

WAHEEDULLAH KHAN

Current Address: Tabuk, Saudi Arabia

Permanent Address: Hyderabad, TS. India

Mobile: 0509656450

E-mail: waheedullahkhan8@gmail.com

CAREER OBJECTIVE :

Looking for a challenging position as Store Keeper where I can make effective use of my logic management skills and 10 years of experience in FMCG & Other Industries for the growth of the organization

PROCUREMENT KPI'S :

Cost KPI's:

1. Cost avoidance
2. Cost Reduction

Quality KPI's:

1. Quality of products and / or services
2. Return to Vendor Cost
3. Ratio of Rejection

Delivery KPI's:

1. Lead Time Index
2. Stock Availability

Inventory KPI's:

1. Inventory Turnover Ratio
2. Inventory Activity

WORK EXPERIENCE IN SAUDI:

El-Seif Engineering and Contracting Company

- **Engineer Data Collection** - P143-HAWK T-165 Facilities Modernisation at KFAB - Tabuk
- **Acting Procurement Officer** - P139-HTF KTAB Tabuk (Nov 2015 to 2018)
- **Acting Store In-charge & Purchaser** - P128-2 Riyadh, from Aug 2013 to Oct 2015
- **Storekeeper (MEP Warehouse)** - P118-SABIC Project Riyadh, from Dec 2010 to Jul 2013

WORK EXPERIENCE IN INDIA :(4 YEARS)

- **Store Keeper** - Delux Steel Industries Metal & Concast India Pvt. Ltd. Hyderabad, INDIA from Dec 2008 to Nov 2010.

JOB DUTIES :

- Receives, reviews, and processes requisition requests for materials and supplies.
- Represented the firm on the market while purchasing materials. Bargained with suppliers to attain best purchase price.
- Keeping schedule of current prices, related running materials with various suppliers
- Issue the P.O. corresponding and verify all the attached documents are in order prior submitting to approval.
- Send the P.O. to the concerned supplier and ask for receipt acknowledgment and shipping schedule
- To ensure timely delivery of the placed orders to meet deadlines

- Maintain a daily/weekly follow up with the concerned head of department and communicate the status of the shipments at each stage.
- Update the standard sheet created for the shipments' tracking on daily basis.
- Intensive follow up on the shipping schedule until shipment is dispatched.
- Contact suppliers to resolve missed deliveries, short shipments and pricing discrepancies
- Verifies receipt of shipments when original invoice is received and certifies invoices for payment.
- Follow up with finance department for payments.
- Check the Pro-forma Invoice and shipping documents with the supplier prior shipment departure and make sure that all the information is written properly to avoid any complication at the clearance level/ Ask for modifications if needed.
- Check the shipping documents and Coordinate with Customs broker to avoid demurrage charges & to delay in Customs clearance.
- Developed a friendly, professional relationship with suppliers for long term benefit.
- Data Entry of the purchase orders on ERP system.
- Arrange for samples, testing and evaluation of new products.
- Knowledge of Mechanical Parts, Electrical parts, Chemicals and Heavy Equipment spare parts
- Perform other related duties as may be assigned
- Assist in the annual physical inventory process, as required

KEY SKILLS :

- Development of alternative local sources for imported raw materials which helps in cost saving.
- Implementing systems to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
- Liaison with finance department for timely payment of bills.

COMPUTER SKILLS :

- MS-WINDOWS
- MS Office
- ERP
- Outlook

EDUCATIONAL QUALIFICATIO S :

- Senior Secondary School (10+2)- 2008-2010
- B.Com Pursuing

OTHER COURSES :

- P.G. Diploma in computer application : Universal Institute of Technology (UICT).
- Diploma in Hardware & Networking : Solus Informatics.

HOBBIES :

- ✓ Reading Books, Playing Volleyball.

PERSONAL INFORMATION :

Name : Waheed Ullah Khan
Date of Birth : June 12th, 1988
Place of Birth : Hyderabad, TS (India)
Gender : Male
Marital Status : Single
Nationality : Indian
Languages : English, Arabic, Urdu, Telugu
Iqama Status : Transferable

I hereby solemnly declare that the above facts are true and best to my knowledge and I will be grateful if I get opportunity to continue working with progressive organization.

