

Ahmed Baqer AL-ghatam

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OBJECTIVE

To be placed in a company in which I can use my Business Management, technical skills and leadership qualities to the upliftment of the company and personal growth.

PERSONAL STATEMENT

I am an enthusiastic, self-motivated, reliable, responsible and hard-working person. I am a mature team worker and adaptable to all challenging situations. I can work well both in a team environment as well as using own initiative. I can work well under pressure and adhere to strict deadlines.

EDUCATION

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| 2020-2019 | Al-Imam Muhammad Ibn Saud Islamic University
Diploma of Business Management. |
| 2014 | Massey University– Foundation Certificate in Academic English. |
| 2007 | General Organization of Technical & Vocational Training. |

RELEVANT SKILLS

- Verbal and written communication skills.
- Decision making critical thinking organizing and planning.
- Accuracy and Attention to details.
- Adaptability and ability to work under pressure.
- Willing to learn a new skill to technique.
- Time management skill.
- Self-motivation.
- Information technology especially word, access and excel spreadsheet.
- Ability to work with others in a professional manner while attempting to achieve a common goal.

WORK EXPERIENCE

Electricity Technician (2008 to 2009) in Arabian Thermal Air Industrial Jubail

Treasurer – cashier (2003-2004) In Hussain A AL mutawa Corporation for Commercial Jubail

- Balance cash registers at the end of each shift.
- General cash and transaction reports.
- Scan and verify prices on products.
- Take payment in exchange of products.
- Check daily cash account.

LANGUAGES

- Arabic (Native)
- English (Advanced)

PERSONAL INTERESTS

- My favorite hobbies are sport and travelling.
- Music.
- Movies.
- Spend time with friends.

REFERENCES

- Hussain Al mutawa
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