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| Tarut - Qatif Saudi Arabia | Mobile 0555080727 E-mail alsafwani@hotmail.comNationality: Saudi. |

Azza A. Al-Safwani

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| Objective | Looking for a job that is both secure and challenging, to apply my education, experience and the knowledge I learned. Increasing my Knowledge and work experience. I am willing to work hard with the company management to achieve their goals with quantity and quality of work learned to manage and formulate projects. I am a potential Saudi will accept responsibility and will comply with all the company policy and regulations.  |
| Education | 1. A diploma in computer science with GPA average 5 out of 5 from Al-alamiah institute for computer & technology.
2. Successfully completed four years in girls Science Collage in Dammam.

 Received bachelor’s degree in Zoology. Graduated with Honors in June/5/2001. |
| Languages | Arabic, English (fluent speaking and writing) and a little bit Spanish. |
| Job experience | * Worked in Riyad Bank since 15/05/2006 until 31/12/2017
* Worked a customer service and sales specialist then was promoted to an Assistant Manager
* worked at ieasyhome as an admin assistant from 14/04/2019 until 30/09/2019
* working at SMAT COMPANY as a operations manager since 08/10/2019 until now .
* **Training courses attended and Certificates obtained while in Riyad Bank:**
* Siebel CSR Application Training
* Marketing& Recent Selling Skills
* Qualifying Program - Principles of Banking
* Qualifying Program - RB Products (1)
* Qualifying Program - Operation Risk
* Qualifying Program - Customer Care and Selling Skills
* (BWNet)
* STARS - Teller Training
* Advanced Sales Training Program for Customer service
* Selling Skills
* Advanced Program - RB Products (2)
* Advanced Program - Work Procedure (2)
* Advanced Program - Selling Skills
* Advanced Program - Legal Aspects of Banking
* Specialized Islamic Banking Products
* The advanced Level of Star system
* Riyad Bank products and service work shop
* Sales force training
* Competency Workshop
* Specialized program – Time Management
* Specialized program – Sales Plan
* Specialized program – Service Excellence
* Certified supervisor banking
* (RBPFC) The Retail Banking Foundation Certificate from the Institute of finance
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| Computer skills | Familiar with Microsoft Office Applications such as Word, Power Point, Internet, Outlook, Access, Excel …etc. |