

# Nashmi Almajnoni

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## Objective:

Result-oriented Mechanical Engineer adept at implementing engineering solutions and providing corrective maintenance projects for work process improvements. Seeking a Projects Coordinator position with Almutawa Holdings where my education and previous experiences will be utilized

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## Education:

Oklahoma State University Stillwater, OK, USA  
B.S. in Mechanical Engineering; GPA: 3.2 out of 4

May 2018

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## Professional Experience:

Rig Hand

June 2018 – March 2020

Cactus Drilling Oklahoma City, OK, USA

- Optimized Rig Walk operation by attaching pads to the substructure to minimize time waste
- Resolved machinery breakdowns by 20% while employing periodic and preventive maintenance
- Prepared the daily safety meeting and job safety analysis sheets and conducted risk assessments

Technician, Field Operator

October 2010 – May 2012

Alkhorayef Petroleum Dammam, Saudi Arabia

- Installed and efficiently sustained Electrical Submersible Pumping Systems for oil production
  - Recorded oil production data into Microsoft Office and provided support to the customers
  - Conducted root cause analysis and propose corrective actions for production data
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## Skills and Highlights:

- English and Arabic Language Proficiency
  - CAD Software: SolidWorks, CFD, ANSYS
  - Problem Solving and Critical Thinking
  - Data Analysis
  - Microsoft Office
  - Technical Report Writing
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## Certifications:

- 35 Hours of Project Management Professional (PMP) Preparation Certificate
  - Sustainable Energy System Traineeship Program – MBS University of Tokyo
  - Lean Manufacturing, Risk Management and Analysis Workshop
  - OSHA 30-Hour General Industry Safety and Health
  - Quality Management System ISO 9001
  - Six Sigma Green Belt Certificate
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## Honors and Affiliations:

Member of Saudi Council of Engineers  
Dean's list, Oklahoma State University

February 2021 – Present  
Fall 2013, Fall 2015, Fall 2017