

## Cover Letter

Dear Sir,

I would like to offer myself for a position with your company in civil engineering that fully utilizes my professional and personal abilities.

I can establish and maintain effective communication and rapport with peers, clients, and management. I have an exceptional engineering skill and expediting abilities.

In addition, I am efficient, organized, and detail oriented, and I believe in thorough follow-up.

My overall 5 years of experience working in construction has provided me with a broad understanding of industry operations and practices. I am keenly aware of the importance of completing projects on time, within budget, and to the client's total satisfaction.

I am accustomed to working under extreme pressure and handling multiple projects at once.

I am interested in securing a position within your company where my abilities and qualifications can be fully applied for our mutual benefits.

Hope to listen from you.

Best Regards,

Mohammed Younus

Mob : +966-543505683

## CURRICULUM VITAE

**Mohammed Younus**

**Civil Engineer**

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**Mobile: +966-543505683**

**Iqama: Transferable**



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### **Objective**

Looking for a challenging and suitable position in Civil, Construction, design, execution sector where I can utilize my potential to its full extent in a dynamic organization to share broad cooperative efforts through sound planning creativity and hard work for the all-round development with constrain professional way.

### **Work Summary**

- B.Tech. (Civil) having around 5 years of experience in the field of interior design and execution, residential and commercial contracting, Quantity Surveying and QA/QC.
- Result oriented professionalism with 5 years of experience in various construction Projects.
- A competent Civil Engineer with a comprehensive knowledge of developing and executing construction Projects in residential, commercial, and interior works specifications, focusing on economy, safety, reliability, quality, and sustainability. A consistent track record of successfully completing construction and interior work projects from the concept and details of the IFC drawings through to implementation, testing and project handover.

### **Technical Expertise:**

- Technical Software : AutoCAD, Primavera P6, MS Office Suite

### **Experience – 5 years in civil :**

#### **Civil Site Engineer – Anas interiors - Hyderabad**

From Mar 2017 – May 2019

#### **Civil QaQc Engineer – SR Rising developers and construction - Hyderabad**

From Mar 2019 – May 2021

#### **Civil site Engineer – Dimensify Construction - Hyderabad**

From May 2021 – Feb 2023

#### **Civil Site Engineer – Anas Interiors – Hyderabad:**

### **Roles and Responsibilities:**

- Reading project specifications and drawings prior to execution.
- To check For the Availability of Materials on time during Work.
- Co-ordination with supervisors, agencies, store personnel on daily basis for proper execution of work to meet the deadline for completion of project on time.
- Regular reporting of material status and progress of work on site.
- Preparing Work Progress Report & Drawing Status Report.
- Maintaining a quality check of the required materials as per the consultant approval.
- Monitoring Safe working condition and Safety activities on site.
- Manpower handling & work assignment.
- Involved in the preparation of technical documentation & final summary report.

- Material management on/off site.
- Material planning & scheduling.
- Regular reporting to the project manager.
- Planned and prioritized workload to meet changing deadlines.
- Developed CAD drafts based on project design requirements on AutoCAD
- Coordinated with the construction team to implement design.
- Liaised with project team members including clients, consultants, subcontractors, and management.
- Handled large volume of documentation of construction details and followed compliance for plans and prepared reports.
- Inspected construction site to ensure adherence to safety standards, building codes and specifications and conducting required technical inspections.

#### **Civil QS Engineer – SR Rising Developers Construction – Hyderabad:**

##### **Roles and Responsibilities:**

- Continuous review & Monitoring of all Logs, Work Inspection Reports (WIR), Material Inspection Request (MIR), Method of Statement (MS) submittals and monitoring their status.
- To Complete applicable inspection and verification checklists/ reports to confirm when Conformance to specification/ standard has been achieved.
- To Conduct all required site/field tests as per project specifications & maintain all related QA/QC documentation of the tests carried out and participate in Site Internal Quality Audits
- To ensure company quality procedures & QMS implementation in line with ISO 9001-2015.
- To ensure sub-contractors are in compliance with their own QA/QC Plan.
- To Implement the Project Quality Plan (PQP) and Quality Procedures and related activities in compliance with defined requirements & to report to The QA/QC Manager at Site.
- To Liaison with the Clients appointed representative to undertake
- To Prepare Non Conformance reports & follow-up for close out.
- To prepare Weekly & Monthly QA/QC Reports, ITP.

#### **Civil Site Engineer – Dimensify Construction – Hyderabad:**

##### **Roles and Responsibilities:**

- Preparation of all Structural drawings such as Footing, Column, staircase, slab and beam details, (Longitudinal & Cross section), Lintel and sunshade details etc.
- Preparation of Architectural drawings such as Excavation plan, Column center-line plan, All Floors Plan, Sections, Elevations, Door and window details, staircase details etc. as per the Client requirement.
- Confirm correctness, completeness & maintenance of 'AS-BUILT' drawings.
- As a part of "QMS" system, understand the progress parameters (Time), effective & efficient Quality Supervision, Cost Control & Safety compliance factors in construction.
- Any design issue / drafting mistakes were brought to notice gets immediately resolved with effective co-ordination.
- Finally ensuring good quality of work or output being achieved by overall responsible for the job in right time.
- Checking the steel and size of structural members before concreting.
- Regular Inspection on Multiple Sites & Supervision of Construction Activities.
- Material testing on site like Slump test, Cube test, temperature test, sand test, Brick test, steel test.
- Interpretation of Drawing, Plan, Section & Elevation, Plotting of line & levels of Site.
- Calculate Cutting Length of Steel used in slab, Column, Beam or Footing.
- Providing cutting Length & No. of Bars to cut for Particular work to Steel worker team.

- Checking slab steel & dimension of it before pouring of concrete.
- Making Prior Arrangement of Plan for Equipment's like vibrator, Needle, Mixer, Etc on Site.
- During Concreting with taking care of Vibrator & Compaction is done in proper way.
- Checking Form work Quantity & Centering Work.
- Preparing Steel Record (Date Wise used) & Concrete Record & Bill of Quantity.
- Sending Daily Progress Report to Reporting Manager & Maintaining Curing Register.

### **Key Skills:**

Communication | AutoCAD Drawings | Documentation | Scope of work | Scheduling | Planning | Management | Construction Engineering | Site Engineering | Quantity Survey | Quality Assurance | Interior Works | Architectural Drawings | Primavera P6 | Leadership | Team Work

### **Educational Qualifications:**

- **B. Tech** in Civil Engineering, year of passing May 2020 with **First class** from JNTUH University, Hyderabad, Telangana, India
- **Diploma** in Civil Engineering, year of passing May 2017 with **Distinction** from JNTUH University, Hyderabad, Telangana, India
- **Interior Design Execution** course completed in 2020 from Roots Design College, Hyderabad, Telangana, India
- **Primavera P6** course completed in 2021 from udeemy international institute
- **Construction Methodology** course in 2021 from udeemy international institute

### **Personal Profile:**

- Father Name : Mohammed Shareef
- Gender : Male
- Nationality : Indian
- Marital Status : Single
- Languages Known : Beginner in Arabic, fluent in English, Hindi, and Urdu

Place: Jeddah, Kingdom of Saudi Arabia

Yours Sincerely  
Mohammed  
Younus