HORIZON ACADEMY OF COMPUTER SCIENCES

(Regd. By S.S.I. Govt. of India)

(AFFILIATED TO HORIZON TECHNOLOGIES INC., NEW YORK, USA)

Opp. MCH, Charminar Hyderabad - 500 002 Ph : 24418341, 9246273901

Regd. By Govt. of A.P. Regd. No. 207/94

Diploma

www.horizon4all.com



Add. No. 0886/09.

Horizon Academy of Computer Sciences hereby confers on Salaheddin Mullah Khan S/o Mohd Raheem Ullah Khan

The Diploma in Computers Application

He/She having passed the said Examination in First Division

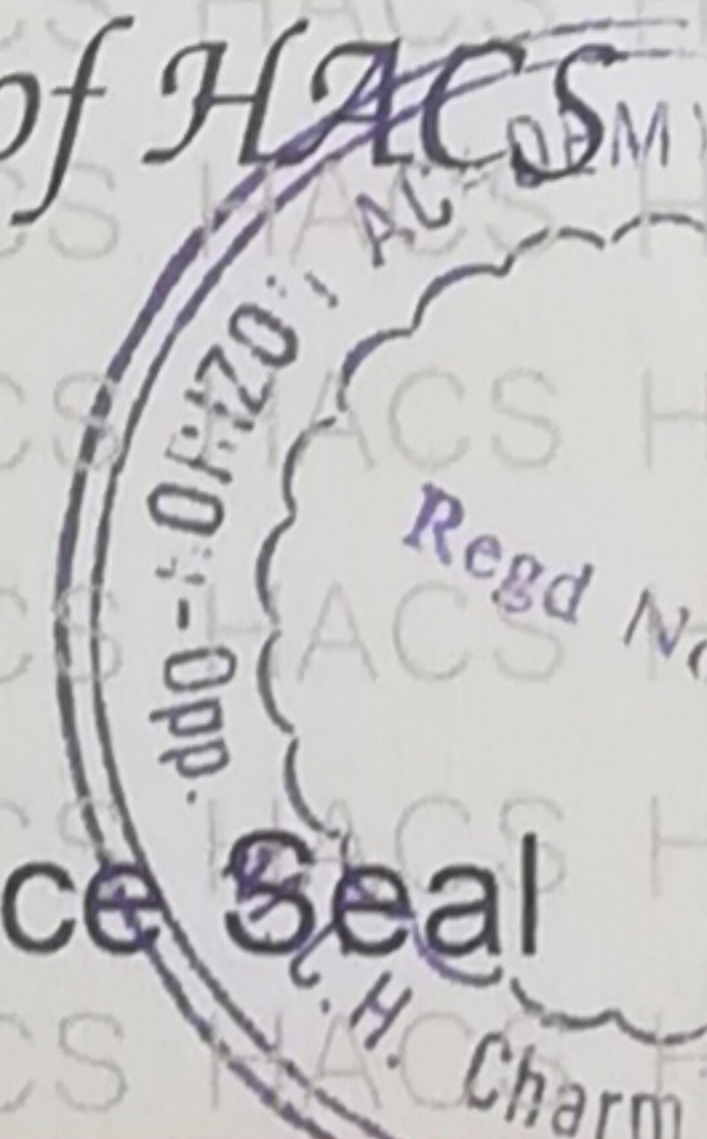
Course duration from : 05th April 2009 to 05th July 2009.

