

Contact Information

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Summary

A Recent graduate with a Bachelor of Arts degree in English Literature and Linguistics with a Minor in Translation from University of Bahrain. Seeking to obtain a position where I can utilize my communication skills, analytical abilities, and passion for language to contribute to the organization's success.

Education

- Bachelor of Arts in English Literature and Linguistics (Minor in Translation) (2023)
- University of Bahrain
- GPA: 3.18 out of 4

Experience

Intern Translator, Translation Media Company

Bahrain, Manama

[July 9th to August 10th 2023]

- Translated a wide variety of documents, including literary works, legal texts, and business correspondences, from Arabic to English and vice versa
- Ensured accuracy, consistency, and cultural sensitivity in the translated materials
- Collaborated with colleagues and editors to review and revise translations for quality assurance
- Researched terminology and maintained glossaries to ensure accurate and consistent translations

Projects

- Translated an employee guide for The Kingdom's University from English to Arabic
- Translated a Children Centre's Care Guide From Arabic to English
- Translated a Court of Cassation Document from English to Arabic
- Conducted a study on Saudi students mistakes in using prefixes and suffixes in English

Skills

- Excellent verbal and written communication skills
- Strong analytical and critical thinking abilities
- Proficient in conducting research and analyzing complex texts
- Proficiency in translating written material
- Familiarity with various translation techniques and methodologies
- Ability to work independently as well as collaborate in a team
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)

References

- Available upon request.