



Yahya Husin Bin abdulrhman

Operations Supervisor

at JEDDAH CONFERENCE PALACE -WASEEL OF POST
OFFICE -APS?

Location: Dammam, Saudi Arabia
Education : High school or equivalent, abo bakr -
al?
Experience: 14 Years, 1 Month

CONTACT

Location: Dammam, Saudi Arabia
Name: Yahya Husin Bin abdulrhman
Mobile Phone: +966.544762045
Country: Dammam, Saudi Arabia
Email Address: yahyahusinbina@gmail.com

LAST ACTIVITY: 2022-01-30

REF.: CV73536994

TARGET JOB

Target Job Title: Customer Service -operations -transportations -logistics-clearance (broker).-projects conroller (shipments coordinate)

Career Level: Management

Target Job Location: Saudi Arabia

Career Objective: MY PERSONAL SUMMARY:

I HAS TASKS IN: SUPERVISING

-OPERATIONS.

-LOGISTICS.

-TRANSPORTATIONS.

-COORDINATE PROJECTS.

-CUSTOMERS SERVICES.

-FOLLOW UP.

Employment Type: Full Time Employee; Contractor

Target Monthly Salary: USD 7,000

Notice Period: 1 month or less

Last Monthly Salary USD 8,000

PERSONAL INFORMATION

Date of Birth 1 July 1976 (Age: 45)

Gender Male

Nationality Saudi Arabia

Additional Nationalities Saudi Arabia

Residence Country Dammam, Saudi Arabia

Visa Status Citizen

Visa Status Citizen

Marital Status Single

Number of Dependents 13

Driving Licence Issued From Saudi Arabia

EXPERIENCE (14 YEARS, 1 MONTH)

September 2021 - Present

Operations Supervisor

at JEDDAH CONFERENCE PALACE -WASEEL OF POST OFFICE -APSCO PETROLEUM COMPANY -ALMAJDUIE COMAPNY -AGILITY

Location: Jeddah , Saudi Arabia

Company Industry: Administration Support Services

Job Role: Logistics and Transportation

1-FROM (2000) TO (2001) WORKING IN JEDDAH CONFERENCE PALACE (OPERATOR) IN FRONT OFFICE.

2-FROM (2004) TO (2008) WORKING IN PROJECT OF WASEEL SAUDI POST OFFICE. A CHARGE OF REGISTRATION CUSTOMERS SERVICE.

3-FROM (2008) TO (2008) KING ABDULAZIZ UNIVERSITY WRITER IN REGISTRATION AND DEANSHIP.

4-FROM (2008) TO (2010) WORKING IN KING ABDULAZIZ INTERNATIONAL AIRPORT IN APSCO CARRIER FUEL AIRCRAFT.

BY TRUCK DIGITAL AND SAFETY AROUND ARMCO PIT & AIRCRAFT.

PERBEARED INVOICE AND QUANTITY OF FUEL.

-COMPLETED OPERATION AND SIGHN INVOICE BY ENGINEERING.

CLOSED INVOICE AND SAFETY AROUND LOCAL.

-WARD TRANSPORTATIONS COMPANY.

FROM 2011 IN SAME YEAR IN 2011 -SEP.

I WAS RESPONSIBLE FOR CONTRACTING AND CLEANING AND HOUSING BUILDINGS, IN JEDDAH AND DAMMAM

4-FROM (2013) TO (2017)NOV-30.

WORKING IN AL-MAJDUIE TRANSPORTATION DEPARTMENT. PROJECTS CONTROLLER.

RESPONSIBILITY COORDINATOR PROJECTS MANAGERS AND ANOTHER DEPARTMENT.

5-FROM (2018) TO (2021) WORKING IN AGILITY COMPANY COORDINATE TRANSPORTATION OPERATIONS -JEDDAH.

-WORKING IN AGILITY GIL.

CLEARANCE AS BROKERS OF SHIPMENTS FROM SEAPORT AND AIRPORT. PAYMENT BANK

EXAMINATION FOLLOW-UP TICKET OF LOADING TRUCKING.

-FOLLOW -UP SHIPMENTS TO WAREHOUSE WITH DRIVERS.

-FOLLOW-UP DRIVERS TRUCKING OUT SAID K.S.A

-SHIPPING LINE POLICIES FOLLOW-UP.

-INVOICES PUSH.
-(EIR) CONTAINERS.

June 2018 - Present

transportaion coordinator -operations.

at agility company

Location: Jeddah , Saudi Arabia

Company Industry: Distribution, Supply Chain & Logistics

Job Role: Logistics and Transportation

good comminications skills
expirinces in clearence department
transportation shipments
shipping line & colocting invoices & push.
wherehousing shipment of truck.
from 2018 to 2021.

Extra years of experience not listed above: 10 Years, 5 Months

EDUCATION

High school or equivalent, abo bakr -alsdeeq

at highe schoole

Location: Khobar, Saudi Arabia

July 1996

Grade: 3 out of 1

good skills coomunication
langauge english and arabic.
expirinces in
administrations -operation -transportations -clearence department -shipping line of polices -customers services.
working in international airport to aircraft feul.
coordinate in projects.
good certificate courses in public realations & supervisouer.