and in testimony thereof we set the seal of HACS

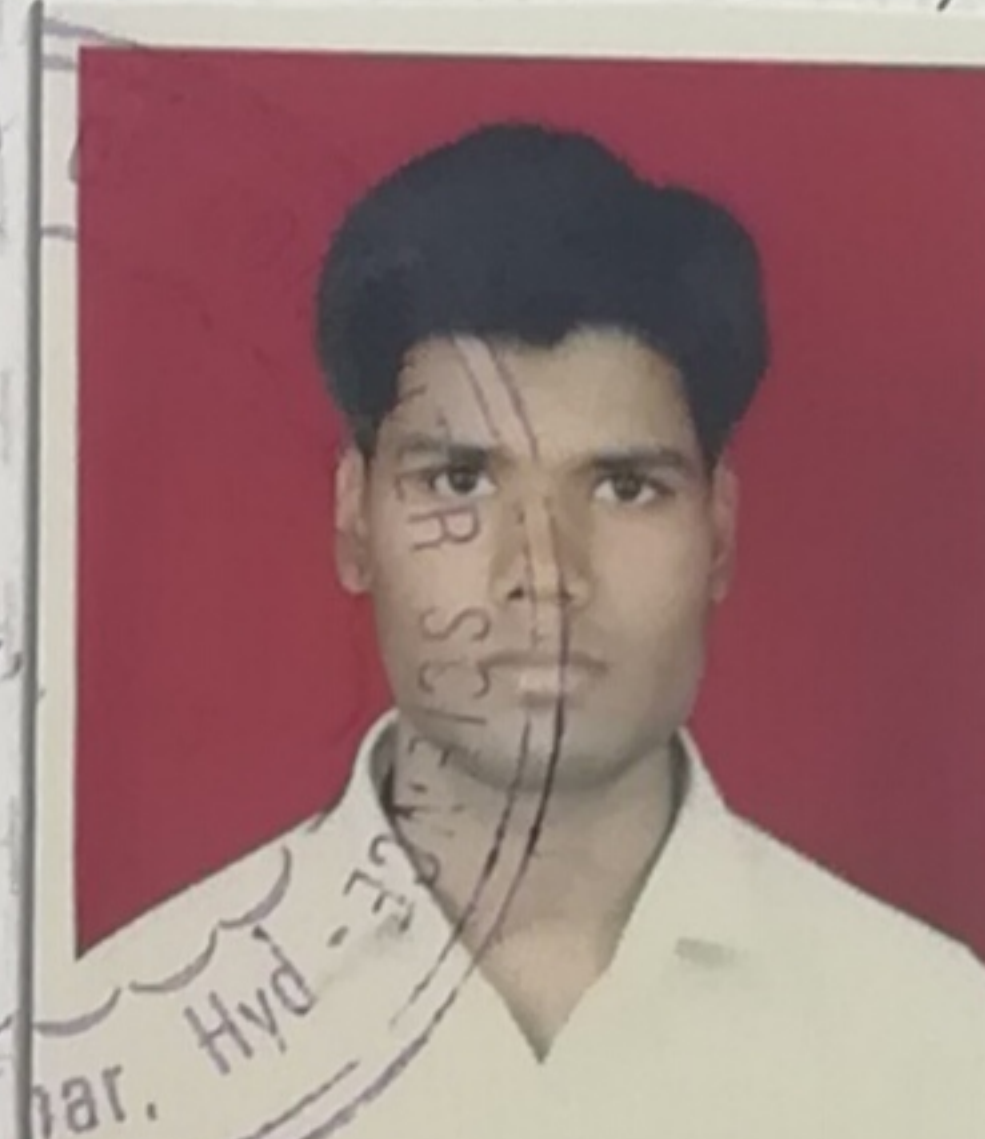
Date of Issue : 10th July 2009.

[Signature]

Course Co-Ordinator



Office Seal



[Signature]

Managing Director

N.G.C.C.

GROUP OF INSTITUTIONS AND SOCIETY FOR EMPLOYMENT PROMOTION
(REGD. BY THE GOVT. OF A.P.)

SHAH ALI BANDA, HYDERABAD - 500 065.



CERTIFICATE



The New Generation
COMPUTER CENTRE
SHAH ALI BANDA HYDERABAD

Regd. No. 497

Sri / Smt. / Kum. WAHEED ULIAH KHAN

Son / Daughter / Wife of Sri MD RAHEEM ULIAH KHAN completed the

M.S OFFICE course and passed, held in the month of NOVEMBER 2007 is
awarded the certificate, Duration of course from 4 JUNE 2007 to 15 NOV 2007

Date of Birth as Recorded in Government / School Certificate 12 JUNE 1988

DIPLOMA IN M.S WORD, EXCEL, POWERPOINT, ACCESS...

