

# Ezzat Hesham Badr (cma candidate)

## General Accountant

Accomplished finance professional who records and analyzes financial information of companies for which they work. Had been involved in the budgeting, performance evaluation, and asset management, always been a part of executive teams involved in strategic planning or the development of new products and has participated in the analysis and interpretation of the financial information that corporate executive need to make sound business decisions. Has exposure in the preparation of financial reports for other groups, including stockholders, creditor, regulatory, agencies, and tax authorities (zakah). Has work in various areas, including financial analysis, planning and budgeting and cost accounting.

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📍 Dammam Saudi Arabia

🎂 15/07/1993

🏠 Egyptian nationality

## EXPERIENCE :

### Saif company (sep2021-Now)

General accountant at cement block manufacturing company

- Calculating the value-added tax, preparing the declaration and submitting it on the website of Zakat, according to the principle of cash accrual, in addition to processing tax statements according to the principle of accrual, along with the ability to deal with All the services of the Authority's website, and a tax file has been opened for a new commercial registry, and a tax record or records have been deleted Registered under one tax number without causing any damage to the company

- Calculating the value of the annual zakat.
- Preparing the company's financial and operational budget for the fiscal year 2023, and for the first time at the company's history
- Calculating the cost of production and identify the elements that added or not added value to product and customer, which helped in achieving a competitive advantage in the market by reducing the cost And increase customer satisfaction.
- Preparing the payroll and uploading to bank then reconciliation the file to Mudad platform.
- Making a list of the financial position and its clarifications for the company and submitting it to the Ministry of Commerce website after reviewing and approving it from legal accountant .
- Register and follow up the accounts receivable and accounts payable, record their daily entries, extract and follow up collection Payments according to the concluded contracts, follow-up of the bank account, making the necessary periodic reconciliation for all accounting operations, and the impact of all financial operations on the various financial statements.
- Make a statement of cash flows on a weekly basis to provide the necessary liquidity to ensure the availability of financial liquidity.
- Proficiency in working on some government websites, such as the Ministry of Commerce, a Ministry of Industry and Mineral Resources platform, Tamm website, the Chamber of Commerce website, making electronic and manual certifications of the Chamber, and working on a muqem website .

### Parlis company for construction (Sep2020-May2021)

Work as a site constructing accountant.

- Making periodic contractors' extracts and calculating cash out ratios for payments .
- Carrying out all site purchases and expenses and quotations for high-value purchases and make settlements for the contract received and determine the cost centers for each expense .
- Recording over time for workers and equipment on site and preparing payroll for them .
- Follow-up of some papers related to government agencies, such as financial extracts and percentages of obtaining them

## **Swiss cotton garments co. (Oct2018-July2020)**

- Working as a cost controller and head of the internal purchasing department (October 2018 to August 2020) specializing at manufacture of T- shirts .
- Holding and controlling industrial costs, continuous follow-up of production costs, and minimizing deviations Production costs and special costs for each section of the factory, with assessments for each section during a quarterly or semi-annual period, according to the end of each production request from the customer .

- Internal purchasing Department: Familiarity with the procurement cycle and the archive system, setting rules for the procurement operations system, and coordinating with the maintenance department in particular and the departments in general in determining the best quality and lowest price.

- controlling the inventory through the continuous inventory system and the actual inventory at the end of the year and match them

And determine the damaged or differences, if any. Identify the time required for the arrival of spare parts for international shipping or even internally by preparing a schedule (re order point) and thus ensuring that no equipment or machine breaks down and ensuring the continuation of the production process .

- Working with the company's ERP system .
- helping the company's departments in making their own budget, such as the maintenance department and the administrative departments, and reviewing them .

## **Legal auditor (2015-2018)**

Work for an auditor's office more than 1 year during the military service .

Working on preparing the balance sheet to small companies and following up the ongoing accounting operations for more than one company from the book recordings to posting in the accounts, making the final accounts, extracting the financial statements and the companies' tax account And follow-up government departments such as taxes and the commercial register .

## **Activities :**

- \_Training at the Egyptian Agricultural Bank for a period of 3 months .
- \_Work as the head of the training and shooting department at the army .

## **Skills :**

- internal audit
- \_Preparing all entries and financial statements
- sales and production variance
- Preparation all kinds of budgets
- Calculating costing product and their variance
- Inventory Management
- Analysis of alternative opportunities
- controlling and feedback.

**Language** : English is v.good

## **Courses and education :**

- Faculty of Commerce, Beni Suf University 2015 .  
GPA is good(75%)
- CMA(candidate)
- Pfa
- Cost accounting