



USMAN BADAR SIDDIQUI

Accountant

#Talks About Financial Analysis | Data Analysis | Financial System Development | Cost Controller | Leadership | Helping Management to Understand Figures.

EDUCATION



Muhammad Ali Jinnah University

2009 - 2012

MBA Finance: Completed Master's Degree in Finance with GPA 3.04/4

WORK EXPERIENCE



Almarai Company



Accountant (Oct-2021 – Present)

- Sound knowledge of Financial Statements such as Income Statement and Balance Sheet and ERP System.
- Support Accounting Manager in accounting and reporting activities.
- Analyze data provided by variant tools and systems for internal financial analysis, reporting and documentation for internal Projects.
- Provide forecasting and budgeting proposals on yearly basis.
- Preparation of P&L and review with Managers in monthly meetings and assist head of departments to understand and improve financial awareness for better business decisions.
- Surprise Audits of departments, Initiative for the betterment, inventory check and fixed assets audits.
- Validation of purchases, disbursements, and expenses. Ensure that every penny which is expensed by department is according to company policy and procedure.
- Ensure best financial accounting controls are in place as per policy.
- Participation in projects and perform ad-hoc reporting's for management review.
- Ensure that month closing is carried out, wherein all ledger accounts are scrutinized & reconciled, unusual and long pending balances are analyzed & corrective steps are taken, external supporting documents are obtained, and necessary reports are submitted within timelines and the same is reviewed.
- AP/AR Management, validation of invoices and follow-ups.
- Maximizing team performance, review their balanced scorecard and arrange trainings.
- Cost cutting or Cost saving Initiatives.
- Timely submission of JVs for posting and other reports to meet deadlines.
- Based on the analysis of data, assist departments & giving suggestions on market strategies.
- Discuss about issues and concern with external and internal stakeholders and provide best possible solution or recommendation.
- Data management by retrieving data from System, identify problems and solution. Help management to understand data with the help of graphs and presentation.

BIOGRAPHY OF CAREER

Experienced professional in the field of Accounts and Finance in Manufacturing and FMCG Industry.

Philosophy of my experience is, you need a lot of passion for what you're doing because it's so hard. Without passion, any rational person would give up. So, if you're not having fun doing it, if you don't absolutely love it, you're going to give up. And that's what happens to most people. If you look at the ones that ended up being successful in the eyes of society, often it's the ones who love what they do, so they could persevere when it got tough. And the ones that didn't love it, quit. So if you don't love it, you're going to fail.

PERSONAL DETAILS.

Address: Al-Sulaimania-Jeddah KSA

Mobile: +966 59 946 8929

D.O.B: 22nd Nov 1985

Marital Status: Married

Nationality: Pakistani

LinkedIn:

<https://sa.linkedin.com/in/usmanbadar1986>



EMAIL:

Usmanbadar1986@yahoo.com

HOBBIES

Cricket
Swimming
Travelling



Almarai Company



Senior Accounting Officer (2018-2021)

Accounting Officer (2015-2018)

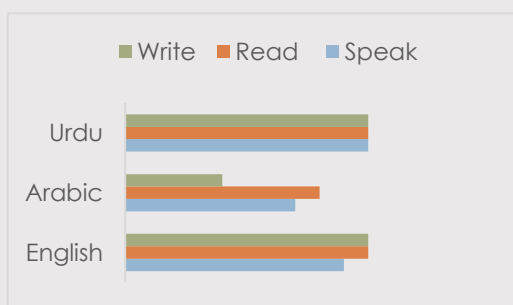
Accounting Technician (2013-2014)

