating in any tabletop or live exercises to test the plans.
- Monitoring, auditing, and reporting on contract QHSE performance and assuring Contract, BU Divisional, and Client Management Teams.
- Maintaining quality, safety, and environmental systems; implementing and auditing to achieve compliance with ISO 9001, 14001, and OHSAS 18001.
- Implementing leadership to support the management of supply



Lean Six Sigma Black Belt Certificate
ID # 713480

ISO 9001:2008 & 9001:2015 QMS
Auditor/Lead Auditor

ISO 45001:2018 Lead Auditor June 23,
2019

Negotiation Associate – NG Study
584800

Scrum Fundamentals Certified (SFC) –
SCRUM study - Accreditation Body for
Scrum and Agile 745933

Lean Six Sigma Black Belt (ICBB) -
6sigmastudy - The global certification
body for six sigma certifications Issued
Apr 2020 - Expires Apr 2023

Train The Trainer IADC DIT - IADC
Houston Chapter Issued Oct 2020 -
Expires Oct 2025 01058331,
DIT000192345

HSE TRAININGS & CERTIFICATIONS

ISO 41001:2018 standard Introduction
to Facility Management System.

Risk Management Training

IOSH Managing Safely Feb 14, 2019

OSHA Certificate Serial # 0621 session
Sep-07-12, 2017

COSHH Manager Certificate ID #
16663532

NEBOSH IGC 2021

Heart Saver First Aid/CPR & AED
Training Certification

Fire Protection and Fire Prevention
Training Certification

Safety Orientation for working on
Operational Plant

chains and compliance with QHSE standards through 'Point of
Work Assessments'; audit and review of operating practice and
systems.

- Ensuring appropriate

July'2015 – Feb'2019

SR. QUALITY SUPERVISOR

SAUDI ARAMCO (MAGC-QHSE MANAGER) E & I

PROJECTS:

- Saudi Aramco Project, Yanbu Distribution Hub (YDH) SSEM,
Project Value 633 M USD. Project (Infrastructure, Sub-stations,
Water treatment plant, Control Room, and about 39 Tanks)
- Saudi Aramco Project, NGFC (Residential, Infrastructure, and
Water Treatment Plant, Portable & Sewerage water system)
Azmeel Contracting Company, Project Value One Bn SR.

The job responsibilities included:

- Review & approve all technical submittals of Materials (especially
the long lead items) to make sure it complies with the line
items & material specification mentioned in ARAMCO standards &
project specs.
- Review the prequalification of Subcontractors, evaluate
according to the required SOW, and if there is any Specific
testing/frequency or procedure that should be added to meet
the client's Requirements.
- Lead QC team consists of (3 discipline Supervisors/10
Inspectors), evaluating their performance based on the quality
measurements/records & following/implementation of the QMS
and the approved PQP. Applying root cause analysis for the
repeated issues/problems using flow charts or fishbone diagrams
to cut the problems from the source.
- Ensuring that the quality plan, procedures, and objectives are
understood and implemented within the quality Assurance
functions.
- Ensure All Preventative measures are in place before the
execution of Activities to keep errors out of the Project. Verify by
means of planned internal audits that the requirements set in
the quality plans, other plans, and Client standards are met.
- Provide leadership in developing and directing Quality Assurance
and quality improvement initiatives for the Project.
- Hold a "Pre-activity meeting" to authorize activity start, clarify
the work procedure that will be followed, highlights under major
issues & conflicts, and check all approved documents related to
the activity
- Ensure that all QC documents and records are kept orderly,
updated, and easily available. Collaborate
- with Client QA representatives to ensure full customer
satisfaction with the company's services
- Issue Corrective action/Preventive action requests for any
deviations from the Processes, Plans, or Procedures and request
the action owner to close the CAR/PAR in a Certain time/agreed



Participation Certificate of MEE Saudi Exhibition & Conference

SAUDI ARAMCO AWARD & APPRECIATIONS

QA/QC Manager approval of Saudi Aramco (AMC-734-1129 & Al-Fanar).

Sr. QC Supervisor (E&I)
SAP # 80002412

Saudi Aramco (ID 8870124)

Appreciation from Saudi Aramco PQM as a QHSE Engineer

Letter of Appreciation from Saudi Aramco (ID Manager).

Appreciation letter from Saudi Aramco KASCP-Jeddah PQM.

Appreciation letter from Saudi Aramco KAPSARCP-Riyadh PQM.

Received several times the Safety Man of the Months award.

Sr. Electrical & Instrument Inspector (SAP # 70012795) Approved in Saudi Aramco

completion date.

- Attend weekly meetings with subcontractorClientsnt to address and update all QA/QC matters
- Monitoring the performance of the Quality, Procurement, Engineering, and Construction departments regarding the implementation of QMS, the approved Plans, and ARAMCO standards and making recommendations including training if required.

