

OSAMA ALNAIMI

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Effectively manage the development and ongoing operations of Business and services by utilizing extensive skills in design, architecture planning and business services developed over many years, offer managerial services in order to effectively provide direction within a dynamically evolving.

EXPERIENCE

JULY 2008 – JULY 2010

ARCHITECTURAL ENGINEER, RIYADH MUNICIPALITY

- Observing the implementation of the shop drawings.
- Giving the permit to build.
- Applying the standards and the codes for the drawings.
- Study project contracts, terms and the work execution specifications.

NOV 2014 – FEB 2017

ARCHITECTURAL ENGINEER, ZUHAIR FAYAZ PARTNERSHIP TO MANAGE THE CONSULTATION FOR CONSTRUCTION TWO MEDICAL CITIES, KING FAISAL MEDICAL CITY, (ABHA KSA) & PRINCE MOHAMMED MEDICAL CITY, (SKAKA KSA), WITH FOUR BILLION US DOLLARS BUDGET, AND MORE THAN 400,000 SQUARE METER BUILD-UP AREA.

- Review & approve materials samples
- Review & approve the coordination drawings
- Involve in site work activities Supervision
- Attend and participate in the technical meetings
- Creating new work strategies.
- Attending workshop for medical and nonmedical equipment and ensures the equipment requirement comply with the space program and the approved design package and all these requirements to be reflected in the shop drawings.
- Worked with the quantity surveyor to address the claims as per agreed.

FEB 2017 – FEB 2020

PROJECT ENGINEER, MINISTRY OF HEALTH

- Preparing tenders for MOH Housing furniture.
- Visiting sites to observe the ongoing maintenance work.
- Planning workshops for MOH employees.

- Reviewing the Architectural, Security, safety and maintenance plans.
- member of tenders opening committee.
- Preparing tender technical report.
- Reviewing samples submitted by companies.

FEB 2020 – PRESENT

SITE ENGINEER QA, QC, ZUHAIR FAYAZ PARTNERSHIP TO MANAGE THE CONSULTATION FOR CONSTRUCTION PROJECT OF COMPLETE IMPLANTATION OF HOUSING PROVIDED TO MILITARY NATIONAL GOURD MEMBERS IN RIYADH:

- Reviewing and approving all architectural materials.
- Preparing and reviewing the method of statement.
- Helping approving IFC (Issued for construction) drawings.
- Flowing up and monitoring all architectural work during execution.
- Inspecting all delivered architectural materials and insuring proper storing of all materials.
- Reviewing as built drawings.

EDUCATION

FEB 2008

ARCHITECTURE PLANNING, KING SAUD UNIVERSITY (RIYADH).

MAY 2014

MASTER OF BUSINESS ADMINISTRATION, UNIVERSITY OF ST THOMAS, (HOUSTON, TX).

SKILLS

- **Architecture planning** (Prepare information regarding design, Structure specifications, estimated costs, and construction time, Plan layout of project and Prepare scale drawings).
- **Business** (Preparing annual reports and budgets, Managing business accounts, Handling paperwork).
- **Software** (MS Office, Project Management, GIS, AutoCAD, Rivet).
- **language** (Arabic, English).

ACTIVITIES

- Best graduation Project (Designed Tourist resort in Haql City). 2008
- Won a competition for market simulation 2014

TRAINING COURSES

- Project Management Preparation, four weeks training, May 2016
- Quality Management Training, eight weeks' duration as on the job training Nov. – Des 2016
- Quantity Surveyor Training, one-week duration as on the job training Jan. 2017
- Effective Contract Preparation, three days, Provided by The Healthcare Leadership Academy 2019