# saif Almutairi



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## **Summary**

Seeking to obtain a full time position with a reputable company, and utilizing knowledge and problem solving skills attained in Mechanical Engineering coursework. Also, to be an expert in the practical field through commitment, perseverance and continuous improvement.

### **Experience**



#### Safety Engineer

Forat Electronic Systems Co.

Mar 2021 - Present (2 months +)

- 1- Responsible for monitoring and assessing hazardous and unsafe situations.
- 2- Developing measures to assure personnel safety.
- 3- Correct unsafe acts or conditions through the regular line of authority.
- 4- Inspects the site to ensure it is a hazard-free environment.



### Mechanical Engineer

Aljawaini Consulting Engineers

Feb 2021 - Mar 2021 (2 months)

Assessing project requirements.

Measuring the performance of mechanical components, devices and engines. agreeing budgets, timescales and specifications with clients and managers

maintaining and modifying equipment to ensure that it is safe, reliable and efficient.

## Security Specialist

Saudi Oger Ltd.

May 2008 - Nov 2009 (1 year 7 months)

- · Performed general office duties and administrative tasks.
- Organize people entry and exit.
- · Managed the internal and external mail functions

#### **Education**



### The University of Akron

Master's degree, Mechanical Engineering 2017 - 2018

# Cleveland State University

Bachelor's degree, Mechanical Engineering Technology 2012 - 2016

## **W** Virginia Commonwealth University

ELS, Engilsh 2010 - 2012

#### **Licenses & Certifications**

PMP® Certification Training Course - IPMC

## Operations Management

Issued Nov 2015 - Expires Nov 2015

### Safety Management System

Issued Oct 2015 - Expires Oct 2015

#### **Skills**

Microsoft Excel • Software Development • Computer Science • SolidWorks • AutoCAD • Matlab • anys • Time Management • Teamwork • Team Leadership