

## ZAHRA ABDUL RASUL AL QABAA

00966542125004

19/01/1990

zhrrr9@gmail.com

Saudi Married



Capable Administrator comfortable with handling all HR function, polices & procedures for KSA employee services and compliance with Saudi Labor Law. I support current and future business needs through the development, engagement, motivation and preservation of human capital; maintaining clear communication channels among HR staff and the management.

### Education



#### Cybersecurity Diploma

Al Baha University  
Graduation Date: 2021



#### Bachelor of Business Administration

King Faisal University, with Honors  
Graduation Date: 2017

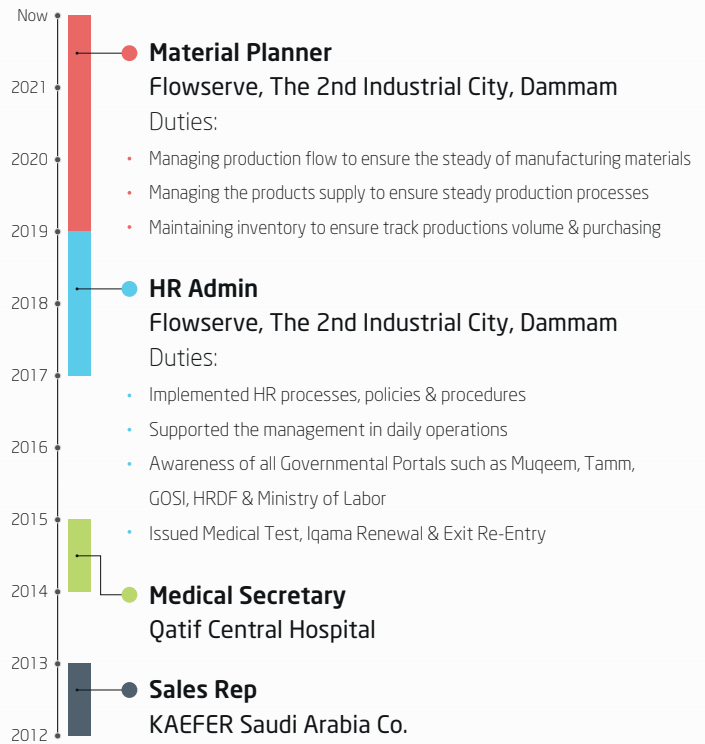
### Languages

Arabic ★★★★★

English ★★★★★



## EXPERIENCE



## CERTIFICATES & COURSES



- 2021: New World Institute, Khobar**  
Information Technology (IT) Diploma - 3 Years
- Asharqia Chamber**  
Executive Secretariat Program
- Doroob - Human Resources Development Fund**  
Leadership Essentials  
Informatics Crimes  
Labor Rights & Duties: Saudi Labor Law  
Government Financial Reports



## MEMBERSHIPS

- Member at the Saudi Hypertension Management Society (SHMS)



## SKILLS



Oracle



HR Operations



Employee Relation



Time management