

Sara Jaafar

Architect

Co-Owner of online freelance
platform - @designwiseme
& @lilbasics.sa

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SKILLS

technical



AUTOCAD
PHOTOSHOP
ILLUSTRATOR
SKETCHUP
M. OFFICE SUITE
REVIT
ECOTECH



3D MAX
DIALUX

SKILLS

personal

Team Leadership

Good Communication

Management and
Coordination

Design - at all levels

Problem Solving

PORTFOLIO & REFERENCES

Available Upon Request

EDUCATION

Lebanese American University [LAU] - Beirut/Byblos, Lebanon
(Sept. 2011 - June 2016)

Bachelor of Architecture

Dean's Honor List, Distinction, GPA: 3.50

Ecole des Filles de la Charite, St. Vincent de Paul - Beirut, Lebanon
(Sept. 1996 - June 2011)

Lebanese Baccalaureate, Life Science, Very good Degree

EXPERIENCE

Architect at European Industrial Traders (EIT) (Jan. 2017 - Feb. 2020)

- Responsible for the shop drawings, detail design and site inspections of on going projects [Choueifat Mall, Tayouneh Mall, Vermelho Bldg - Hamra]
- Quotations and Boq studies of new projects

Architect Trainee at Premium Projects (Nov. 2016)

- Residential Building site [Daily inspections and Reports], in addition to Boq, Specifications and Costing Studies

Internship at Dar al Handasah, Shair and Partners -
Verdun, Lebanon (July 2015)

- Preparation of the construction documents of the GCC railway project in Saudi Arabia, and coordination with other engineering teams

Internship at Khatib & Alami, Clemenceau Medical Center
extension - Beirut, Lebanon (June 2015)

- Site inspections and contact with contractors

Internship at Rani El Hachem Architects - Hamra, Beirut
(August 2014)

- Design and Preparation of the construction, mechanical and electrical drawings as well as the Bill of Quantities of a villa

Certificates

LEED Green Associate Certificate (In Process)

- Leadership in Energy and Environmental Design
- Finished all courses, waiting to apply for the exam

Brand Management: Aligning Business, Brand and Behaviour
Certificate (Nov. 2020)

- University of London - Online Course

WORKSHOPS

Architectural Workshop for the design of a National Museum of Art
extension, Btu University, Cottbus and Berlin (Fall 2015)

Architectural Design Competition - UN Habitat (Spring 2015)

First Architecture Film Festival Organization in New York City,
Lebanese American University (Fall 2014)