



MOHAMED OMER JAFFER ELHAJ

PROJECT ENGINEER

SUMMARY

Proficient Project Engineer with 3 years of experience driving over 100 projects to completion. Skilled in overseeing technical staff ensuring that projects are completed on schedule, within budget and according to specifications.

CONTACT DETAILS

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Date of birth: 28th July 1994
Nationality : Bahraini
Marital Status: Single
Driving License : Bahraini valid driving license
CPR: 940709376
CRPEP: EPP/C4180/CE/03-D
Address: Riffa, Bahrain

SOFTWARE SKILLS

- MICROSOFT OFFICE
- Primavera
- AutoCAD.
- SAP 2000.
- Staad pro

LANGUAGES

- Advanced International Diploma In Business English (AIDBE)
- Arabic: Mother tongue.
- English: Fluent.
- