

# PETRA NÓRA PIRBUS



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## PERSONAL INFORMATION

Citizenship: Hungarian

Marital status: married

Visa status: 22

Driving licence: local driving licence holder



## AMBITION

I am seeking an exciting new position full of challenges to add to my existing work experience. I bring with me a positive work ethic and unbeatable energy along with the determination to improve my work environment.



## EDUCATION

**2020-  
Jurist**

Károli Gáspár University



**2019-**

**Accountant**

Alfa Kapos Kft



**2012-2013**

**Coach training**

**Extending traditional training methods**

Lemma Coaching



**2011-2013**

**Economist specialised by liquidation post graduate certificate**

Budapesti Corvinus University



**2010-2012**

**International economics MA** Budapesti Corvinus University (ongoing)

**2005-2009**

**Economics BA**

Heller Farkas Collage



**2003-2004**

**European Union rapporteur (intermediate)**

Hunfalvy János KKSZKI

**2002-2003**

**Foreign Trade Assistant (intermediate)**





## WORK EXPERIENCE

**2014.02 -**

**Shareholder, Company liquidator/Crisis Manager  
Creedy Kft**

Lead liquidation proceedings  
Asset management  
Determine companies value and risk  
Complete insolvency process  
Complete company takeover as crisis manager  
Financial and legal due diligence process



**2009.08-2014.04**

**Managing Director  
Young's Investment Group**

Supported and consistently met portfolio investment targets  
Analyzed asset acquisitions, dispositions and development opportunities  
Develop and maintain assets management plans  
Review and approve annual budget, operating and capital plans  
Manage shareholder meetings  
Review and approve leasing recommendation  
Monitor and evaluate property manager and leasing agent performance  
Manage relationship with partners  
Monitor and evaluate market conditions  
Financial and legal due diligence process



**2008-2009.august**

**Sales and Marketing Director**

Manage relationship with partners  
Researching and developing marketing opportunities  
Planning and implementing new sales plan  
Property management

**2007.01-2007.12**

**PR and Exhibition Executive  
(Euro-Fund III. Kft)**

Campaign Development  
External communication  
Media relations and strategic messaging  
Marketing Collateral & Consulting  
Strategic planning and execution  
Organizing public events  
Preparing financial and market reports

**2006.01-2006.12**

**Tenant Relation Manager**

Client relationship management  
Business to Business development

**2005.02-2005.12**

**Financial and Marketing assistant**

Preparing financial and market reports,  
marketing assistance



**2004.01-2005.01**

**Financial Analyst  
Ministry of Culture Heritage**

Assisted in the coordination of annual audits and quarterly review activities  
Assisted in the audits of the local authorities  
Implemented and maintained the new financial system  
Prepared financial report and plans  
Managed the financial controlling of the department





## LANGUAGE PROFICIENCY

**English:** advanced

**French:** intermediate

**Arabic:** beginner



## COMPUTER LITERACY

Microsoft office  
word, excel, power point  
Accounting softwares



## PERSONAL ATTRIBUTES

Advanced communication including written and verbal  
Strong academic background  
Self-confident & positive  
Ability to work efficiently under pressure and meeting deadlines  
Ability to work in team and maintain effective communication  
Ability to make difficult decisions  
I pride myself with being independent while able to work with a wide variety of personality types. I value honestly, transparency, and work efficiency.