SPECIALTIES

People Skills

Questions: 0

Answers: 0

SKILLS

SUPERVISING SKILLS

Level: (Intermediate)

communications skills

Level: (Expert)

COORDINATE PROJECTS MANAGERS

Level: (Expert)

FOLLOW UP PROJECTS SHIPMENTS

Level: (Expert)

LANGUAGES

English

Level: (Expert) | Experience: More than 10 years

Arabic

Level: (Expert) | Experience: More than 10 years

REFERENCES

public realation

Job Title: certificate

Company Name: ministry of human recources

Phone Number: +966.0544762045

Email Address:

TRAINING AND CERTIFICATIONS

4 courses from british cancel (Training)



Training Institute: british cancel in jeddah

Date Attended: January 1999 (150 hours)

CERTIFICATE FROM HUMAN RECEOURCES DEVOLPMENT

(Training)

Training Institute: BRITISH CANCEL

HOBBIES AND INTERESTS

+966 5447 620 45

good communication skills. expeirnces in: shipments clearnce seaport all step. transportations shipments any were. finished polices in shipping line. coordinator operation & logistics. customers services operator supervising manage. working in international airport in feul aircraft degital truck.

ORIGINAL CV ATTACHMENT

We have taken the following information from your CV; please keep in mind that all formatting gets lost in the extraction process.

C.V

NAME:

YAHYA HUSIN SHARRAN.

EDUCATION:

HAIGHE SCHOOLE.

MOBILE NO:

.

NATIONOLITY:

SAUDI ARBIA.

EXPIRINCESES & TASKS:

NOW I WORKING IN AGILITY COMPANY (STILL WORKING).

POSSISION:

COORDINTOR TRANSPOTATION OPERATIONS.

-FIRST ONE NOTCE:

I HAVE CHANCES IN AGILITY LOGISTCS AS LIKE MORE THAN

EXPIRINCES IN DFERENT DEPARTMENTS.

MY TASKS IN CLEARNCE DEPARTMENT IN SEAPORT:

-THERE ARE FIVE COMPANIES CHARGE OF FINISHED SHIPMENTS OF SUPPLIERS IN ISLMIC JEDDAH.

1-GULF COMPANY.

2-AL-MUSAAD COMPANY.

3-DUBAI COMPANY.

4-REDSEA COMPANY.

5-TECHNICAL CAMPANY.

AS LIKE CLEARINCE DEPARTMENT.

-TO FINISHED SHIPMENTS MUST BE TAKE (DUCMENTS) OF POLICES.

COUTINUE :

1-AUTHROZATION OF COMPANY.

2-AUTHROZATION OF CLEARINCE OFFICE IF NEED.

3-POLICES OF SHIPMENTS AND LETTERS.

4-PAYMENTS OF BANK . COUNTINERS BILL NUMBERS AND P.O NUMBERS.

-THEN START PAYED BANK COST.

-THEN EXMINIATION COUNTINERS.

-THEN PRINT LOADING PEABER TO LOADING.

IF SOME PROBLEM IN EXMINIATION MUST TRY TO FINISHED

WHICH COUNTINERS COMPLTETED IN EREA OF SEAPORT.

AND SOME TIME THERE ARE PAYMENTS OF FRIZEN COST.

ANOTHER STEP SEND TRANSPORTATION DEPARTMENT THAT

IN YOUR DEPARTMENT HAVE LOADING.

AND I WAS ACOFY OF DUCMENTS WHICH FINISHED IN FILES.

WITH ALL INVOICES.

-SEND MAIL TO TRANSPORTATION DEPARTMENT TO LOADING.

-THEN START LOADING BY TRANSPORTATION DEPARTMENT

TO OUR CUSTOMERS OR OUR WHERE HOUSE (STOR).

2-MY TASKS IN SHIPPING LINE :

-AS YOU KNOW THERE ARE MORE THAN SHIPPING LINE:

1-MERSK LINE.

2-HAPG LOYD.

3-YANG MENG.ECT..

-WHEN I START DUCMENTATION FROM OUR OFFICE MUST BE

COLLECT:

1-PLOCES OF SHIPMENT.

2-AUTHRZATION FROM SUPPLIERS & CLEARNCE.

3- ALLTER.

4-PAYMENT OF BANK.

5-STAMP.

THEN THE EMPLOY OF COUNTAER CHICK IN SYSTEM OF SHIPING ABOUT ALL THINGS.

THEN FIXED IN SYSTEM TO PRINT RECEIPT PEABER OR OUR OFFICE PRINTER.

-THEN OUR OFFICE MAKE ANOTHER STEP IN SEAPORT CLEARNCE SHIPMENTS.

-MY TASKS INVOICES COLLECT:

AS YOU KNOW SOME COMPANIES LEATE TO SEND INVOICES.

FOR THAT I PUSHED & REMEMBER OUR CUSTOMERS.

