

# Motaz

## Siddig



### Personal information

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**Country of Birth**

Saudi Arabia

**Date of Birth**

14/09/1992

**Gender**

Male

**Married Statue**

Single

**Nationality**

Sudanese

### Contact

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**Address:**

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**LinkedIn:**

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### Languages

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Arabic

English

### Hobbies

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- Reading
- Writing
- Teaching

### Summary

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I'm a university lecturer on department of statistics and demography, also I worked as general administration assignment such as registrar and also quality coordinator, experienced with all type of lecture planning, preparation, assessing student week's, invigilating examination, writing research proposal, supervision student research and typing examination.

I have MSC of science in statistics, & Qualify diploma of science in statistics, University of Khartoum faculty of mathematical sience and statistics, also BSC in statistics and demography studies, University of Bahri with first degree off 3.81 division one, therefore the first in my batch

Also equipped with multiple Computer skills, such as all type of Microsoft word type, alsp I'm professional in Spass E-view software

However, I'm able to work individually or within a team and work under pressure.

### Skill Highlights

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- Lecture planning
- Strong decision maker
- Complex problem solver
- Work with the Time
- Work under pressure
- Self learning
- Innovative
- Service-focused
- Computer Skills
- Computer Language

### Experience

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**Lecturer , department of statistics & Demography, college of social and econmic studies University of Bahri, Bahri, Khartoum, Sudan**

09/2018 to 02/2021

- Lecture planning, preparation
- Contact and teaching time with student
- Checking and assessing student work's
- Invigilating examination
- Attending staff meeting
- Writing research proposal, paper and other publication

**Teaching assistant, department of statistics & Demography, college of social and econmic studies University of Bahri, Khartoum, Sudan**

10/2016 to 09/2018

- Tutorial planning, preparation
- Contact and teaching time with student
- Checking and assessing student work's
- Tracks and records student class attendance

- Maintains weekly office hours of communicate in person with student
- Writing research proposal, paper and other publication

**Registrar College of social and economic studies, University of Bahri, Khartoum, Sudan**  
2/2020 to 2/2021

- Develop and manages annuals budgets for college.
- Direct the daily operation of register's office
- Maintains and upgrades the college academic information infrastructures including academic record archives, on-time student database
- Developed and implementation of university policies and procedures regarding student registration, records, class schedules, identification cards, and graduation requirements

**Quality Coordinator College of social and economic studies, University of Bahri, Bahri, Khartoum, Sudan**  
3/2019 to 2\2020

- Work collaborative with deanship of quality and development to analyze and identify data requirements for quality improvement
- Design, develop and implement quality assurance and enhancement policies.
- Prepare reports analyses and presentation on quality standard issues

**Data entry, center of continuous studies, college of social of economic studies.**  
**University of Bahri, Bahri, Khartoum, Sudan**

02/2015 to 02/2016

- Preparing and sorting documents for data entry
- Entering data into database software and checking to ensure the accuracy of the data that has been inputted
- Responding to information requests from authorized members
- Typing examination
- Typing transcript certificate
- Entering examination result

## Education

Date	Institution	Field of study	Degree
2017-2018	University of Khartoum	of science in statistics	M.Sc
2015-2016	University of Khartoum	Of science in statistics	Qualify diploma
2009-2014	University of bahri	Of Statistics & Demography studies	B.Sc.

## Training Courses / Workshop Attended

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28 <sup>th</sup> March 2021	Trust Building Through Effective communication, corneston on demand foundation
28 <sup>th</sup> March 2021 22 <sup>nd</sup> March 2021	Proposal writing, corneston on demand foundation The concept of cloud computation, Atta digital, misitry of communication and information technology, Saudi Arabia
14 <sup>nd</sup> Mach 2021	Programming using paython language, Atta digital ministry of communication and information technology, Saudi Arabia
2019 (16 <sup>th</sup> Dec – 18 <sup>th</sup> Dec)	Recearch proposal devolopment, deanship of academic research, university of Bahri, Khartoum, Sudan.
2019 (4 <sup>th</sup> Mar -4 <sup>th</sup> April)	Electronic Accounting package, computer unit, Sudan university of science & technology, Khartoum Sudan.
2019 (31 <sup>st</sup> Mar -4 <sup>rd</sup> April)	Scientific paper writing and puplishing, deanship of academic research, university of Bahri, Khartoum, Sudan.
2 <sup>nd</sup> March 2021	International computer driver licenses icdl ,ECDL Foundation, online certificate registration number SD1801295
2019 (3 <sup>rd</sup> Dec – 9 <sup>th</sup> Jan)	Advanced computer applications , sudatel telecommunication academy(sudacad ),Khartoum Sudan .
2018(16 <sup>th</sup> – 27 <sup>th</sup> September )	Promotion of academic performance , Humen resource development department, alzaym alathary university , Sudan
2015 (7 <sup>th</sup> – 17 <sup>th</sup> June )	E-views , computer unit, development studies and research institute, university of Khartoum, Sudan.
2015 (2 <sup>nd</sup> -26 <sup>th</sup> may )	Spss , computer unit, development studies and research institute, university of Khartoum, Sudan.

## Thesis

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Bashir,M.S , 2018 different factors affecting exchange rate in Sudan .M.Sc. thesis university of Khartoum , Sudan  
Bashir, M.S, 2014 child labor in Khartoum, BSc thesis university of bahri, Sudan

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## Reference

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- DR. Mona Elsaid Glaleldeen, Assistant professor, department of Sociology and anthropology, University of Bahri, Khartoum, Sudan.

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- DR. Omer Mohammed Ezalden, Assistant professor, department of Sociology and anthropology, University of Bahri, Khartoum, Sudan.

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Dr. Elfatih Juma Tabar, Assistant professor, department of political science, university of Bahri, Khartoum, Sudan.

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