- Reconciliation of daily routes and ensure to collection of cash by cashiers as per system payable amount.
- Perform Accounts Payable, Account Receivable and inter depot accounting.
- Manage daily cash collection activities
- Preparation of customer reconciliation after the payment received from customer.
- Updating customer price discounts in system as per approvals.
- Monthly KPIs for regional review include performance of depot and customers.
- Ageing analysis of Receivable accounts to ensure customer not exceeding from Credit limit and get customer confirmations on monthly basis.
- Finalization of Long-Term Agreements Payments with proper tracking.
- Preparation of Bank reconciliation on weekly basis.
- Validation of bank statement and book customer payments in system.
- Monthly-Weekly Internal Control Activities and reporting to RO as per defined Cut offs
- Maintaining of fixed assets register, reconciliation, and cycle count to ensure company assets are in proper place and in good condition.
- Handling of AR/AP with the collection and payment plans
- Play an important role in promoting systems/process development within department to ensure ongoing efficiency and control improvements
- Ensure all JVs are prepared and posted at every month end.
- Preparation of Debit/Credit notes to clear AR/AP of customers.
- Keep a proper check on company's prices and discounts to customers to avoid any duplication or loss to the company.
- Maintain a system of controls over accounting transactions.
- Ensuring security of company's assets through proper asset control process and ensure for periodic physical count of assets.
- SAP Vs. SARAS reconciliation of Assets & Disposal of assets.
- Sound Knowledge of Petty Cash, Voucher Payments, Draw Down, Petty Cash Replenishments, Funds monitoring.

SKILLS



LANGUAGES



MEMBERSHIP



Associate Member of SOCPA
Under Membership No: 54023

ACHIEVEMENTS



2021: Certificate of You Made a Difference

Achieved YMD for hard working and dedication during project "integration" of two separate entities.

2018: Certificate of Excellence

Achieved 1st place certificate of excellence for submission of periodic financial reporting & maintaining good internal control.

2017: Certificate of Excellence

Achieved 1st place certificate of excellence in commitment towards working capital management by efficient and effective collection of credits within the Almarai policy during the year.

Know more about Me.

Extraversion: I love to be interactive with people.
Intuition: I love to take decision by seeing big picture.
Thinking: My Conclusion based on Logics
Judging: My Conclusions normally quick to move on.

Iantex Industries



Accountant (Sep-2006 – Aug 2013)

- Finalization of company's financial record until the audit and stamping of financial institution
- Cash flow projections/ Cash Budgeting
- Responsible to handle banking Operations
- Preparation of Financial Reports like Balance Sheet, Income Statement & CF Statement
- Submission of Working Capital for monthly analysis of business.
- Maintaining Aging of Payables & disbursement of approved payables.
- Recording of Depreciation for Company Assets and Assets Capitalization
- Maintaining Accounts Receivable & follow up with foreign buyers for release of Payment
- Maintaining accounts payable, ensure payments were made as per defined credit term periods.
- Capital Budget and Structure Planning
- Submission of monthly Sales Tax Return
- Follow up with Bank for R&D Payments and Draw Back Claims
- Inventory Valuation and monitoring timely Shipments
- To maintain the bank balance with the help of Bank Reconciliation
- Follow-up for PO and LC from buyer.
- Preparation of balance Sheet and Income statement and ensure the fairness of assets and liabilities of the company.
- Correct cost calculation of assets purchased by company.
- Maintain supplier audits, governments audits. Clear the observations and submission of reports to the stakeholders.
- Closely work with the director to finalize budgets and forecasting.
- Perform cost accounting for the products manufactured by company and submit to buyers and ensure the best quotes submitted by company to get the yearly Purchase order.
- Planning of goods purchased whenever required and ensure the inventory is properly handled by department.
- Implement and ERP system which give real time reports to take decisions by director. Ensure that all reports are timely entered in system such as inventory reports, spare reports, purchases and sales.

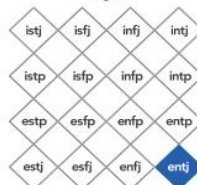
Interested to know more about me?

Here is my Personality report.



INTERPRETIVE REPORT
MYERS-BRIGGS TYPE INDICATOR® | STEP 1™

USMAN BADAR
ENTJ | 2



About Your Report

Your Myers-Briggs® Interpretive Report is designed to help you understand your results on the Myers-Briggs Type Indicator® (MBTI®) assessment. This assessment identifies which of 16 different personality types best describes you.

Your reported Myers-Briggs personality type
ENTJ
Your preferences
Extraversion | Intuition | Thinking | Judging