The Candidate secured the following percentage of marks

Theory	Practical
90	92
Grade	A

Grade A : 75% and above in each paper

Grade B : 60% and above in each paper

Grade C : 45% and above in each paper

GIVEN UNDER THE SEAL OF THE INSTITUTION

Place: Hyderabad

Date: 7 DECE 2007

Course Co-ordinator

The New Generation
General Manager
SHAH ALI BANDA HYDERABAD



EL-SEIF ENGINEERING CONTRACTING CO.

ESEC MEP

Certificate of Appreciation

is hereby granted to

Waheedullah Khan

for outstanding performance and lasting contributions to the

Installation of MEP Services for SPADC (P118) Project

given 18th March, 2012

Georges Fares
MEP Project Manager

Fairoz Ahmed
Operations Manager

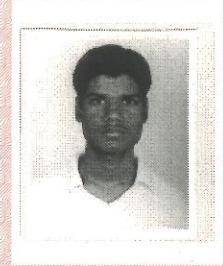
Elias Shadid, P. Eng.
MEP Director

Sl. No. **J674476**

27/27140/J674476

**Board of Intermediate Education, A. P.**

Vidya Bhavan, Nampally, Hyderabad - 500 001

**INTERMEDIATE
PASS CERTIFICATE CUM MEMORANDUM OF MARKS**

This is to certify that **WAHEED ULLAH KHAN** son
of **MOHD RAHEEM ULLAH KHAN** bearing
Registered No. **1027317169** has appeared at the Intermediate Public
Examination held in **JUNE-2010** and passed **COMPARTMENTALLY**
with **ENGLISH** as the Medium of Instruction.

The subjects in which **he** was examined and the marks awarded are as follows :

Subject	I Year		II Year	
	Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - 1 : ENGLISH	100	040 *	100	057
Part - 2 : ARABIC	100	054 *	100	044 *
Part - 3 : Optional Subjects				
ECONOMICS	100	043 *	100	035 *
COMMERCE	100	035 *	100	052 *
CIVICS	100	052 *	100	035 *
ENVIRONMENTAL EDUCATION	Q U A L I F I E D			
Total Marks In Figures	447 →			
In words	*FOUR**FOUR***SEVEN*			
Date	28-06-2010			

Signature of the Principal and College Seal

NOTE : ELIGIBILITY RULES ARE OVERLEAF * INDICATES MARKS OBTAINED AT AN EARLIER EXAMINATION

Controller of Examinations

1027317169



WAHEEDULLAH KHAN: Public Info

Done



Change Background Photo

View in Organization Chart

Local Time
Sun 7:28 AM (UTC)



Location
ESEC - P000143 HAWK FACILITI...

WAHEEDULLAH KHAN

ENGINEER - DATA COLLECTION, COST CONTROL | ESEC SPBU P143 HAWK FACILITIES MODERNISATN (KFAB)-TABUK COST CONTROL | Person Number: 101133 | Hire Date: 12-Dec-2010

+ Enter a message to display to all people.

- 966-114549191
- 966568867378
- w.khan@EL-SEIF.COM.SA

About Me

No data to display.

Areas of Expertise

No data to display.

Areas of Interest

No data to display.

Managers and Peers

- WA WALEED ABU ZEID**
Function Manager | PLANNING DIR...
- AZ AHMED SABER ZAKY NAGY**
Line manager | MANAGER - P...
- JA JEHAD AMRO**
SR. ENGINEER - SITE (MECHAN...
- NA NADEEM AHMED ANSARI**
SR. ENGINEER - SITE (ELECT...
- MK MOHAMMED EJAS KABEER**
ENGINEER - SITE (ELECTRICAL)
- QJ QAYOUM ALI JABBAR ALI**
SR. OPERATOR - CAD (MECH...
- MA MUDDASIR AHMED**
ENGINEER - SITE (MECHANICAL)
- ZG ZIAUR REHMAN GULAM JEE**
SR. ENGINEER - DESIGN (ME...

