

## Hadi CHARAF

### Architect

Cairo, Egypt.

Tel: +201223035452.

Nationality: Lebanese

Email: hady.charaf@gmail.com

Age: 33

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### Education:

- University Saints Esprit-Kaslik (USEK) *September 2006- Jun 2012*  
Diploma in Architecture.
- Education Development and Management Group (EduDMG) *January 2017-Jun 2017*  
Construction Management courses
- Order of Architects & Engineers de Beirut *March 2019*  
FIDIC contracts usage seminar

### Professional Experience:

**Chaddad Group (Egypt) *November 2021-Present***  
*Contracting Company*

**Project Manager and Principal Architect: *November 2021-Present***

#### Projects:

*Iconic Trinity Complex (Design & execute the finishing for a commercial complex in new Cairo 40,000 m2)*

#### Responsibilities:

- Scheduling
- Site activities Management
- Detailed architectural drawings
- Value Engineering
- Cost Management
- Shop drawings preparation.
- Client Follow up
- Coordination with Consultant for the design modification
- Coordination between all building trades (architecture, civil, MEP)
- Design revision in coordination with new Cairo city authorities

**AL Dar Development *January 2016-October 2021***  
*Real Estate and Development Company*

❖ **Project manager and Chairman Assistant: *September 2016-Present***

#### Projects:

- The Address: (27,000m2)
- Avenue 781 (25,000m2)
- The Strip (Commercial project 15,000 m2 Nehme )
- Golf 5 (Residential 15,000 m2 Jnah )
- Urban stairs (Residential project 10,000 m2 Hazmieh)
- Lena De Karon (Residential project 8,000 m2 Beirut)
- Golf Panorama (Residential project 5,000 m2 Jnah )
- Golf Estate (Land Parcelation project 32,000 m2 Jnah)
- Litani Hills (Land Parcelation project 1,000 000 m2 Tyre)

**Responsibilities:**

- Feasibility studies
- Projects planning, cost & budget estimation and cost control.
- Project tracking and reporting
- Packages preparation, sub-contractors selection and contracts management.
- Monitoring site progress
- Preparation for Biding and contracts
- Subcontractor selection
- Construction permits elaboration and receiving the BIM documents.
- Arranging board meetings
- Assisting the chairman for the selection of the design concept, the materials and the equipment
- Negotiate, specify & Coordinate between different out-sourced consultants and technical office.
- Receive, revise & comment all construction documents prepared by out sources offices.
- Supervising the coordination between all building trades (architecture, civil, MEP).

Chaddad Group

November 2012- January 2016

*Contracting Company*

❖ **Project Architect** *Jun 2015 – January 2016*

**Project:**

*-CENTRO MALL (Design & execute the finishing work for a commercial center in Jnah 110,000 m2)*

**Responsibilities:**

- Surveys & Preparation of Shop drawings
- Elaboration of execution drawings.
- Preparation of schedule of work
- Supervision of the subcontractors and inspection of the executed works
- Coordination between all building trades. (Architecture, civil, MEP).
- Quantities surveys and preparation of payments certificates

❖ **Site Architect** *November 2012 – Jun 2015*

**Project:**

*-Le Bristol Hotel Restoration (Demolition and execution of concrete & finished works for a 5 stars hotel built in the 50 s in Beirut 20 000 m2):*

- Supervision of the demolition and excavation works
- Preparation of the execution drawings
- Coordination with the technical team for footings and shear wall addition and slab restoration
- Implementation of activities according to the shop drawings and based on the consultant recommendations
- Supervision of the sub-contractors works
- Inspection of the executed work
- Quantities surveys and preparation of payments certificates
- Handing over, testing & commissioning and obtaining the taking over certificate from the employer.

Nominated contractor to execute the finishing works at Dareen international (AL SHAYA) for their shops in Lebanon

### ❖ Site Architect

#### Projects:

- PF Chang 's (Restaurant 2,000 m<sup>2</sup> ABC Mall- Achrafieh- Beirut)
- Express shop (Shop 700 m<sup>2</sup> Hamra- Beyrouth)
- American Eagles (Shop 1,000 m<sup>2</sup> Hamra- Beyrouth)
- Starbucks (Coffee shop 1,000 m<sup>2</sup> Hamra Beyrouth)

#### Responsibilities:

- Survey and preparation of shop drawings.
- Coordination between all building trades. (Architecture, civil, MEP).
- Supervision of the de demolition works & finishing activities.
- Handing over, testing & commissioning and obtaining the taking over certificate from the employer.

### Freelance Architect

**2016 – Present**

#### Projects:

- Assessment of Geitawi, Saint Georges and Karantina hospitals after Beirut blast -World Health Organization
- GOLF 7 Residential and retail complex (Permit 15000 sqm Beirut)
- Golf panorama residential building (Permit 5000 sqm Beirut)
- AL Kalaa refrigerated stores (Design and permit drawings 1000 sqm Bekaa)
- Ammar residence (Design,permit & supervision 1000 sqm Bekaa)
- Fadel et Hassan Charaf residence (Design and build 1300 sqm Bekaa)
- Sayegh residence (Design 250 m2 Bekaa)
- Medyar 4247 residential building (
- Mashgharah 2728 residential building
- Mashgharah 53 residential building
- Eid residence (fit out works 250 sqm Jbeil)
- Mahfouz Residence Finishes works (finishes works 400 sqm Odeiseh)
- Roof top restaurant (fit out and steel works shop drawings 550 sqm Jeddah KSA)
- Residential villas design for YIH Architects (Dammam KSA)

### Lebanese red cross volunteer 2004 -2010 (Trained CISP)

#### SKILLS:

Softwares

AutoCAD (2D ; 3D), Microsoft Office Pack (Word, Excel, PowerPoint, Access), 3D Max, VRay, Primavera , Adobe Photoshop , Revit **Driving license: ordinary Lebanese and international**

#### Languages

Arabic (Maternal), French, English (spoken, written)