

EMMANUEL G. CUSI



Riyadh, Saudi Arabia

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Iqama Status: Transferrable

Position Applied For: QA/QC Manager

SUMMARY OF PROFESSIONAL EXPERIENCES:

Most of my experiences are in the field of Quality Assurance in manufacturing and contracting companies and have been mainly involved in the establishment, documentation, implementation, including training, internal auditing, certification and maintenance of Quality Management System, Environmental Management System, Occupational Health & Safety Management System, and Food Safety Management System based on ISO 9001, ISO 14001, ISO 45001 (OHSAS 1800) and ISO 22000 standards respectively.

In April 2019, I successfully completed the course assessment and examination for the PR328 QMS ISO 9001-2015 Lead Auditor Course.

WORK EXPERIENCE RECORDS:

Employer : **Houssam Contracting Company**
Address : 3rd & 5th Floor, Al Oula Bldg., King Fahad Road, PO Box 9915, Riyadh 11423, KSA
Date Covered : August 1, 2015 to October 31, 2021
Position : **QA Officer / Management Representative**

DUTIES AND RESPONSIBILITIES:

1. Establishment, implementation and maintaining certification of company's Quality Management System (QMS) and Occupational Health & Safety Management System (OHSMS) in accordance with requirements of international standards ISO 9001:2015 and ISO 45001:2018 respectively through various activities such as:
 - a. Establishment of all documented information such as quality and health & safety manual, statement of policy, objectives, procedures, work instruction, forms and others which are required by the standards.
 - b. Planning and performing internal quality and health & safety audits as Internal Audit Head/Lead Auditor.
 - c. Reporting to the Management the status of implementation of QMS & OHSMS by organizing and facilitating periodic Management Review Meeting for the purpose of continual improvement.
 - d. Coordinating as main point of contact of Third-party Auditor (certifying body) and attending as an auditee during certification audit and annual surveillance audit.
 - e. Conducting training to all employees on ISO Awareness and Internal Quality and Health & Safety Auditing to some potential staff and engineers.
2. Planning, communicating and monitoring project related QA/QC activities, in particular by creating and releasing Project Quality Plan.
3. Planning and performing project / subcontractors' audits and manage corrective actions.
4. Advising on quality matters / methods / implementation of the rules applicable to the programme.
5. Encouraging process improvements, promoting quality and health & safety awareness and clarifying comprehensive QA questions.

Employer : **ALPLA Phils., Inc. (PET Beverages Bottles Manufacturing)**
Address : COCA-COLA Philippines, Sta. Rosa City, Laguna
Date Covered : January 20, 2014 to July 31, 2015
Position : **Quality Supervisor**

DUTIES AND RESPONSIBILITIES:

Supervises over-all QA operation of ALPLA Philippines Inc.-Sta. Rosa Plant being in-house PET Bottles supplier of Coca-Cola/FEMSA for different beverages Carbonated Soft Drink (CSD), Ready To Drink (RTD) & Water products.

1. Ensures effective implementation of Incoming Material Inspection and In-process Inspection in accordance with the established Quality Plan.
2. Supervises QA laboratory operation and ensure dimensional, functional and bottle durability tests are conducted according to Coca-Cola FEMSA requirements. Bottle and Preform tests include Stress Crack, Burst Test, Fill Point Capacity, AA(Acetaldehyde) Test, Top Load Test, Perpendicularity Test, Drop Test and Thermal Stability.
3. Supervises the activity of Quality Line Inspectors and ensures quality monitoring and control of injected Preforms and blown Bottles.
4. Creates inspection plan of bottles and performs in the statistical software TIG System.
5. Maintains quality records of inspection and tests conducted using TIG System. Evaluates result of quality monitoring and prepares Daily, Weekly and Monthly Quality Reports for presentation to top management.
6. Handles claim and complaints both internal and external. Issues CPAR to initiate investigation to determine the root cause to identify effective corrective action. Monitors/Evaluates effectiveness of applied corrective action to prevent its recurrence.
7. Establishes/creates procedure, work instruction and other quality documents as required in the establishment and implementation of Quality & Food Safety Management Systems based on requirements of international standards ISO 9001:2008 and ISO 22000:2013 respectively.
8. Ensures implementation of GMP and 5S by conducting walk-through audit.

