

Ahmed Mostafa Ahmed

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Cairo Egypt

CAREER PROFILE:

Professional Project Manager & Business Development Coordinator with Strong practical and technical skills and a range of experience in Executive Engineering and Project Management. Specialize in assessing project needs while adhering to cost-effective quality Control Standards. Having a sound knowledge of design testing and evaluation of designs, overall effectiveness, Cost, Reliability, and Safety. To further my professional career with an executive-level Project Manager & Business Development position in a world-class company. Seek to diversify my skills in Project Management Development engineering and as part of a larger institution. Relocation is desirable.

EDUCATION:

- Project Management Professional (**PMP**)**2020**
Project Management Institute.
- **B.Sc. in** Engineering "Department of Architecture" **2008**
Faculty of Engineering – Al-Minia University _ Egypt.

PROFESSIONAL EXPERIENCES:

- **Project Manager & Business Development Coordinator** (Jan2019_ Mar2022)
Chuck E.Cheese - Safari Group, Cairo
 - Developed demographic studies, statistics, and data gathering about trade areas to select a potential location for CEC.
 - Participated in developing project charters, agreements, and project management plans.
 - Gathered information about prospective vendors, supplies, engineering offices, and general contractors, cutting related costs.
 - Followed -up the design life cycle during the 5 phases to ensure compliance with standards, and regulations.
 - Responsible for the execution phase supervised, and monitored daily tasks in terms of civil, MEP, HVAC, surveillance system works, etc.
 - Integrated communication channels among all stakeholders by using communication skills, and methods, to reach desired outcomes.
 - Contributed with marketing, purchasing, legal affairs, and financial department to prepare a business case.
 - Met project deadlines without scarifying build quality or workplace safety.
 - Developed project schedule, and cost baseline by using software programs.

➤ **Project Engineer:**

(Mar2015 _Jan2019)

Chuck E.Cheese - Safari group, AL-Khobar

- Developed project schedule, and cost baseline by using software programs.
- Checked technical design, and drawings for adherence to standards, and regulations.
- Responsible for all finishing works, and maintains high-quality standards by Delivering concise instructions to the technical team to maintain quality control.
- Recommended improvements for design, construction means, and materials based on field or changing conditions.
- Prepared daily reports, and organized general contractors' invoices.
- Ensured that communication is in line with all relevant stakeholders.
- Evaluated project performance to identify the percentage of deviations from baselines, with generating appropriate solutions.
- Participated in equipments and games installation for entire projects, testing, and commissioning.
- Handed over the project to operation staff, and made necessary modifications to ensure smooth operation.
- Involved in obtaining required licenses needed before execution, and closing phase.
- Carried out maintenance works during operation by using checklists, and checksheets.

➤ **Site Engineer:**

(Jul2012_Jan2015)

Military City - Zahran Holding, Jazan

- Prepared site reports and organized subcontractor invoices, code documentation, and schematics.
- Recorded daily events and activities in the site diary to evaluate the process and improve productivity.
- Supervised and monitored the daily tasks of 9 subcontractors.
- Ordered and tracked the delivery of construction materials and supplies from vendors.
- Checked technical designs and drawings for adherence to the standard.
- Networking and consulting with various industry professionals.
- Discussing the objectives, requirements, and budgets of a project.
- Consulting with other professionals about the design of an environment.

➤ **Architectural Engineer:**

(Jul2011_Jan 2012)

King Abdulaziz Airbase - Zahran Holding, Al-Khobar

- Carried out maintenance works related to architectural issues for buildings inside King Abdul-Aziz airbase.
- Developed blueprints and estimations for residential homes.
- Estimated materials costs and sourcing requirements for over 5 projects feasibility.
- Performed construction observation and took soil samples.
- Adhered to timelines to meet Quality Assurance Targets.
- Prepared and maintained accurate and complete work records and reports using Microsoft projects.
- Creating all architectural design services from design to implementation.
- Monitoring & advising the selection of appropriate materials process for the projects.

➤ **Supervising Engineer:**

(Oct2010_Jul2011)

Al-Minya General Prison- Al-Affi Expertise House, Al-Minya

- Oversaw work of direct report engineers engaged in quality assurance validation.
- Reviewed technical drawings developed by CAD technicians and drafters.
- Wrote, reviewed, and edited technical documents by template requirements.
- Developed positive working relationships with stakeholders to effectively coordinate work activities.
- Prepared action plans for problematic processes and assets.
- Illustrated potential obstacles when conducting site assessments for planned projects.

➤ **Executive Engineer:**

(Aug2008 - Jun 2010)

El Nasr Company for Civil Works

(Sewage Project For The City Of Samalout, Al Minya)

- Developed cost estimates for planned projects to aid in costing and budget planning efforts.
- Facilitated and led site engineering projects relating to new or upgraded equipment, facilities, and quality initiatives.
- Compiled and presented reports explaining project details to non-technical stakeholders.
- Supervised and monitored the daily tasks of 7 subcontractors.
- Manages the project budget and frequently relates with the project engineer on the project's progress. quickly rectifies any challenges or problems.

TRAINING & COURSES:

- Course in Project Management Professional (**PMP**) from **AMIDEAST 2019**
- Course in English (**English for the Workplace**) Conversation.
- **ICDL** Preparation Proficiency in using **MS Office** applications and the internet.

ACHIEVEMENTS:

- Participated In signing the first contract of the first location for CEC Egypt, with getting a better rental price during negotiations, in addition to saving commission of real-estate fees.
- Developed demographic studies to select potential locations for CEC Egypt.
- Maintained relationships with material vendors, suppliers, and engineering firms to lower costs by cutting annual supply costs by **15%**.
- Accomplished **7** new branches of CEC within **7** years, with a budget of **\$10** million for each branch.
- Acquired good experience in infrastructure projects which consist of sewage, irrigation, water networks, lift stations, etc with a project worth **\$ 2** million.

TECHNICAL SKILLS:

- Proficient in Scrum & **MS Office**
- Project Scheduling
- Microsoft Project
- Power Bi
- Auto cad **2D**
- Microsoft Office

Skills:

- Qualified and competent manager who has led teams of civil engineers on multiple successful projects worth.
- Strong project management knowledge with PMP Certification is highly desirable.
- Solid knowledge of project delivery lifecycles and system/ application program development alternatives.
- Solid knowledge of business unit's functions and systems.
- Consistently dependable, self-motivated, flexible, and highly driven individual.
- Strong organizational skills, and attention to detail.
- Good analytical and problem-solving skills to evaluate business problems and apply application knowledge to identify appropriate solutions.
- Ability to work under pressure, multi-task, and possess outstanding organizational skills.
- Strong experience in project management and consultancy.
- Expertise in managing **Microsoft Office (Word, PowerPoint, Excel)**
- Excellent Converse in a professional manner through verbal and written English and Arabic.



References are available upon request.