Aug'2010 – Jul'2015

SR. INSPECTION E&I INSPECTOR

SHORT-TERM GIS SUPERVISOR SAUDI ARAMCO (ABS CONSULTING)

PROJECTS:

- King Abdullah Sports City (KASC) (Two Stadium buildings, Infrastructure, and Water Treatment Plants). Project Value 560 million USD
- King Abdullah Petroleum Studies & Research Centre (KAPSARC) Riyadh (Residential, Infrastructure, Water Treatment Plants, Communication and Research Center), Project Value One Bn USD.
- Saudi Aramco Offshore Fabrication Shop (Dammam Port) Offshore Oil Deck.
- Managed project daily Inspection activities and served as a Temporary ABS Project Supervisor for 40 team members. Reviewed, commented on, and recommended approval or disapproval of the EPC Contractor's construction and pre-commissioning phase Quality Plan, including the I&TP, prior to the commencement of any construction or pre-commissioning activity under Schedule "Q".
- Assisted Purchasing and Project Management in resolving issues involving inspection methods and procedures for completing work within the scope and intent of applicable codes and standards.
- Remain up-to-date on the most recent developments in inspection standards, codes, practices, procedures, methods, and inspection equipment, and ensure that all work is performed in accordance with all applicable codes and standards.
- Performed EPC Contractor's Quality System Audits At the beginning of the project, the Project Quality Supervisor evaluated the qualifications and audit history of the EPC Contractor's Internal Auditor, as well as the quality system audit schedule, to ensure compliance with Schedule "Q."
- Participated as an observer in both the EPC Contractor's internal quality audit and the closing meeting and received the final audit report in order to monitor critical issues.
- Oversaw the EPC Contractor training program to ensure that all EPC Contractor and Subcontractor personnel are familiar with the quality requirements for their respective areas of responsibility.



LANGUAGES

Punjabi - Mother Language
Urdu - Fluent
English – Fluent
Arabic - Good

PERSONAL DETAILS

Born on Jan 02, 1982
Married with 4 children

Jan'2009 – Jun'2010

ENGINEER II (SAPMT) SAUDI ARAMCO (AL-HUGAYET)



PROJECT: KING ABDULLAH UNIVERSITY OF SCIENCE & TECHNOLOGY (KAUST) THUWAL

- Performed All External Electrical Low/Medium Voltage Cabling (Normal/Emergency) Between 21 Buildings, External Lighting, 23 Emergency Calling Stations, 2 Lift Stations, 2 Sewerage Stations, 24 Technical Rooms, and 5 Guard Booths, Water Treatment Plants 2 and 200 KM of Portable Water Lines.
- Managed External Tele Communication systems installation activities such as fiber (Multi & Single Modes) & copper (600 & 100 Pair) cable laying, splicing, and patching to the Main TER room with all testing between 21 buildings, 23 emergency call stations, and five guard booths.
- Developed and reviewed engineering plans, specifications, project schedules, designs, circuit diagrams, and cost estimates for the construction and maintenance of power generation and related electrical systems.

Jan'2008 – Oct'2008

SR. INSPECTOR (PID) SAUDI ARAMCO PETRO-RABIGH (AL-HUGAYET)



PROJECT: PETRO-RABIGH PETROCHEMICAL POLYMER PLANTS PC1 & PC3

- Quality assurance and quality monitoring of the project to ensure contractor work conforms to the Company's engineering specifications.
- Perform QC inspection activities and apply Aramco standard code, NEC, ANSI, and IEC for various electrical and loop testing of circuits, functional power duct banks, and underground and aboveground cable laying installation, and assist with plant system start-up activities.
- Contribute to the close-out report for quality-related concerns and ensure a successful project closure.
- Installation, Inspection & Testing, as well as Documentation of Battery bank & Battery charging System for Sub-station Buildings, as well as Installation, Inspection, and Testing of Interior and Exterior Lighting Systems.
- Examine the Main Ground Grid, the Sub Ground Grid, and the Main Grounding Bus.

July'2002 – Apr'2007

QA/QC INSPECTOR ENGINEER DESCON ENGINEERING PAKISTAN



- Inspection and testing of all underground, Earthing Networks for motors, Switchgears, and Sub-Station steel structures.
- Inspects the electrical system to confirm code compliance

and installation conformity with the intent of the design documents.

- E&I oversight for Engineering and Construction contractors.
- Installation supervision for medium voltage switchgear and transformers.
- Supervision of HT/LT distribution system network installation.
- Detail engineering Drawings, Standards, and Procedures.
- Grounding network installation, inspection, and testing for plant instrumentation.
- Provided assistance to the project in preparation for the project execution onboard the vessel (Time schedules, progress reports, lifting plan, etc), and checked the equipment before and during the mobilization.

Aug'2000 – Feb'2007

**ELECTRICAL SITE SUPERINTENDENT
PAKISTAN**



*References are available upon request