



Mohammed Taha

SENIOR ACCOUNTANT

Education

- Bachelor Of Accounting: -2003
- Diploma In Banking 1997.

Professional Courses

- Ms. Office 2016 & Office 365 (Microsoft Partner)
- Preparing Budget (Quick – Wins).

Experience

Senior Accountant – 02/01/2016 - So far **Al Jomaih Holding Company:**

- Preparing the necessary reports for financial management and senior management
- Preparing final accounts and financial lists
- VAT preparation
- Preparing the zakaly declaration
- Providing external auditors with support and reports

Accountant – 15/05/2015 To 31/12/2015

Saudi Automotive Services Holding

- Follow shipments on the way to the warehouse
- Cost measures for goods
- Introducing goods at cost into stock
- Check inventory accounting restrictions
- Proof of due to suppliers
- Matching supplier accounts

supplier account officer – 22/06/2013 To 14/05/2014

Global Special Transportation Company

- Follow the documentary cycle of purchases and payments
- Preparing accounting restrictions on benefits and payments to suppliers
- Follow-up the indebtedness of suppliers by rebuilding the suppliers and following up the repayment dates

Customer Account Officer – 09/10/2010 To 15/06/2013

Ewbank Precede Power And Water Limited:

- Record and update customer data to facilitate follow-up
- Contact late customers to continue payment
- Work procedures for distressed payments to induce the customer to pay

CONTACT



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RIYADH CITY



Job Objective :

I seek to apply the experiences and skills gained within a competitive work environment that enhances my ability to apply and gain new experiences and skills

- Work administrative services for customers to facilitate tasks and needs

Accountant – 03/01/2004 To 25/01/2007

Dar Sara's Services

- Follow shipments on the way to the warehouse
- Cost measures for goods
- Introducing goods at cost into stock
- Proof of due to suppliers
- Matching supplier accounts