Employer : **Takyeef Electromechanical W.L.L** (MEPD Contracting Firm)
Address : New Messeimer Road, Abu Hamour Area, Doha, Qatar
Date Covered : April 26, 2011 to September 30, 2012
Position : **QAQC Engineer/Deputy Management Representative**

DUTIES AND RESPONSIBILITIES:

1. Prepare Quality Assurance Procedures, Work Instructions and other documents related to establishment, implementation and certification of Quality Management System, Environmental Management System and Occupational Health & Safety Management System based on requirements of standards ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007
2. Prepare Audit Programme and perform Internal Audit as a Lead Auditor.
3. Conduct training to all employees at different Project Sites on ISO Orientation & Awareness, implementation of Quality Assurance Procedures and Health and Safety Orientation.

Employer : **Bahra Cables Company** (Wire & Cable Co.)
Address : CPC Industrial Park, Makkah, Hi-way Road, P.O Box 11967 Jeddah, KSA
Date Covered : November 6, 2008 to May 31, 2010
Position : **QMS Manager/QMR**

DUTIES AND RESPONSIBILITIES:

1. Manages over-all activities of Quality System Department. Prepare Integrated Management System Manual, Procedures, Standards & Work Instructions related to establishment, implementation, certification and maintenance of Quality Management System, Environmental Management System and Occupational Health & Safety Management System based on requirements of standards ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007
2. Perform the duties of a Management Representative as required by the standards.
3. Perform Internal Audit as a Lead Auditor.
4. Conduct training to all employees as part of ISO awareness, continual improvement and increasing competency program.

5. Manages the company wide implementation of the established Integrated Management System and periodically report the effectiveness of its implementation to the management through the Management Review Meeting.

Employer : **Tosoh Polyvin Corporation** (A Japanese PVC Compound Co.)
Address : LIMA Technology Center, SEZ, Lipa City, Batangas, Philippines
Date Covered : February 3, 2003 to November 07, 2008
Position : **Asst. Sales Manager / Quality Management Representative**

DUTIES AND RESPONSIBILITIES:

1. Manage domestic sales and some export sales.
2. Establish, review & approve quality control methods and procedures.
3. Undertake Management Representative role for ISO 9001 Quality Management System.
4. Ensure overall quality objectives of the Company are maintained and met.
5. Responsible for all product quality issues, including managing internal and external communication on product qualities and ensure that the quality management system is in accordance with the organization's requirements and the ISO 9001 standard.
6. Update and review quality manuals, procedures and work instructions.
7. Liaises with individual department and external parties, when necessary, on matters pertaining to quality management system.
8. Ensure that processes needed for the Quality Management System are established, implemented and maintained.
9. Ensure that individual department maintains proper quality records.
10. Plan and carry out internal audits with the help of the appointed internal auditors.
11. Provides management reporting on the performance of the quality management system and identifies on-going quality issues and makes recommendations to improve current processes.
12. Coordinate and lead in all internal and external audits and to take corrective & preventive action and follow-up on non-conformities.

Employer : **Rex Technologies Philippines, Inc.** (A Japanese Electronics Company)
Address : LIMA Technology Center, SEZ, Lipa City, Batangas, Philippines
Date Covered : May 13, 1997 to January 20, 2003
Position : **Asst. Sales Manager/ Quality Management Representative**

DUTIES AND RESPONSIBILITIES:

1. Generates sales of company product through selling activities, customer liaison, which involves the servicing of prospective and existing clients locally and internationally.
2. Administer and co-ordinate documentation & related control system, internal quality audit (IQA), and management review meeting.
3. Liaison with certification body.
4. Monitor achievement of quality objectives.
5. Continuously improve understanding and effectiveness of established quality system implementation and maintenance.
6. Identify and co-ordinate training programmes related to ISO.
7. Report and feedback directly to top management.

