

USMAN RIAZ
Accounting Profession

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Personal Summary

Good team skills and interpersonal skills, good team cooperation ; excellent learning ability, can quickly master new knowledge and skills ; Cheerful and optimistic, job psycho-graph with healthy mind, and love life.

Education

Bachelor of Commerce with Honours
(BCom(Hons)) /Finance

Hailey College of Commerce Punjab
University Lahore, 2015 - 2019

Association of Chartered Accountants
(ACCA) 2020 - Continue

Fundamental level (PASS)

PROFESSIONAL SKILLS

- Project management experience and analytical skills and specifically issue triage and management skills
- Strong communication, leadership, influencing and cross-functional teamwork skills
- Strong Functional skills in Sale, Purchase, Inventory, Accounting, Payroll and Repairs with at least 2 end to end implementations
- Strong analytical and issue resolution skills

Work Experience

2021-Present

GALAXY SOLUTIONS

Odoo Functional Consultant

- Provide user support hand-holding and respond to quires
- Analyze and solve customer issues related to data and process
- Supply ERP functional and education services at customer site
- Evaluate requirements from users; prepare change requests for approval from management with solution approach, with effort and cost estimates
- Coordinate with other application consultant for project implementation issue fixing and proactively prevent issue occurrence (customer system ,ERP, CRM for interface)
- Provide training to SSC to subordinate staffs
- Responsible for training of key user (superuser)
- Advice management on road map for Application and database upgrade, implementation of newer features (on need basis)

Accounting and ERP Skills

Odoo (Enterprises & Community)

SAP B1

SAP FICO

Quick Books

Tally

Peachtree

E Accounts

Interests

I have many hobbies and interests that I enjoy when I am not at work. I volunteer to judge and lead teams for the athlete competitions at the local high school, and I also offer career and college training to seniors who are about to graduate. In addition to these activities, I volunteer at the soup kitchen, and I invest as much time as I can in my physical fitness. I accomplish the latter through running, jogging, swimming, and doing yoga throughout the week.

Creating Organizational

Development Programs for micro and small enterprises

Hosting persona development workshops

Traveling and Mountain Climbing

Work Experience

2019-2020

Kortech Auto Industries(Pvt)Ltd.Lhr

Senior Accountant

Managed the accounting department with day-to-day duties

Inspected and reviewed all budget reports and documents before they left the office.

Assisted in collecting data and creating budget reports and documents.

Honed my skills and expertise as an accountant in a professional environment.

Reconciled account information and reported figures in general ledger by comparing to bank account statement each month.

Reconcile Sales, Purchase on Monthly basis

Prepare Report.

Perform payable functions of accounts related to construction expenses.

Coordinate with payroll functions of all the employees of the company

Recorded all the company expenses and continuously monitored them

Prepared many financial reports for the company

Worked with clients and CFOs to resolve problems involving accounting errors, financial trouble, or account management.