**Meshal Alhajri**

**Email**: Mish3l\_usa@hotmail.com

**Mobile Number**: 0555801310

**National Saudi ID**: 1085191367

**Education:**

I have studied English Program at ELS Language Center in United States for one year.

**Work Experience: ( 2019 – 2022 )**

**Sons of Suleiman Al-Saif for Land transport**

Department: Finance

Title Position: Accountant

* Receive Invoices from customers
* Review any penalties / damage goods
* Raises Debit note and Credit note to the customers whenever applicable.
* Review monthly customer and company statements.
* Closing and follow up any penalty invoices with customers.

**Technical skills:**

* Ability to work under pressure.
* Teamwork.
* Self-motivation.
* Communication.
* Problem solving.
* Adaptability.
* Proficient with Microsoft Word, Excel, Outlook, and PowerPoint.

**Language Spoken:**

* Arabic.
* English.