TRAINING/SEMINAR ATTENDED:

PR328: QMS ISO 9001:2015 LEAD AUDITOR TRAINING COURSE

April 9-13, 2019

Bureau Veritas, Riyadh, KSA

ISO 9001:2015 INTERNAL AUDITOR TRAINING COURSE

April 19, 2018

AMHZ Consulting, Riyadh, KSA

ISO 9001:2015 AWARENESS TRAINING COURSE

February 21, 2018
AMHZ Consulting, Riyadh, KSA

PROJECT MANAGEMENT PROFESSIONAL (PMP) EXAM PREPARATION COURSE

December 13-17, 2015
Knowledge Beam, Riyadh, KSA

ISO 22000:2013(FSSC) AND INTERNAL AUDIT WORKSHOP

May 25 & 26, 2015
CQL Business System Consulting, ALPLA Phils., Inc, Canlubang, Calamba City, Laguna

ISO 22000:2013(FSSC) AWARENESS COURSE TRAINING

February 4, 2015
CQL Business System Consulting, ALPLA Phils., Inc, Canlubang, Calamba City, Laguna

ISO 9001:2008 AWARENESS COURSE TRAINING

November 12, 2014
TUV Nord, ALPLA Phils., Inc, Canlubang, Calamba City, Laguna

TECHNICAL SAFETY

February 25, 2014
People360 Training Institute, ALPLA Phils., Inc, Canlubang, Calamba City, Laguna

OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENT SYSTEM INTERNAL AUDITOR TRAINING

October 6 & 7, 2011
Qatar Quality Plus, Doha, Qatar

OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENT RISK ASSESSMENT TRAINING

October 1, 2011
Qatar Quality Plus, Doha, Qatar

ISO 14001:2004 ENVIRONMENTAL MANAGEMENT SYSTEM AWARENESS

September 14, 2011
Qatar Quality Plus, Doha, Qatar

OHSAS 18001:2007 OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM AWARENESS

September 17, 2011
Qatar Quality Plus, Doha, Qatar

EMS14001:2004 & OHSAS18001:2007 INTERNAL AUDIT TRAINING COURSE

April 26, 2010
Engineering and Quality Experts, Bahra Cables Co., Jeddah, Saudi Arabia

CONDUCTING AN EFFECTIVE QUALITY MANAGEMENT SYSTEM INTERNAL AUDIT

October 9, 11 & 15, 2007
Global Systems Mngt. Consultancy, Tosoh Polyvin Corp., LIMA Tech., Lipa City, Batangas

ISO 9001:2000 INTERNAL QUALITY AUDIT

June 23-25, 2004
TUV Rheinland Philippines, Alabang, Muntinlupa City, M.M

6S OF GOOD HOUSEKEEPING

March 2, 2004
MGQ Career Development Center

ISO 9001:2000 AWARENESS SEMINAR

August 9, 2001
Environmental Compliance Consultants International Corporation

QUALITY MANAGEMENT REPRESENTATIVE TRAINING

September 4 - 5, 2000
Neville-Clarke Philippines, Inc.

INTERNAL QUALITY AUDITOR TRAINING

June 28-30, 2000
Rex Technologies Philippines, Inc.

INTERNAL QUALITY AUDIT ECHO TRAINING

June 27, 2000
Rex Technologies Philippines, Inc.

INTERNAL QUALITY AUDIT TRAINING

September 11, 1999
Environmental Compliance Consultants International Corporation

ISO 14000 AWARENESS SEMINAR

September 10, 1999
Environmental Compliance Consultants International Corporation

ISO AWARENESS SEMINAR

May 13, 1999
Environmental Compliance Consultants International Corporation

INDUSTRIAL CALIBRATION

February 11 to 13, 1999
Metal Industry Research and Development Center

ISO 9000 AND ISO 14000 ORIENTATION COURSE

November 20, 1998
Dessau Soprin Madecor, Manila Peninsula Hotel

PERSONAL DATA:

Date of Birth	:	December 25, 1967
Place of Birth	:	Alalum, San Pascual, Batangas, Philippines
Age	:	53 years old
Civil Status	:	Married
Sex	:	Male
Citizenship	:	Filipino
Religion	:	Roman Catholic
Height	:	5'4"
Weight	:	68 kg.

EDUCATIONAL BACKGROUND:

Degree	:	BS ELECTRICAL ENGINEERING
School	:	Batangas State University

GOVERNMENT EXAMINATION TAKEN:

REGISTERED ELECTRICAL ENGINEER Board Examination – **Passed**
Professionals Regulation Commission License No. 021710