



Emad Turayk

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Saudi Arabia - Dammam , Saudi Arabia

SUMMARY

Experienced 3 years(Safety Officer) with a demonstrated history of working in the construction industry and factories. Skilled in Communication, Workplace Safety, Leadership, OSHA, and Health & Safety. with a 2.94 of 4 in Electrical Technician from National Institute of Technology.

EDUCATION

Diploma of Higher Education | Electrical Technician

2012

National Institute of Technology , Jeddah , Saudi Arabia

CERTIFICATES

- Osha
- Iosh
- Risk assessment
- Firefighting
- Confined space
- Work at height
- First aid
- Control of substances
- Fire safety
- Approved from Aramco
- Iso 45001
- Food Safety

WORK HISTORY

SAFETY OFFICER HEAD DEPARTMENT

09/2020 – CURRENT

Nova | Riyadh , Saudi Arabia

- Ensure a safe workplace environment without risk.
- Ensure that all health and safety policies, procedures, rules and regulations are adhered to and are regularly reviewed, updated and communicated.
- Ensure the completion and regular review of risk assessment for all work equipment and operations.
- Ensure that safety Inspections are carried, fire drills and fire alarms correctly reported.

- Ensure the Validity and reliability of all related safety equipment (fire extinguisher, fire system, first aid).
- Ensure full and accurate health and safety and training records are maintained. and devise the agenda for, chair and formulate and distribute minutes for the health and safety committee meetings.
- Ensure that all agree action point are completed with in deadlines.
- Provide regular reports to the management.
- All local safety regulations are in place and implemented. Ensuring upkeep of firefighting & Fire detection system resources, carryout maintenance
- Investigated accidents and hazardous incidents to determine the cause, and made recommendations for corrective action.
- Responded to any emergencies as instructed and with the utmost efficiency.
- Provided instructions to staff during fire drills, including evacuation routes and proper reporting techniques.
- Planned project concepts by researching and studying information.
- Carried out thorough incident investigations to a high standard for future incident prevention.
- Educated contractors on best practice, ensuring safe working methods are consistently established.
- Conducted on-site training and presentations, maintaining high-performing, secure construction workforces.

SAFETY OFFICER

09/2018 – 09/2020

Gerflor Middle East | Dammam , Saudi Arabia

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SAFETY OFFICER

08/2017 – 09/2018

Azmeel Construction Company | Jubail Industry , Saudi Arabia

- Conducted safety audits and investigated plant quality issues.
- Developed safety policies and procedures to be used at medical facilities.
- Developed safety training procedures and documented them in manuals, which were distributed to all staff members.
- Responded to any emergencies as instructed and with the utmost efficiency.
- Regularly inspected the facilities to ensure that they met fire, hazard and safety guidelines.
- Investigated accidents and hazardous incidents to determine the cause, and made recommendations for corrective action.
- Provided instructions to staff during fire drills, including evacuation routes and proper reporting techniques.
- Ensured that fire drills were practiced monthly for every work shift.
- Designed programmes, policies and procedures that were implemented to reduce or eliminate workplace injuries and hazards.

MACHINE OPERATOR

06/2013 – 06/2017

Saudi German Company | Dammam , Saudi Arabia

- Sets up and operates a production machine in accordance with established procedures and guidelines.
- Controlling and adjusting machine settings (Speed,Knife,Roll pressure).Housekeeping.
- Daily report.

ELECTRICAL TECHNICIAN

10/2010 – 01/2013

Binladin Construction Company | Jeddah , Saudi Arabia

- Install,maintain,and repair electrical wiring, equipmen, and fixtures.
- Ensure that work is in accordance with relevant codes. or control systems.
- Daily Report.

SKILLS

- Safety and compliance inspections
- Protective equipment
- Records/files maintenance
- Occupational safety
- Communication skills
- Microsoft Office
- Team leadership
- Training and mentoring
- Strong verbal communication
- Self-motivated
- Arabic/English (Language)