

MOHAMMAD ABDUL MUNAM

Hse Officer

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Objective:

To seek a suitable position to implement my knowledge & **safety skills** in supporting environment under the guidance of an organization that offers professional growth while being resourceful, innovative and flexible.

Strengths:

- Good leadership quality. Building & Nurturing teams with a process orientation.
- Enthusiastic to learn new things.
- Hard working & challenging attitude.

Academic Qualification:

- Bachelor of Science (Honors) Mathematics from Lalit Narayan University. (2012)
- Mathematics, Physics & Chemistry from Board of Intermediate Education. (2009)
- Secondary School Certificate from Board of Secondary Education. (2006)

Technical Qualification:

- Advance Diploma in Health and Safety from ADHOC fire and safety engineering institute PVT LTD. December 2012
- Diploma in INDUSTRIAL SAFETY from MIT WELL TECH INSTITUTE (2013 to 2014)
- Certification in IOSH (MS) March 2014
- Certificate in Oil and Gas Safety from ADHOC fire and safety engineering institute PVT LTD. April 2013
- Certificate in Health Safety & Environment. March 2013
- Certification in Construction Safety. December 2012
- Appeared NEBOSH IGC.
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Undergone Trainings:

- Work Permit Receiver, ARAMCO
- Safety Officer, ARAMCO
- Work at Height
- Confined Safety
- Chemical Safety, Manufacture Safety Data Sheet, Control of Substance to Hazardous Health
- Risk Assessment

- LOTO
- Construction Safety.
- Industrial hazard and industrial hygiene.

Work Profile:

<p style="text-align: center;">Companies</p>	<ul style="list-style-type: none"> ◆ Working as a Safety Inspector in Abdul Ali Al Ajmi Company. Ministry of transport & ARAMCO project. (Road and bridge constructions) Since 26th of DECEMBER 2017 to TILL DATE. ◆ Worked as Safety Officer/Work Permit Receiver in SAUDIKAD ARAMCO Master Gas Refinery Plant. (6 months Shutdown Project)
<p style="text-align: center;">Duties & Responsibilities</p>	<ul style="list-style-type: none"> ▷ Maintaining statistical records of all reported incidents and accidents. Preparing checklist for various activities ▷ Establishing workplace safety and health committees. ▷ Ensuring compliance with relevant laws and statutes. ▷ Using and maintaining law enforcement and security equipment. Making sure that all staff know the location of where the first aid kits are. ▷ Rendering first aid to employees and visitors in cases of injury or illness. ▷ Carrying out safety inspections. ▷ Conducting fire drills. ▷ Developing risk mitigation strategies. ▷ Acting as an infection control officer. ▷ Investigating all injuries and accidents. ▷ Writing reports on all injuries and accidents. ▷ Deciding on where an emergency exit should be. ▷ Deciding on where to locate fire extinguishers. Ensuring that the workplace has an adequate supply of fresh air that circulates everywhere. ▷ Making sure emergency exits are clear from obstacles. ▷ Increasing health and safety awareness at all levels within the company. ▷ Making sure that all seating provides adequate support for a person's lower back. ▷ Arranging for the removal of hazardous waste and materials. ▷ Carrying out area safety inspections. ▷ Carrying out safety audits. ▷ Patrolling parking facilities. ▷ Maintaining accurate administrative records of any emergency drills carried out. ▷ Participating in fire prevention programs. ▷ Participating in accident prevention programs. ▷ Identifying potential safety or fire hazards. ▷ Initiating and completing all applicable section of the permit to work.

	<ul style="list-style-type: none"> ▷ Ensure strict compliance Company and Client HSE Regulations ▷ Implementation of Permit to Work on site ▷ Inspection of Plant and Material ▷ Implementation of Permit to Work on site
<p>Key Skills and Competencies</p>	<ul style="list-style-type: none"> ▷ Follow company rules and regulations. ▷ Carrying out post incident analysis. ▷ Knowledge of decontamination procedures. ▷ Knowledge of good safety practices. ▷ Developing emergency procedures. ▷ Ability to maintain effective work relationships with people from all social backgrounds. ▷ Knowledge of first aid methods and techniques. ▷ Ability to work on own initiative. ▷ Knowledge of Microsoft packages. ▷ Physically fit and able to walk around for long periods of time. ▷ Superb report writing skills. ▷ Good timekeeping and attendance record. ▷ Can interact effectively with a diverse population. ▷ Committed to inclusion. ▷ Able to work collaboratively in a team setting. ▷ Supervising the work prescribe in the permit to work to ensure it is conducted in the most efficient manner. ▷ Follow the Manufacture Safety Data Sheet ▷ Coordination with client Safety ▷ Following excavation safety procedure and confined space entry safety procedure ▷ Conducting periodic inspections ▷ Preparation of HSE manuals ▷ Following confined space safety procedure ▷ To Follow piping Safety ▷ Follow safe system of work during the transportation of system ▷ Implementation of Risk Assessment ▷ Conducting tool box talk on sight ▷ To raise awareness regarding safety among worker, staff and management ▷ Follow safety procedure during erection and dismantling of scaffolding ▷ Reporting all accidents to the company.

Personal Details:

Name	Mohammad Abdul Munam
Father's Name	Mohammed Abdul Haleem
Date of Birth	11/11/1990
Marital Status	Single
Religion	ISLAM
Gender	Male
Nationality	Indian
Language	English, Arabic, Hindi, Urdu and Telugu

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

MOHAMMAD ABDUL MUNAM