

## **Mr. ARSLAN AKHTAR**



### **Personal information**

**Mobile:** +966573335141

**Date of Birth:** July-06-1998

**E-mail:** [arslan123akhtar@gmail.com](mailto:arslan123akhtar@gmail.com)

**Nationality:** Pakistani

**Saudi Transferable Visa**

### **Objective:**

To work in an environment in which i can apply my knowledge and skills for the enhancement of my career and betterment of the organization.

### **Experience:**

#### **SUPERVISOR / REMAS GULF INTENATIONAL CO.**

Period of working: (06/2020 – present)

- We are the Authorized distributors of Industrial Scientific (USA) Products and calibration of Gas detectors.
- Supervise the technical team, support current maintenance jobs
- Create job orders and complete technical datasheet.
- Calibrate, align, troubleshoot and repair Electronic & Mechanical test equipment.
- Follow and write the proper records and certification based on calibration.
- Identifies equipment that fails calibration, uses manufacturer's manuals, etc. to access and perform adjustment to meet specifications, or dispositions equipment as requiring repair.
- Check the various level of measurements and readings to the instrument and get a proper result.
- Final inspection of the devices before hand over to the customer.

Period of working (12 / 2019 – 06 / 2020)

#### **TECHNICIAN / Ibrahim al Ghamdi (Jubail)**

- Material Testing and Quality Assurance. Issue Certifications and Testing Technical Reports.

### **EDUCATION**

(2014 – 15)

#### **HSSC - High School / Computer Science**

Sunrise Public School Sialkot, Pakistan

(2015 – 18)

#### **Diploma of Mechanical Associate Engineer.**

Government College of technology Sialkot, Pakistan

### **Academic Qualification / Certifications**

- AUTOCAD
- IOSH – MS
- OSHA
- FIRE SAFETY
- EMERGENCY FIRST AID
- RISK ASSESSMENT

### **Technical skills:**

- Electrical and Mechanical Devices Maintenance
- Gas Detectors Calibration
- Installation
- Calibration
- Testing Samples
- Raw Material Testing
- Materials Inspection
- Operational Analysis
- Machine Operations
- Working Experience with Toxic Gases
- Report Writing
- Technical Analysis

### **KEY SKILLS:**

- Good concept design skills and quality development structures.
- New product development, development components and product quality.
- Understanding of New product Development cycle.
- Knowledge of project cost estimation.
- Knowledge of Project Drawings.
- Responsible for resolving quality issues relating to product development system. Good communication skills & capable to carrying out meetings/ reviews with global team independently.

### **Computer skills:**

- **Operating Systems:** Windows 98, XP, 7,8,10.
- **Microsoft Office:** MS-word, MS-Power, MS-Excel & Outlook
- Hardware
- Browsing & Web searching
- Adobe Photoshop
- Adobe Illustrator
- Adobe Premiere

### **Personal Strength:**

- Enjoy the challenges of fast paced environment.
- Have flexible attitude and can work well with diverse personalities.
- Have strong inter-personal communication skills.
- Ability to solve problems intelligently and creative
- Self-started and good coordinator.
- Time management skills.
- A good analyst & motivator

### **DECLARATION**

I hereby declare that all the details furnished above are true to best of my knowledge and belief.

Yours faithfully.

**(ARSLAN AKHTAR)**