

ELECTRICAL ENGINEER

SALMAN KHAN

Email: kkhan.salman92@gmail.com

Phone# +923337549833

NEBOSH IG1

IOSH Managing Safely

UAE Driving License

Dubai Civil Defense Card

Dear HR Manager,

Greetings for the day!!

I write to express my interest in becoming part of your company.

An Electrical Engineer with experience of 2 years in Dubai & Pakistan. I hold Dubai Civil Defense card NEBOSH IG 1 certification. I have done Bachelor in **BSC Engineering (Degree) – Electrical & Electronic Engineering** and currently enrolled in NED Academy for **PGD in Project Management**. Also, registered with Pakistan Engineering Council.

I am looking for an opportunity to have great career and global exposure. Gentle request to find my CV attached in the mail and consider my candidature for the suitable opportunities.

Thank you

Yours Sincerely,

[Salman Khan](#)

P.S. Thank you for taking time to review my cover letter. If there is any job opening relevant to my expertise and experience please call me at [+923337549833](tel:+923337549833) I look forward speaking with you and thanks again for your consideration.

ELECTRICAL ENGINEER

SALMAN KHAN

Email: kkhan.salman92@gmail.com

Phone# +923337549833

NEBOSH IG1

IOSH Managing Safely

UAE Driving License

Dubai Civil Defense Card

Project Engineer/Coordinator

MAF FIRE SAFETY AND SECURITY LLC, Dubai UAE.

From: July 2016 – October 2017

Duties & Responsibilities:

- ❖ Coordinate project management activities, resources, equipment, information & Site Supervision.
- ❖ Arranging required certificates for completion projects.
- ❖ Familiar with Dubai Civil Defense “UAE Fire & Safety.
- ❖ Break projects into doable actions and set timeframes.
- ❖ Liaise with clients to identify and define requirements, scope and objectives.
- ❖ Assign tasks to internal teams and assist with schedule management.
- ❖ Make sure that clients’ needs are met as projects evolve.
- ❖ Analyze risks and opportunities.
- ❖ Oversee project procurement management.
- ❖ Monitor project progress and handle any issues that arise.
- ❖ Act as the point of contact and communicate project status to all participants.
- ❖ Work with the Project Manager to eliminate blockers.
- ❖ Create and maintain comprehensive project documentation, plans and reports.
- ❖ Ensure standards and requirements are met through conducting quality assurance tests.

Projects in UAE:

- ❖ Burjuman Center Dubai (Fire Fighting & Fire Alarm system installation, partial supervision, certification & DCD completion.)
- ❖ H&M @ Mall of Emirates (Fire Fighting & Fire Alarm system installation, regular supervision certification & DCD completion.)
- ❖ Radisson Blu, Dubai Media City (Fire Fighting system installation, partial supervision, certification & DCD completion.)
- ❖ Galadarimaxi Mix-Cold Storage, Jabal Ali (Fire Fighting system installation, partial supervision, certification & DCD completion.)
- ❖ Warehouses, Ras Al Khor (Fire Fighting & Fire Alarm system installation, partial supervision certification & DCD completion.)
- ❖ The Address Hotel, Marina (Installation of FM200 systems, partial supervision, certification.)

Trainee Engineer

National Engineers, Pakistan

From: July 2015 to January 2016

Duties & Responsibilities:

- ❖ Installation, Implementation, Commissioning of MPLS-TP optical transmission system.
- ❖ Maintenance of System, Rectifier, Batteries and Electrical Wiring.
- ❖ Media patching and service shifting.
- ❖ Supervision of technical teams and coordination.
- ❖ Documentation and report to High ups.

Participated as Trainee in Industrial Training Program conducted by Islamic University of Technology (IUT) and visited Industries mentioned below:

- ❖ Ghorashal Thermal Power Station (One Week)
- ❖ Bangladesh Telecommunication Limited Company (One Week)
- ❖ Bangladesh Atomic Energy Commission (One Week)
- ❖ Institute of Electronics Atomic Energy Research Establishment (One Week)

Academic Qualification

Postgraduate Diploma – Project Management NED Academy – Karachi, Pakistan	Jan 2021-In Process
B.Sc Engineering – Electrical & Electronic Engineering Islamic University of Technology - Dhaka, Bangladesh	Jan 2010- Nov 2013

Languages

English, Urdu, Sindhi, Punjabi, Bangla (Intermediate), Arabic (Beginner).

Hobbies

Travelling, Sports and Reading Books

Award

OIC awarded “Full free scholarship” for 3 year at Islamic University of Technology.

Registration & Certification

- ❖ IOSH Managing Safety.
- ❖ Registered with Dubai Civil Defense (DCD).
- ❖ Registered with Pakistan Engineering Council as Registered Engineer.
- ❖ Certificate of Supervision issued by Pakistan Engineering Council.
- ❖ Certificate of Recognition issued by International Students Community-IUT.

Personal Information

Date of Birth:	12th March. 1992
Nationality:	Pakistani
City/Province:	Karachi, Sindh.
Religion:	Islam
UAE driving License:	Yes
Dubai Civil Defense Card:	Yes
Documents:	Attested & Verified from UAE Embassy.

References: References can be arranged on demand.