

Hariharan A

10+ Years' Experience in Project Procurement, Site Buyer, Expeditor.

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Career Objective:

To become an effective team player in a challenging environment towards achieving the organization goals with my engineering skills and to help myself grow professionally and technically further, for the growth of the company.

Job Summary:

10 years of experience in Project Procurement, Vendor Development and Material Management activities in Oil & gas Industries for Civil, Mechanical & Electrical Procurement activities.

Expertise in International sourcing, Purchasing, Expediting, Vendor Negotiation. Ability to Co-ordinate efficiently and effectively with other project team departments like engineering, construction, project control, cost control and contracts.

Accademic Qualification:

- Diploma in Mechanical Engineering, Grade: First Class **(Attested By State of Qatar / Saudi Arabia)**

Employment History:

Organization 4 : Arabian Castle for General Contg. Company LLC, formerly M/s Ballast Needam Netherlands
Location : Al Khobar, Saudi Arabia, April 2016 – Till Date
Designation : Project Procurement Expeditor

Organization 3 : Unaoil E&C a member of Unaoil Group
Location : Basra, Iraq & Dubai, UAE, July 2015 – January 2016
Designation : Site Buyer

Organization 2 : Punjilloyd Limited
Location : Qatar, Doha & Muscat Oman, May 2011 – June 2015
Designation : Engineer Procurement

Organization 1 : FLSmidth Private limited, Chennai
Duration : From May 2008 to May 2011
Designation : Engineer Procurement

Middle East Projects Worked:

New Facility & Shelter Upgrade in King Abdul Aziz Air Base Dhahran
Private Air Terminal in Riyadh for PAT Saudi Arabia
Group Shelter in King Fahad Air Base Taif
Operation & Maintenance in Military Air Base for Royal Saudi Airforce
Client: BAE System PLC – British Aerospace Company
Location: Hafr Al Batin, Tabuk, Al Jouf, TAif, Dhahran - Saudi Arabia

West Quarna Gas IFC 3185 Project- **Client: Shell/ Basra Gas Company (BGC)**
Location: Basra, Republic of Iraq

Two New Solar Gas Turbo Compress 4425 – **Client: South Oil Company (SOC)**
Location: Basra, Republic of Iraq

Polysilicon Project Phase 1&2 (7000 TPY) – **Client: Qatar Solar Technologies (QSTEC)**
Location: Raslafan, State of Qatar

Strategic Gas Transmission Project- **Client: Qatar Petroleum Ltd., (QP)**
Location: Doha, State of Qatar

Jet Fuel Line Project at New Doha International Airport, **Client: Bechtel USA**
Location: Doha, State of Qatar

Oman Mukhaizna Phase-II, **Client: Occidental Project USA**
Location: Mukhaizna, Sultanate of Oman

Roles & Responsibilities:

- Involves various SUPPLY CHAIN MANAGEMENT (SCM) activities such as selection of vendor, floating enquiry, participate in technical discussions, negotiate, finalize and release orders for various Piping / Mechanical Equipment/ Electrical as per specification within the cost provided and ensure the delivery.
- Ordering and manufacturing of all in-house designed equipment through sub-contractors for the turnkey projects. This also involves selection of vendors based on the facilities /capabilities.
- Receive materials requisitions, checks and review specifications for contents with end users.
- To check the vendors data bases like technical capability, Infrastructure, past experience, Location.
- Pre-bid discussions with DEC's (Detail Engineering Consultant) / Vendor's personnel after floating enquiries.
- Price Negotiations with the vendor as per company's Standard terms and conditions.
- Prepare CBA (commercial Bid Analysis), prepare the LOI (Letter of Intents) based on discussions, frame delivery schedule, negotiate for payment terms, LD's & bonus.
- Releasing of Purchase order and Expedite up with the vendor for timely delivery of the material.
- Proactively engage and follow up with the vendors and generate reports including key dates relative to the delivery of goods services or documents for every active PO/Contract / Service Order.
- Preparing MIS Reports like weekly / monthly PR / PO status.
- To carry out the duties of expediting local, regional and international purchase orders in conjunction with expediting agencies to ensure timely delivery of materials in accordance with P.O terms.
- Records details of all direct expediting contacts for effective file history and file maintenance.
- Expedites technical documentation requirements (drawings, production schedules, quality manuals, etc), obtains approval from concerned Job Officers and ensures a timely return of the appropriate documentation to the supplier.

- Prompt reporting of revised delivery schedules for critical orders to the project team and update delivery schedules within the expediting reports
- Co-Ordinate with Quality Control department for organizing the inspection at various stages as per the Quality Assurance Plan
- Engage logistic team to co-ordinate the delivery of the ordered material.
- Certification of Vendor/Subcontractor Invoice for the timely payment.

Software Skills:

SAP Material Management, SAP Business Client.

ERP Base Oracle, ERP Base Inventory Solution, ERP Base Site Solution,

File Maker Apple Inc.,

MS Office (Excel, Word, Power Point)

Personnel Details:

Date of Birth	:	11-Aug-1988
Sex	:	Male
Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	English, Telugu, Hindi, Tamil, and Malayalam
Passport Details	:	No.: Z3362024 Expiry Date: 08-09-2025
Contact Address	:	Plot No.3A, Priyam Avenue, Sakthi Nagar, Mangadu, India. Pin – 600122
Permanent Address	:	Plot No.3A, Priyam Avenue, Sakthi Nagar, Mangadu, India. Pin – 600122

Declaration:

I hear by declare that all of the above mentioned details are true to my knowledge. I am well fit to work with maximum efficiency. I would be happy to handle tasks if I have been given a chance to prove myself in your esteemed organization.

Date:

Place:

Hariharan A