



Personal Information:

Name: Jaseem Abdulrahman S AL Saleem

Nationality: Saudi

Birth date:
07/09/1998

Birth place: AHSAA

Social status: Single

I. D.No.:1100768009

Contact Information:

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Address: AHSAA

EXPERIENCES:

Contracting Est Khalid Jaseem Al Saleem.

AHSAA — 2016 - to now

EDUCATION:

University Imam Muhammad Bin Saud Islamic

Grade: 3,31

Major: Business Management

Average: Good

SKILLS:

Work under pressure.

Follow-up work and achievement on a daily basis.

The ability to accommodate the new programs and to deal with them professionally within a short period.

Proficient to using the computer.

CERTIFICATES:

Self management

Communication skills at work

Driving basics

Effective communication with clients

E-commerce: supply chains

E-marketing at the lowest costs

CERTIFICATES:

- Public Relations Management.
- TimeManagement.
- Hr Specialist Skills.
- Writing A Cv And Passing An Interview.
- Modern Work System And Social Insurance.
- Professional Infographic Art.
- Modern Administration Technique.
- The Art Of Pleadings And The Preparation Of Legal Regulations.
- Writing Reports And Administrative Letters.

- **Supervision And Organisation Administrative.**
- **Career Excellence And The Development Of The Work Environment.**
- **Distinguished Business Management Essentials.**
- **Strategic Planning And Change Management.**
- **Administrative Document Management And Electronically Archived It.**
- **Computer .**
- **Intelligent Management And Job Performance Development.**
- **E-Marketing And Content Industry.**