Name   **: Mohammed Irshad**
Mobile No   **: +91 9901795634**
                : +91 8970967886
Email   **: irshad.mgr@gmail.com**

OBJECTIVE

To work in a responsible, challenging position where I can utilize professional skills and knowledge for the betterment of the organization & implement better ways and means to active the organization goals and objective.

CARRIER OBJECTIVES

To work effectively by utilizing my knowledge and skills gained till date effectively for the organization I am associated with

Current employer **"MANGALORE MARINE COLLEGE & TECHNOLOGY"** Mangalore as 'System Admin', from 19th August 2013 till date

Maintained and administered computer systems and the workstations by providing technical support, troubleshooting the existing networks to resolve the problem. Standardized the process of data backup, retrieved data whenever required

Responsibilities:

➢ Working as an on-site Admin for all Computer Labs and Office's.

➢ Daily monitoring, Servers, Storage, Backup status & collecting logs.

➢ Provides direct user service and technical support to end users as required via phone, email, On-line systems and in person, answering inquiries, locating information and analyzing technical Requirements; troubleshoot information systems and determines resources required to return to Optimum performance.

➢ Update, monitors, installs, and repairs a wide variety of information systems equipment, including hardware components such as CPU, Monitors, Printers scanners, peripherals; schedules and performs preventative maintenance.

➢ Configures new computers, printers and peripherals and connect to the network and provide training for new users.

➢ Maintaining all the Records of logs calls and service reports of vendors.

➢ Maintaining and monitoring CC TV and DVR. Troubleshooting problems and downloading recorded videos.

➢ Monitoring Biometric machines, adding and deleting users and providing reports to the HR department.

SHIVIKA TECHNOLOGIES MANGALORE worked as 'System Admin', deputed by Hotel Deepa Comforts.

From July 2010 to August 2013

Maintained and administered computer systems and the workstations by providing technical support, troubleshooting the existing networks to resolve the problem. Standardized the process of data backup, retrieved data whenever required

Responsibilities:

- Daily monitoring, Servers, Storage, Backup status & collecting logs.
- Maintaining and Monitoring Windows Servers, Systems, – Performed periodic maintenance, provided technical support and executed systems engineering.
- Maintenance and Configuration of Wi-Fi Networks and servers.
- Maintained MS Exchange Server – Performed troubleshooting and provided resolutions to server problems.
- Implemented proper recovery procedures for disasters and administered user-accounts' mailbox.
- Resolving the issues related to client schedules Missed, Failed Backups based on the priority.
- Monitoring administrative schedules if any failures working on it based on the priority.
- Administration of Hotel information system (IDS) all the modules Registration, Billing, material management, Accounts, HR Payroll management.
- Maintaining all the Records of logs calls and service reports of vendors.
- Maintaining and monitoring CC TV and DVR. Troubleshooting problems and downloading recorded videos.

VENUS COMPUTERS MANGALORE worked as Assistant of System Admin deputed by Hotel Deepa Comforts

From April 2008 to June 2010

- Diagnosis of desktop, application, networking and infrastructure issues.
- Experience of supporting a wide and varied client base.
- Administering the IT department's policies and procedures.
- Maintaining a log of all problems detected and system backups.
- Responsible for maintaining backups and for project work such as new builds.
- Responsible for supporting: Windows XP/Vista/Windows 7, Windows Server and Office 2003 and 2007, Backup products, Antivirus products, Wi-Fi.

EDUCATIONAL QUALIFICATION

- B.C.A (Bachelor of Computer Application) from Dr. C.V Raman University.
- Class XII from Govt. PU College Kavoor, Mangalore.
- Class X from Swami Vivekananda JN College Yedapadavu, Mangalore.

HARDWARE & NETWORKING SKILLS

- D.C.H (Diploma in hardware and networking) from R.C.S.S Board.
- D.I.T (Diploma in Information Technology) From R.C.S.S Board.
- D.W.D (Diploma in Web Design) from Karnataka Computer Academy Board.

TRAINING

SWARA SYSTEMS Mangalore

From July 2006 to April 2008

Worked as a trainee and field training in residential sites and organizations (BASF, NMPT, NITK, Mangalore University etc.)

Technical Skills:

- Networking Technologies TCP/IP, LAN/WAN, Firewall, wireless.
- Installing & Troubleshooting of Windows 98, 2000, XP, Vista, Windows 7, Ubuntu.
- Administration & Maintenance of Servers, Desktops, Laptops, Printers.
- Troubleshooting Hardware and Network related problems.
- Installing and Troubleshooting Dot-matrix, Desk Jet and LaserJet, Multi-function Printers and Scanners, Card Printers, Barcode printers.
- Managing Antivirus Servers and making policies for the Client computers, scheduling Scanning and updates.
- Assembling and disassembling the Computers.

PERSONAL DETAILS

Name	: Mohammed Irshad
Fathers Name	: Mansoor Ali
Date of Birth	: 31/08/1988
Sex	: Male
Marital Status	: Married
Religion	: Muslim
Languages Known	: English, Hindi, Kannada and Malayalam
Nationality	: Indian
Interest and Hobbies	: Sports, Reading Books, Internet Surfing and Watch TV
Permanent Address	: Door No 1-76-1, Padrengi House, Tenka Yedapadavu Village, Shibrikere Post, Mangalore - 574144

PASSPORT DETAILS

Passport Number   : T9403772
Place of issue   : Bangalore
Date of issue   : 04.10.2019
Date of expiry   : 03.10.2029

DECLARATION

I hereby declare that all the above matters are correct and true to the best of my knowledge and belief.

Place: Mangalore   yours faithfully,

                                           (**Mohammed Irshad**)