



HASHEM ALAWI AL-GAFRI

Sr. Procurement Engineer

Yemeni

Riyadh - Saudi Arabia

30-05-1987

male

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PROFILE

A highly organized & hard-working individual looking for a challenging role in a reputable organization to utilize my technical, & management skills for the growth & expand my horizons as well as to enhance my knowledge about new & emerging trends as a **Chemical Engineer** or with my work experiences as **Senior Procurement Engineer & Procurement Officer**.

EDUCATION

01-2007 → 08-2012

Hadhramout University of Science & Technology

Bachelor's degree in Chemical Engineering

WORK EXPERIENCE

06-2020 → 03-2022

Yenigun Construction Industry & Comm. Inc.

Project Name:- F-15 Fleet Modernization Program, RSAFAIR Warfare Center in King Abdulaziz Air Base at Al Khobar – Saudi Arabia

Sr. Procurement Engineer - "Acting Procurement Manager"

Key Responsibilities: -

- Prepared the RFQs by sources & handled all submittals of all materials.
- Analyze all suppliers/subcontractors in order to select the most suitable suppliers who are able to deliver high quality products at competitive pricing.
- Negotiate with suppliers/subcontractors on lead-time, cost and quality so as to obtain the maximum benefit for the company.
- Liaise with suppliers on delivery schedule so as to ensure on-time deliveries of final product.
- Managed suppliers to meet objectives related to cost, delivery performance, schedule & quality.
- Develop, implement & drive purchasing or sourcing strategies based on portfolio analyses & supplier preferencing study in order to meet cost savings targets.
- Defined & maintain documented category and suppliers strategies using market & competitive data.
- Perform regular performance review with suppliers to drive continuous improvements.
- Create monthly performance reviews and reports focusing on overall sourcing requirements & sharing it with managements.
- Ensured commercial, legal & contractual compliances in all the procurement transactions.
- Adopted appropriate supplier management methodologies & procurement strategies in purchasing to secure better prices.
- Train teamwork on effective procurement processes & strategy.
- Coordinate with vendors on continuous quality improvement.
- Building/Maintaining a good supplier relations & negotiating contracts.
- Performed other duties as assigned.

Key Responsibilities: -

- Overseeing employees & all activities of the purchasing department.
- Preparing plans for the purchase of equipment, services, & supplies.
- Following & enforcing the company's procurement policies & procedures.
- Reviewing, comparing, analyzing, & approving products & services to be purchased.
- Managing inventories & maintaining accurate purchase & pricing records.
- Maintaining & updating suppliers information such as qualifications, delivery times, product ranges, etc.
- Maintaining good suppliers relations & negotiating contracts.
- Researching & evaluating prospective suppliers.
- Preparing budgets, cost analyses & reports.

PERSONAL SKILLS

- ✓ Excellent conceptual & analytical skills.
- ✓ A fast intelligent understanding, committed & have ability to work under stress.
- ✓ Networking, negotiating, & problem-solving skills.
- ✓ Managing tasks & Decision-Making skills.
- ✓ Detail oriented, strong organization & a high degree of accuracy.
- ✓ Able to work on my initiative or as part of a team.

SOFTWARESKILLS

- Microsoft excel ●●●●●○
- Microsoft Word ●●●●●○
- Microsoft Power Point ●●●●○○
- Very good knowledge to use Oracle system ●●●●●○
- Very good knowledge to use Bild Smart system ●●●●●○
- Very good knowledge to use 4 Projects system. ●●●●●○

LANGUAGES

- Arabic ●●●●●●
- English ●●●●●○

HOBBIES

-  Social Person
-  Reading
-  Discovering New Places
-  Internet
-  Swimming

TRAINING COURSES

- 2020 The General Training Dept. in Red Saudi Crescent Authority.
- 2013 Training in Masila Petroleum Exploration & Production Co. – Yemen-Masila.
- 2013 Training in Arabian Yemen Cement Co. Ltd. – Yemen – Mukalla.
- 2013 Training in Hadhramaut Industrial Complex – Yemen – Mukalla.
- 2012 Training in Global Pharmaceutical Industries – Yemen – Sana.