

# MUHAMMAD ALZAHIRANI

## BUSINESS ADMINISTRATION

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 Date Of Birth : 8 April 1999  
 Gender : Male  
 Nationality : Saudi  
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### SKILLS

- Computer Skills
- Communication Skill
- Team Work
- Presentation Skills
- Negotiation
- Flexibility
- Microsoft Office Programs
- Organization And Planning
- Effective Time Management
- Persuasion
- Problem-Solving Skills
- Adaptability
- Interpersonal
- Analytical Thinking
- Interpersonal skills
- Time Management
- Work Ethic
- Decision Making Skills
- Customers Service
- Good interpersonal and influence skills
- Efficiency And Effectiveness
- Achieve Goals

### LANGUAGES

- Arabic: Mother Tongue
- English: Intermediate

### Objectives

- The Pursuit Of Learning And Refresher
- Develop My Managerial And Leadership Skills
- working on self-development and upgrading the company

### ABOUT ME

Muhammad Alzahrani, Ambitious and I love to develop myself and go through many new experiences, The first challenge was in the field of SALES and working in more than one department and my experience was 4 years, I'm excited to develop the place I'm joining and apply what I've learned during my college career.

### EDUCATION

Bachelor Of Business Administration | Taif University

17 September 2017 - 02 May 2021

GPA: 3.26 Out Of 4 Overall Grade "Very Good" with Second Honors

Date of Graduation: 02 May 2021

### EXPERIENCES

#### Sales

4 Years experiences in retail sales  
2014 - 2018

#### Volunteerism

Volunteering in Hajj  
2019

Various Volunteer  
2018 - 2021

### COURSES

Communicate Effectively With Customers  
March 2019

Understand Customer Needs  
March 2021

E - Commerce: Supply Chain  
March 2021

Customer Service Principles  
March 2021

Fundamentals Of Management  
March 2021

Leadership Essentials  
March 2021

Retail sales management  
May 2021

Customer Data management  
May 2021

Problem solving skill in customer service  
June 2021