



DANISH SIDDIQUI

RETAIL BANKING +
HOTELS HOSPITALITY +
HEAD CASHIER +
RELATIONSHIP
MANAGEMENT + ADMIN
OPERATIONS.

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PERSONAL INFORMATION: -

Nationality: Indian
Civil Status: Married
Gender: Male
Languages: English, Urdu,
Hindi Date of Birth: 5th January
1992 Passport No: L6822420

EDUCATION: -

High School: -UP Board
Allahabad 2007.
Intermediate: - UP Board
Allahabad 2009.
Graduation: - D. D. U University
Gorakhpur 2014
Diploma: - Jetking Lucknow

SKILLS: -

- Excellent Customer Service.
- Good interpersonal.
- Communication.
- Commercial awareness.
- Team Leading.
- Excel & MIS.
- POS.
- Bulk Cash Handling.
- Teamwork.
- Supervising.

EXECUTIVE SYNOPSIS

To build career with M.N.C., with 7+ years of experience working across the Administration, Operations, Hotel's hospitality, Head Cashier, Warehouse Supervisor, Retail banking sector with specific expertise in relationship management, client management an organization that could provide challenging and growth-oriented career, with competent knowledge, to become an asset of organization and to contribute my skills in Management & Software Applications.

WORK EXPERIENCE

Head Cashier.

October 2019–Dec 2020

Hotel's hospitality

HNS Hotels Pvt Ltd His Restaurant 27 Culinary Street, Chennai India



Key Responsibilities:

- Developing sales strategies, everyday sales report aiming to increase the revenue.
- Responsible for management and monthly sales Achievement.
- Understand the different outlets of the company and propagate company's values.
- Fully responsible for the hotel & Cash handling.



Admin Manager.

May 2018–Sept 2019

Harrai HP Gas Agency Authorized Service Dealer HPCL (Hindustan Petroleum Corporation Ltd.) Barabanki India.

Key Responsibilities:

- Managing total Admin department.
- Developing sales strategies, aiming to increase the revenue.
- Making sure for best customer satisfaction.

Operations Coordinator.

January 2016 – March 2018

Service provider & Marketing

JK Enterprises Authorized Service Provider GODREJ INTERIO, Lucknow, India.

Key Responsibilities:

- Developing sales strategies, aiming to increase the revenue.
- New customer acquisition through self and team sourcing.
- Responsible for achievement of the sales targets & customers satisfaction.
- Actively involved in orientation of the new team members.



Sales Executive.

Feb 2015 – July 2015

Credit Card Sales

Innovation Group-DSA of Emirates NBD, Dubai, UAE

Key Responsibilities:

- Marketing and Sales of Credit Cards of Listed and None listed Companies.
- Developing sales strategies, aiming to increase the revenue.
- New customer acquisition through self and team sourcing.
- Responsible for achievement of the sales targets.
- Actively involved in orientation of the new team members.
- Listing new companies.



Warehouse Supervisor & Operations Coordinator.

July 2014 – Jan 2015

Big Bazaar

Future Agrovat Pvt Ltd at Lucknow



Key Responsibilities:

- Developing sales strategies, aiming to increase the revenue.
- Responsible for achievement of the monthly targets & goods Delivery.
- Actively involved in orientation of the new team members.

Call Centre Agent

February 2013 – June 2014

Tata Docomo

(Vetele. Services Pvt Ltd) Lucknow, India



Key Responsibilities:

- Responsible for making outbound calls to set appointments and gather
- Survey data Duties and Responsibilities.
- Answering phones from customers professionally and responding to customer inquiries and complaints.

▪ **COMPUTER SKILLS**

Advance knowledge of computer like Word, Excel etc.
CCNA Hardware & Networking Institute of Jetking Lucknow

▪ **DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Danish Siddiqui