## **Maryam Omairi**

**PERSONAL** 

Name

Maryam Shukr Alomairi

**Address** 

al khalidiyah Dammam

Phone number

0595855725

**Email** 

m.omairi@yahoo.com

Date of birth

14-11-1997

Place of birth

Dhahran

Gender

Female

**Nationality** 

Saudi Arabia

BA in English Language University of Imam Abdulrahman bin

## **EDUCATION AND QUALIFICATIONS**

Bachelor's degree in English language University of Imam Abdulrahman bin Faisal, Dammam (Jan 2016 - Sep 2020)

**SKILLS** 

- Bilingual in language
- Verbal and written communication
- Project organization
- Report writing
- Microsoft Office (Word, Excel, PowerPoint)

## **CERTIFICATIONS**

- Trainer in Sand program
- Saudi Aramco Summer program
- Cyber Security
- IT in the Workplace Master Microsoft Office
- Excutive Assistant series
- Principles of Financial Accounting Accounting Framework