Feedback

Feedback (1)

Favorite Links

Social Networks

AHMED SABER ZAK...

MANAGER - PROJECT (MEP)

966-114549191

a.saber@el-seif.com.sa

Manager OSMAN ALOSMANLI MOHAMED

Department ESEC SPBU P143 HAWK FACILITIES MODERNISATN (KFAB)-TABUK CONSTRUCTION MANAGEMENT MEP

Email a.saber@el-seif.com.sa

Phone Number 966-114549191

Work Address Seif Engineering Contracting Company
TABUK
Saudi Arabia

Feedback (0)

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- USER TEST**
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- ms 1-3 of 29 items

KINGDOM OF SAUDI ARABIA
MINISTRY OF INTERIOR

المملكة العربية السعودية
وزارة الداخلية

المملكة العربية السعودية
وزارة الداخلية

RESIDENT IDENTITY

WAHEEDULLAH MOHAMMED RAHEEMULLAH KHAN



7708704676

وحيد الله محمد رحيم الله خان

الرقم ٢٢٩٨٢٩٤٦٧٥ نسخة ٩

عكاك الاصدار الخدمات الالكترونية

تاريخ الميلاد ١٤٤٣/٠٣/١١ تاريخ الاصدار ١٤٨٨/٠٦/١٢

المهنة لعام عام

الديانة الاسلام

الجنسية الهند

الرقم الوطني ١٣٩٣١١٤٩

صاحب العمل شركة محمد بن عبد الوهاب للتطوير المحدودة

KINGDOM OF SAUDI ARABIA

भारत गणराज्य REPUBLIC OF INDIA

इसके द्वारा, भारत गणराज्य के राष्ट्रपति के नाम पर, उन सभी से जिनका इससे संबंध हो, अनुरोध एवं अपेक्षा की जाती है कि वे धारक को बिना किसी रोक-टोक के स्वतंत्र रूप से आने-जाने दें, और उसे हर तरह की ऐसी सहायता और सुरक्षा प्रदान करें जिसकी उसे आवश्यकता हो।

THESE ARE TO REQUEST AND REQUIRE IN THE NAME OF THE PRESIDENT OF THE REPUBLIC OF INDIA ALL THOSE WHOM IT MAY CONCERN TO ALLOW THE BEARER TO PASS FREELY WITHOUT LET OR HINDRANCE AND TO AFFORD HIM OR HER, EVERY ASSISTANCE AND PROTECTION OF WHICH HE OR SHE MAY STAND IN NEED.

भारत गणराज्य के राष्ट्रपति के आदेश से
BY ORDER OF THE PRESIDENT
OF THE REPUBLIC OF INDIA

