





# Naaem Alghanmi

## Industrial Engineer

### Contact

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-  Jeddah, Saudi Arabia

### Education

#### King Abdulaziz University

Bachelor's degree in Industrial Engineering | 2021

#### Graduation Project

Enhancing crowd management in Hajj Terminal

### Skills

- Systems Analysis
- Quality Management
- Project Planning
- Safety & Health Administration
- Operations Analysis
- Administrative Assistance
- Mathematical Reasoning
- Technological Aptitude
- Critical Thinking
- Problems Troubleshooting
- Microsoft Office
- Time Management
- Effective Communication
- Teamwork

### Objective

Dedicated and reliable King Abdulaziz University industrial engineer fresh graduate, have administrative assistance knowledge, also a deep concentration in data science, effective system and operations analysis, and project quality management skills, to attain a position in a progressive engineering organization and become a contributing member to achieve its objectives and corporate goals.

### Experience

#### Intern

##### Khulais Hospital | 2011

- Distribute fire extinguishers in the hospital.
- Parctise participating in managing the hospital.
- Parctise risk management and distribution of alert notes on gathering points.
- Screen phone calls and routing callers to the appropriate party.
- Prepare reports and submit them to the board.
- Maintain polite and professional communication with both the staff and patients.
- Anticipate the needs of others in order to ensure their positive experience.

### Courses

- **OSHA**  
Educational Expert Center
- **Data analysis**  
Doroob Platform
- **Project quality management**  
Doroob Platform
- **Fundamental of management**  
Doroob Platform