

# Zahra Abdullah Aldubaisi

SALES

MANAGEMENT



Saudi



AlQatif

Kingdom of Saudi Arabia



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## Skills

Use Microsoft office

Word

PowerPoint

Excel

Publisher

Access

## OBJECTIVE

I want to grow in sales management job in a company with a good reputation that increases my experience, knowledge and achieve my professional ambitions.

## WORK EXPERIENCE

### SALES & RETAIL

- **ELEGANT STORE** (Marketing Specialist) (Jun- Jul 2021)
  - Effective communication with customers
  - Marketing to customers
  - Writing reports
- **ADEL ABU ALSAUD&PARTNERS TRADS CO.** (Trainee) (Jan 2019)
  - Direct sale
  - Deal with customers
- **Saudi Marketing Company (SAMCO)** Farm Superstore`s (cashier) (May – Sept 2018)
  - Customer service
- **Mansour &Abdullah M.Almarzouk CO.** (Trainee) (May –Jun 2017)
  - Customer Service
  - Data entry
- **Almahrous Co.** Mazaya Food Supermarket (cashier) (Aug-Dec 2015)
  - Customer Service
- **Food & Entertainment Co.** Hony coffee coffee shop (Seller-cashier-supervisor) (Feb2014-May2015)
  - Store sort
  - Customer Service
  - Closing the sale
  - Closing the sal
  - Data entry
  - Make shop orders
  - Make shop ord
- **Pinehill Arabia Food limited Co.** Indomie Factory (Production worker) (Jul2013-Jan 2014)
  - Packaging Products

## EDUCATION AND QUALIFICATIONS

### DOROOB

Customer Service for Employees of Sales Officer	2021
Marketing for startups	2021
Marketing Concepts for Small and Medium Enterprise	2021
Mastering the Sale Process	2021
Marketing through Social Media	2020
Retail Store Management	2019

### SEDCO HOLDING

Riyali Diploma 2018

### UNIVERSITY OF CAMBRIDGE

English language certificate 2017

### INTERNATIONAL TECHNICAL FEMALE COLLEGE

Sales Management - High Diploma	2018-2019
Sales Management - Associate Diploma	2016-2017
IT Course	2016
Foundation English	2015-2016

## REFEREES

Available upon request.