-AT LAST MY POSITION:

COORDINATOR OF LOGISTICS OPERATIONS.

-WHEN DRIVERS COMING FROM OUT SAID JEDDAH OR OUT SAID K.S.A

I MADE COORDINATE SOME THINGS SEFTY, LOADING, LOCATION OF OUR MENGINEERING TRUCKS LOADING ORDER.

AND COORDINATOR TO ENGINEERING TRUCKS.

-AND SMALL GOVERNMENT FOR GET PAAS OF DRIVERS.

ALL THIS FROM AND I STILL WORKING IN AGILITY LOGISTICS COMPANY.

EXPERIENCES & TASKS:

AL-MAJDUIE COMPANY:

MY POSITION:

-COORDINATE LOGISTICS.

MY TASKS:

-FOLLOW UP SHIPMENTS CLEARANCE AND LOADING.

-FINISHED UP DATE & EXPLORE INFORMATION WHICH SUPPLIERS NEED.

-DISCUSSING IN SOME TASKS IN INVOCING PAYMENT RECEIVED.

WORKING FROM. TO.

EXPERIENCES & TASKS:

APSCO (PTRLIUM) OF AIRCRAFT FULLER:

POSITION:

-CARRIAGE OF FULLER AIRCRAFT.

-MY TASKS:

FIRST I TAKE TRAINING FOR TWO WEEK IN DRIVER IN SAID AIRPORT & ALAW & MENGINEERING TRUCKS THAN STEP TO COMPLETED OPERATE OF FULL AT AIRCRAFT.

-WHEN I RECEIVED APPLICATION FROM STATION OPERATION DIRECT GO TO LINE OF AIRCRAFT BY ME TRUCK DIGITAL. NOTECK.M MUXIMUM.

-THEN MAKE AROUND LOCATION SEFTY STEP.

-THEN FIX THE LINE FROM (ARMCO PIT) AND AIRCRAFT.

-THEN TAKE ACCOUNT FULL OF AIRCRAFT BEFORE.

-STILL QUANTITY FROM ENGINEERING WHEN COMING.

-START OPERATE.

-WHEN FINISHED TAKE ACCOUNT IN APPLICATION TO SIGN.

-AFTER MENGINEERING TRUCKS BE TOLD OPERATION THAT I COMPLETED IF WANT ANOTHER OPERATION OR RETURN TO STATION.

-I WORKING FROM TO.

EXPERIENCE & TASKS:

KING ABDULAZIZ UNIVERSITY DEANSHIP OF ADMISSION

AND REGISTRATION:

-MY TASKS:

-BRING FILES OF STUDENTS OF TRANSCRIPT.

-PRINT CERTIFICATE OF STUDENTS AND STAMP.

-COMPLETED SOME STEP FOR OUT SAID STUDENTS.

WORKING FROM TO.

EXPERIENCES & TASKS:

-SAUDI POST OF PROJECT (WAASEL) SERVICE.

POSITION:

-CHARGE OF REGISTRATION IN SAUDI POST. (WAASEL) SERVICE.

-WHEN START REGISTRATION CUSTOMER.

-TAKE INFORMATION FROM OUR CUSTOMER.

-THEN BY LOCATION CLICK HIS HOME.

-PRINT ORDER OF HIS REGISTRATION IN WAASEL SERVICE IN SAUDI POST & COST OF SERVICE.

EXPERIENCES & TASKS:

JEDDAH CONFERENCE PALACE FRONT OFFICE (OPERATOR) UNDER INTERCONTINENTAL MENGINEERING TRUCKS TO.

COURSES & TRAINING CERTIFICATE:

-FOUR CERTIFICATES FROM THE BRITISH COUNCIL IN LOUNGE

FROM TO.

-CERTIFICATE FROM HUMAN RESOURCES DEVELOPMENT FUND OF SAUDI ARABIA KING DOOM. (9) HOURS.

-CERTIFICATE FROM JEDDAH CONFERENCE PALACE THAT YAHYA ACHIEVEMENT HAS SUCCESSFULLY COMPLETED TELEPHONE MANARS.

IN.

-CERTIFICATE FROM HUMAN RESOURCES DEVELOPMENT FOUND IN PUBLIC RELATION IN.

-CERTIFICATE FROM AL-MAJDUIE COMPANY THAT YAHYA HUSIN

HAS SUCCESSFULLY COMPLETED (9) HOURS OF TRAINING IN SUPERVISING MENGINEERING TRUCKS. ONE DAY.

-CERTIFICATE THAT YAHYA HUSIN HAS BEEN DIPLOMA FROM AGILITY IN DATA PROTECTION AND PRIVACY.

-CERTIFICATE THAT YAHYA HUSIN HAS BEEN DIPLOMA FROM AGILITY IN WHISTEBLOWING:RAISING
CONCERTN IN.
-CERTIFICATE THAT YAHYA HUSIN HAS BEEN DIPLOMA FROM AGILITY IN INTERNATIONAL
COMPTION & PRACTICES, BASICES.

