

Ali A Al-Abbas

Saudi Citizen, Born 1984, Married .

Career Objective

Seeking an Senior-level position in **Purchasing** and any other business speciality field that gives me an opportunity to excel and build on my career based upon my qualifications and work experience.

Education

2003-2005

COLLEGE OF TECHNOLOGY AT DAMMAM

Saudi Arabia

- Awarded The Associate Degree from the department of Management Technology in the field of **Marketing** (summer semester dt. Sept. 2005).

Work Experience

Nov,2021-Now

AL SUWAIDI SERVICES COMPANY

Jubail, Saudia Arabia

Buyer (None food)

- Using Oracal JD System.
- Reciving MR's from our Dep's.
- Doing bidding anylisys.
- Creating PO through system.
- Following up with suppliers to give us their prices and arrange materials.
- Filling documents.

Feb,2020-Aug,2020

OMS OILFELD & SEVICES SAUDI ARABIA LTD

Abqaiq, Saudia Arabia

Buyer

- Using Oracal system.
- Using PURE MANUFACTURING system to check our stock.
- Reciving purchace requeste from our shops.
- Doing bidding anylisys.
- Creating PO through the Oracal system.
- Following up with suppliers to give us their prices and arrange the materials.
- Filling documents.

Nov,2017-Feb,2020

Khushiem Industrial Equipment Co

Dammam, Saudia Arabia

Purchasing Coordinator

- Using Trio system.
- Sourcing all kind of material
- Using E-mails to send and recive inquerys from end users.
- Negotiation with suppliers about prices
- Coordinat with suppliers to give us their prices and arrange the materials.
- Making Sales Quotation icluding Cost until to deliver to our clints.
- Creating PO
- Our clints Aramco, ADC, Sasref, Tasnee and Sabic. ETC

Feb,2016-Aug,2016

Freight systems logistic Saudi Co ltd. (FSL)

Dammam, Saudia Arabia

D.O. Executive and Customer Services

- Issuing D.O. for customer's shippments.
- Answering phone and provide complate details to customers.
- Using E-mails to send and recive inquerys.
- Coordination with CFS in Dammam port about reciving countiners from agents.

Apr,2015- Dec, 2015

ALMOJIL SUPPLY & SERVICES

Jubail, SaudiArabia

Street Buyer (Procurement)

- Working with SASREF to make RFQ by using SAP system.
- Working with SABIC TECHNOLOGY CENTER.
- Working with SABIC FIRE TRAINING CENTER.
- Coordination with CPD and the procurement department to make items code and P.O and D.O.
- Coordination with suppliers to give us their prices and arrange the materials.

Apr, 2008 – Feb, 2012

ALMAJAL GAS Co.

Riyadh, Saudi Arabia

ATM Feeding Team Supervisor

- Responsible of a Scure-Transit vehechle.
- Supervising a team of two security personnel (a driver and a money bearer).
- Preparing daily feeding plan for 20 ATMs situated in Central of Riyadh and Alderayya.
- Preparing daily reports about ATMs' current conditions.
- Correspondencing with Aahli Bank Helpdesk Dep. for ATMs problem solving.
- Daily replenishment of ATMs and verifying the balance of the previous cash feeding against the ATM journal of the same period.

Nov,2002 – Dec , 2006

A. H. Al-Abbas Trading Est.

Saihat, Saudi Arabia

Clerk – (Full/Part Time)

- Processing employees' expense reports and suppliers' invoices in the accounting system.
- Clearing some daily transactions with banks and government entites.

Jun-Aug, 2005

Abdul Latif Jameel Retail Co. Ltd. (TOYOTA)

Dammam, Saudi Arabia

Cooperative Training Program

- Worked full-time as a salesman/cashier in the spare parts division at Main Center.

Special Skills & Courses

- Studied English course at ELS in USA with Five levels.
- Passed MSUFLT (English course) at Ferris State University in USA.
- Conducted a study research in Marketing titled "**Effecting Level of TV Advertisements Toward Viewers**", an applied study on Al- Qatif Community College for Female
- Proficient in MS Office Suite (**Word, Excel, PowerPoint, Access and Outlook**).
- Proficient in "**Statistical Program for Social Science**", an analytical application for distributed, statistical, graphical analysis, and data managemnt, interactive charts, .. etc.
- Ability of computer maintainence and softwares troubleshooting.
- Completed a two-weeks training course program in "**NCR's & Dibold's ATM Feeding**" held by Hemaya Co. at Khobar Center, Dec, 2006.
- Completed training courses in **COMPUTER** and **ENGLISH LANGUAGE**, held by **New Horizon Center** under supervision of **Prince Mohammad Bin Fahad Program** for Qualifying & Employing Saudi Youths, (06/2004 - 07/2004)

Personal Background

- Team player, result oriented and working under pressure.
- Have a strong commitment toward duties and responsibilities.
- Respond positively in processing urgent cases.
- *Interests:* Sports, Reading, Computer, Internet.
- *Travels:* Lebanon, Syria, UAE, Bahrain, USA, Malaysia.
- Willing to relocate.

References

References available upon request.