

# MOHAMED ALSHEIATY

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Transferable Iqama

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## PROFESSIONAL SUMMARY

**+Fifteen '15' year's total experience in the Engineering, construction, industrial projects. OIL and GAS, Project management and Client Engineer in gulf (UAE\Dubai, ABUDHABI, remote areas, Dammam, Riyadh) Experience.**

Field Civil engineer, Civil Engineer Coordinator, Subcontracts Specialist Administrator, Team Leader Civil Engineer, Project Engineer, section engineer, Client representative and Project Manager.

Focused Supervisor proudly offering background in performing specification and design reviews to exceed client expectations. Courteous and cordial with drive to improve work quality, manage key milestones and deliver exemplary customer service.

## WORK HISTORY

**SENIOR PROJECT MANAGER** | 06/2013 - Current

**AL MAJDOUIE Holding - Dammam, Eastern Province**

- Developed statement of work for product classification contract and devised sourcing strategy to maintain costs and clarify service expectations.
- Maximized efficiency and reduced confusion by coordinating project management with merchants and company team to review and update item.
- Recognized for top performance in managing and supervising, resulting in project outcome.
- Implemented change management processes to keep project up-to-date and smooth resistance to new concepts.
- Oversaw each step of project, meeting goals and achieving deadlines.
- Conducted technical and customer meetings to increase communication and strengthen internal and external relationships.
- Trained and mentored junior team members leveraging previous experiences for optimal project approach.
- Mitigated workflow down time, accurately scheduling enterprise service installation completion.
- Established relationships with construction manager and contractors to align priorities, goals, and objectives.
- Prepared annual operating and capital budgets, cash flow requirements, and forecast reports.
- Managed many projects at once with budgets planned for each.
- Made changes to project scope and cost and effective change management processes to keep project up to date.
- Resolved inspection deficiencies promptly.
- Identified critical cost control areas for re-construction of hospitals, airports, historical buildings, streets and seawalls.
- Drove client retention, delivering speedy service execution with zero discrepancies.
- Saved costs by establishing and cultivating vendor relations to resolve site issues.
- Delivered high level of service to clients to both maintain and extend working relationship for future business opportunities.

- Decreased obstacles and saved time by spearheading emergency issue resolution.
- Maximized customer satisfaction through effective operational management aligned with quality standards and customer requirements.
- Supervised project schedules to meet key milestones at every phase.
- Enhanced customer satisfaction ratings by resolving issues efficiently.
- Provided weekly performance feedback to team members on resource allocation, risks, issues and schedule adherence to maintain high performance rates.
- Evaluated product and process disadvantages and suggested solutions including changes to processes, products or quality standards where warranted.
- Built strong community relations with subcontractors and vendors to optimize cost savings and ensure timely pre-construction completion.
- Interviewed and hired top contractor talent to complete projects on-time and under-budget.
- Generated reports detailing project information and predictions.
- Managed budget, including direct reports and team members.
- Negotiated contracts with vendors to achieve optimal performance within budget parameters.
- Diminished costs by reviewing and qualifying competitive subcontractor bids prior to contract execution.
- Increased process improvement initiatives and troubleshoot problems for corrective action to boost functionality and workflow.
- Managed project to successful completion and closeout, including equipment and municipality certificate securement.
- Executed on-time, under-budget project management on complex issues for senior leadership.
- Served as single point of contact for project scheduling and changes.
- Conducted meetings to increase communication and strengthen internal and external relationships.
- Managed estimation process by preparing specialty subcontractor bid packages, material procurement for project management, contract reviews and action list preparation.

**SENIOR SECTION ENGINEER** | 07/2010 - 06/2013

**Arabian Construction Company - Abu Dhabi, United Arab Emirates**

**section engineer (project engineer):**

Assigned as a section engineer for central control building and laboratory building. (OIL and GAS PROJECT).

Planning, supervise and make sure that all the works going on as per the specifications and as per the quality policy of the project.

Following the main plan of the project to achieve the accomplished date without any delays

**MAIN CONTRACTOR: SECL (SAMSUNG ENGINEERING)**

**CLIENT: (TAKREER)**

- Prepared cost estimates, schedules and project specifications for proposals.
- Interacted with state and local agencies concerning compliance with codes and regulations.
- Conducted material tests and analysis.
- Inspected concrete and other material construction projects such as foundations, re-steel processes and formwork.
- Prepared, checked and coordinated documentation to support component design and application.
- Reduced product rollout time through effective multitasking on design, engineering and manufacturing.

**PROJECT ENGINEER** | 12/2008 - 07/2010

**Trojan General contracting company - Abu Dhabi, United Arab Emirates**

- Completed daily construction tasks while ensuring safe working conditions, staying on budget and meeting project deadlines.
- Liaised with company executives and projects managers to acquire resources to move projects forward.
- Tracked equipment usage and updated quantities of products, equipping team members to complete projects.
- Generated change orders for project using estimating company rates and tools.
- Gave presentations of completed work to managers.
- Double-checked documentation and work orders.
- Answered questions for customers about various aspects of equipment productive rates and labors.
- Assisted in planning site layouts and blueprints.
- Assisted with quality inspections and document editing.
- Install systems accurately and efficiently, ensuring high-performing services.
- Constantly monitored performance of labors and contractor's equipment, taking prompt corrective action to prevent performance deficiencies.
- Assisted project managers with testing and commissions for improved company productivity and growth.
- Maintained comprehensive reports, enabling process improvements and continued project progression.

**PROJECT ENGINEER** | 11/2005 - 12/2008

**S.S. Lootah general contracting - Dubai, United Arab Emirates**

Assigned to the Super Structure & Sub Structure part of field and finishing works in Al Sayah tower 4B + G + 28 F +ROOF

**. Significant Accomplishments**

70%Accomplishment of the tower including all concrete works and finishing works

Assigned to Icon two commercial tower 3B+G+39F+MECH+ HEALTH CLUB +ROOF in Jumeirah lake towers & Dubai.

**Significant Accomplishments**

Accomplished 100% of all project

Assigned to Mattar Plaza building ( 3B+GF+13F+ HEALTH CLUB + ROOF in Al Nahda & Dubai for Emirates Air Lines

**Field Civil Engineer**

Worked as field civil engineer and completed all the civil activates assigned to me , Assured all the civil work activates were installed according to the approved drawings, worked with quality control department to review the civil work to meet quality specifications, Coordinate transfer after compliance with the mechanical engineers, Reviewed work activates to assure compliance with the approved construction related schedules, checking the start and finish dates for each civil activity ,Prepared daily reports to the PFE every day listing all the civil activates worked by that day plus the surveillances and non-conformances reports, Courses taken by Bechtel university for the civil management and construction , Worked with subcontractors on the civil work to solve problems and issues, Completed training for site work and worked with personnel at site to correct the unsafe conditions, Worked with info works to download the latest drawings issued for civil related work, This project was the second biggest project on helping me with civil engineering and rise up my experience to an valuable degree, Learned how to deal with contractors ,Labors to meet standard specifications and the dead line upon schedule.

**Significant Accomplishments**

Accomplished 100% of all project

**SKILLS**

- Material and labor scheduling
- Budgeting
- PREMAVERA PROJECT PLANING
- SAP

- Project goals and milestones
- Project management
- Vendor sourcing
- Risk management
- Contract review and recommendations
- Troubleshooting
- AUTOCAD 2D
- AUTOCAD 3D
- Microsoft Office.
- Organized
- Cost Control
- Material and Labor Scheduling

## **EDUCATION**

**Tanta University - Egypt - Bachelor of Civil and construction Engineering  
09/2005.**