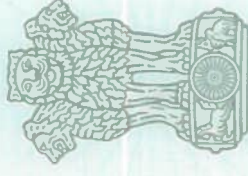


Shiv Prasad

Assistant Consular Officer
Consulate General of India

Jeddah

**पासपोर्ट
PASSPORT**



सत्यमेव जयते

**भारत गणराज्य
REPUBLIC OF INDIA**

SAUJ70065517 OLD PPT CLD AND RETURNED

File No. /

63835911 04/07/2007 HYDERABAD

Old Passport No. with Date and Place of Issue

HYDERABAD-500002 TELANGANA

KHILMATH SHAHUNJ

HNO 20-4-973/15/3

Address /

Name of Spouse /

ATIYA BEGUM

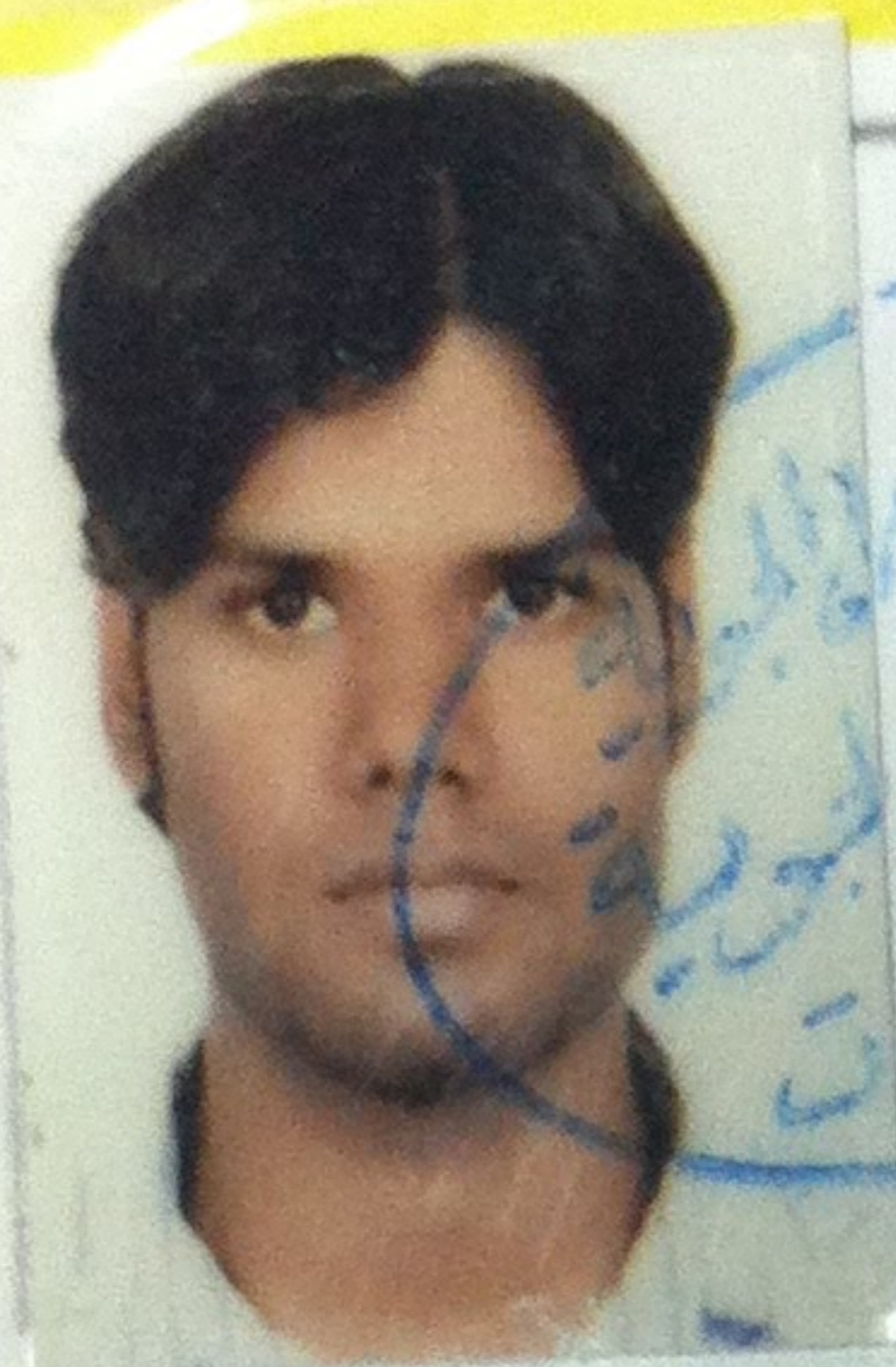
Name of Mother /

MOHAMMED RAHEEMULLAH KHAN

Name of Father / Legal Guardian /

विविध सेवा / MISCELLANEOUS SERVICE

टिप्पणी / OBSERVATION



القنية
المخابي
قاعدة الملك فيصل الجوية
الشرطة الجوية
القاهرة



وحيد الله محمد رحيم الله

قاعدة الملك فيصل الجوية

موظف

1439/03/07 هـ

EXP

2017/11/25 م

جناح الشرطة الجوية

محسن بن حامد الرويلي

العميد الركن

الاسم:

مكان العمل:

المهنة:

تاريخ الانتهاء:

خالد عا

قائد /

الاسم:

الرتبة:

التوقيع:

