

ALAWI ALSAEEDI

CONTACT DETAILS

- Address: Alnasirah, Eastern Region
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EDUCATION

- **Ann Arbor, MI, USA** - English Diploma, Jan 2015 - Dec 2015
- **Ypsilanti, MI, USA** - Great Lakes OSHA Education Center Great Lakes OSHA Education Center. 2015
- **Ann Arbor, MI, USA** - Michigan Language Center. 2013 - 2014
- **Saudi Arabia - Dammam** - New Horizons- AlKhaleej Training & Education AutoCAD Level 1&2 - Nov 2012
- **Saudi Arabia - Dammam** - Travel and Tourism Diploma Ticketing and Reservations officer- 2006 - 2008
- **Saudi Arabia - Dammam** - Direct English and The National System For Joint Training English for Tourism and Travel. Dec 2006 - Sep 2007

PROFESSIONAL EXPERIENCE

- **May 2008 - Feb 2009:** Travel Agent at Alfurasn Travel and Tourism Co.
- **Apr 2009 - Mar 2010:** Travel Agent at Global Traveler Bureau Co.
- **May 2010 - Mar 2013:** Clerk at Zamil Steel Co.
- **Apr 2017 - Present:** Safety Officer at Alfanar Engineering Service.

PROFESSIONAL SKILLS & ABILITIES

- Microsoft Office
- AutoCad
- Motivated & dedicated
- Strong Communication
- Team Player

PROFESSIONAL DEVELOPMENT & PARTICIPATION

- Technical Seminars Centers Co. MicroStation, Essential & Productive (2005)
- Technical Seminars Centers Co. Manual Drafting (2005)
- Technical Seminars Centers Co. Microsoft Office (2005)
- Zamil Steel Industries Training Center - Intermediate Level English Language (2010)