

BILAL MOHAMED

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Academic and Professional Qualifications:

DipIfr (Diploma in International Financial Reporting), ACCA, UK,

Bachelor of Commerce, Major Accounting, English Section, Faculty of Commerce,
Tanta University, Egypt 2007.

Career Profile

Chief Accountant

May. 2019 – Present

Manar Al-Omran co. – Jubail, KSA
Scaffolding Services Company,

Manar Alomran Company Ltd is a prominent supplier of all scaffolding systems and formwork related items in the Middle East, East African Region and South Africa. (*Business Partners, SABIC, ARAMCO, MASA, Many more Private Projects*)

Sr. Accountant

Oct. 2014 – Apr. 2019

Manar Al-Omran co. – Jubail, KSA

Scaffolding Services Company.
Assurance services,

Accountant

May. 2010 – Sep. 2014

Accountability State Authority "ASA" Oil & Gas sector, (Cairo, Egypt).

Manar Al-Omran co. – Jubail, KSA
Scaffolding Services Company

Jr. Accountant.

Aug. 2009 – Mar. 2010

Al-Farida Poultry – Alexandria, Egypt

Jobs Description

Basic responsibilities:-

- Supervising the routine accounting task in the department on day-to-day basis.
- Ensuring accurate and timely monthly, quarterly and year end closing.
- Ensuring all monthly, quarterly and annual financial reports are submitted on time.
- Ensuring accurate and timely processing of payroll.
- Performs the monthly, financial reconciliation for selected general ledger account, suppliers and inter- Company accounts
- Supervise management/control of fixed assets which included proper accounting, reconciliation, tagging and physical verifications.
- Review weekly/ monthly Bank reconciliations. Ensure all outstanding entries are cleared on time
- Coordinate with external auditors to ensure that an annual audit is completed on time
- Engage in ongoing cost reduction analyses in all areas of the company
- Engage in benchmarking studies to establish areas of potential operational improvement
- Review company bottlenecks and recommend changes to improve the overall level of company throughput
- Ensure financial records fully comply with IFRS, Zakat (Corp. tax), VAT and other legal requirements
- Timely and accurate submission of VAT and Zakat (tax) returns
- Develop, implement and maintain appropriate, cost-effective internal controls, accounting policies and procedures
- Effectively communicate and work closely with Project Accountant to ensure all financial aspects of project execution are on track and measured regularly

Linguistic abilities:

Arabic: native language.

English: Fluent.

Computer skills:

Proficient with Oracle ERP information Systems (as a user).

Proficient with the use of accounting software.

Proficient with MS Office [Word, Excel, PowerPoint, and Outlook].

Personal data:

Date of Birth : Apr. 12, 1986.

Marital status : Married.

Nationality : Egyptian.

Address : Jubail, KSA.