

## ملفي الشخصي

I am 33 years old, and I have worked for a several companies (Jamjoom Company, AXA Medical Insurance, SGS Saudi Airlines Ground Services) and I gained many experiences from these companies, especially the Saudi Company for Ground Services(SGS) which I served for more than 9 years. I am hard-working, and ready to acquire a new professional skills.

## تجارب مهنية

from 09/09/2012 to 12/11/2020

### **SGS Saudi Airlines Ground Services , in Riyadh**

The position that I held was (Customer Services Officer) in the (Passenger Services) Department, and I performed the duties and tasks assigned to me to the fullest.

2011 - 2012

### **AXA INSURANCE KSA - in Riyadh**

Collecting and recording medical insurance bills, and I performed the duties and tasks assigned to me to the fullest.

## التدريب /الدراسة

Graduate of 2004-2005

### **ABEE BAKR ALMAKHZOOMI SEC. SCHOOL**

High School certificate  
Department of Natural Sciences

CERTIFICATE OF 2008-2009

### **LANGUAGE STUDIES INTERNATIONAL - LSI**

CERTIFICATE IN ENGLISH STUDIES

## اللغات

العربية	اللغة الأم
English	مستوى جيد جدا"

## المهارات

\* Fluency in speaking and writing English.

\* computer skills.

عبدالمجيد عياد رشيد  
العنزي

البريد الإلكتروني  
Alanaziabdulmajed@gmail.  
com

الهاتف  
00966562123335

العنوان  
الرياض , حي النظيم , شارع  
الثرية

- \* Flexibility and adaptability in work.
- \* communication skills.
- \* Teamwork skills.
- \* Responsibility skills.