

Ananth Kumar.N.

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#16th Cross 1st Main, Amrutheshwara Nagar
Belwadi (V) & (P) Mysore (D)

Objective

I am looking for an organization that lends me a supportive and operating learning Environment with ample chances to contribute and diversify my knowledge and skill challenges me intellectually and offers me a good potential for future growth.

Education details

- **Alvas Mudabidre 2019**
MBA – HR & Marketing
- **Vidya Vardaka First Grade College, Mysore 2017**
B.Com
60%
- **V H P 2013**
PUC
70%
- **Universe English School 2011**
SSLC
70%

Work experience

1. **Organization Name Tvaksa Technologies**
Position:- IT Recruiter
Duration :-6 Months

Roles and Responsibilities:

- Extensive experience to work on **permanent position**
- Handling end to end recruitment activities for various IT Requirements.
- Good experience in client handling.
- Major responsibility in gathering and understanding the requirement from different business client and responsible for closing the position within a given time.
- Browsing Job Portals(Naukri, Monster), database, reference and other networks for sourcing the profiles
- Evaluating the candidate's Communication skill, Reason for Job Change, Work experience, present and expected compensation, location/relocation information, work authorization status, Notice Period and availability for the interview, etc).



Technical skills

- Basics of computer
- MS office
- MS Power Point

Internship

- 'I have completed my internship project on [organization study] in [mysore paints and varnish limited] during MBA
- I have completed my internship project in [consortium securities ltd] Bangalore topic [an analysis on relationship marketing in stock broking business with reference to consortium securities for a period of 2 months]

Hobbies

-  Gym
-  Photography
-  Pet care
-  Riding

- Maintain and update status of all on going position (status of interviews, candidate short listed for various rounds).
- Negotiating salary/pay rate with candidates to close positions.
- Regular follow ups with offered candidate until on-boarding.

2. **Organization Name:- Alchemy Techsol Pvt .Ltd**

Position:- Talent Acquisition

Duration :-Nov 2020-Nov 2021

ROLES & RESPONSIBILITIES

- Getting job requirements from clients, discussing the requirements and doing research to understand the technology and needs of the requirement.
- Screening résumés on the basis is skill sets, rate, expertiseetc as per the active client's requirements.
- Submitting the suitable candidates to the client.
- Coordinating & scheduling for interviews.
- Formatting, pipelining and maintaining database of active candidates.
- Maintaining a friendly relationship with the candidates and following upwith them, until they join and keeping in touch with them after that as well.
- Experienced in using various sourcing channels like Naukri, LinkedIn and social media like Facebook.

Declaration:

Given an opportunity, I will strive to my level best in executing the task assigned to me. Thanking you in anticipation and awaiting for a positive reply from your end.

Place: Mysore

Your Faithfully
Ananth Kumar N