



MAAZ AHMED

HEALTH & SAFETY OFFICER

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Mallepally, India

EDUCATION

Master's degree in Business Administration

- Osmania University, Hyderabad, Telangana, India
- 2017 - 2019

CERTIFICATIONS

- Diploma in Health & Safety Environment: Certified in NEBOSH (United Kingdom), Fire and Safety (HSW)

SOFTWARE SKILLS

- MS-Office (Including MS-Word, MS-Excel, MS-PowerPoint, MS-Access)
- Operating System (Window-98,2000,2003, XP Professional, and 2007/2010)
- Outlook

INTRODUCTION

In the capacity of safety officer, therefore, see myself as an effective contributor to any organization in its endeavor to safety and success. I possess the interest, capacity, and motivation to play an effective role in the organization were I have consistently exceeded expectations through hard work and hunger for learning.

SKILLS SUMMARY

- Teamwork: I have worked as part of a team and can mingle easily with colleague to get together and work as a team.
- Communication Skills: Having worked in a Client facing environment, I have acquired communication skills.
- Problem Solving Skills: Strong analytical and decision-making skills.
- Strengths: I am hardworking, confident, and optimistic. I am keen on learning new skills and can grasp new concepts very quickly.

RESPONSIBILITIES

- Support the development of NEBOSH policies and programs.
- Conduct risk assessment and enforce preventative measures
- Review existing policies and measures and update according to legislation.
- Advise and instruct on various safety-related topics (noise levels, use of machinery etc.
- Inspect premises and the work of personnel to identify issues or non-conformity (e.g., not using protective equipment)
- Overall installations, maintenance, disposal of substances etc.
- Stop any unsafe acts or processes that seem dangerous or unhealthy.
- Auditing production, keeping on the lookout for any unsafe behavior or breaks in regulation.
- Assessing risk and possible safety hazards of all aspects of operations.

OTHER COMPUTER SKILLS

- Installing, Connecting and Troubleshooting Printers and Network.
- Software installation and troubleshooting
- Installing, Maintaining and Backup Network Storage Devices.
- Windows installation and trouble shooting.

Language Skills

- English, Hindi, Urdu

Passport Details

- Passport No. : L6015929
- Date of expire : 23/08/2023

Personal Details

- Nationality : Indian
- Marital Status : Unmarried
- Date Of Birth : 23/09/1990

PERSONAL ATTRIBUTES

- Passionate about Loss and Prevention to learning new standards and methods in the

- Creating analytical reports of safety data.
- Inspection production equipment and processes to make sure they are safe.
- Ordering repairs for unsafe and/or damaged equipment.
- Focusing on prevention by keeping up with equipment maintenance and employee training.
- Presenting safety principles to staff in meetings or lecture-type training sessions.
- Participation in continuing education to update knowledge of health and safety protocols and techniques.
- Determining whether the finished product is safe for customers.
- Creating safety plans that include suggested improvements to existing infrastructure and business processes.
- Sharing information, suggestions, and observations with project leadership to create consistency in safety standards throughout the production team and the entire company.
- Meeting company health and safety goals.
- Investigating causes of accidents and other unsafe conditions on the job site.
- Liaising with law enforcement and other investigators who are present at the time of a serious accident.
- Finding the best way to prevent future accidents.
- Reviewing and reporting on the staff's compliance with health and safety rules and recommending commendations or dismissal based on performance.

DECLARATION

- I hereby declare the above given information is correct & complete to the best of my knowledge & belief.

Maaz Ahmed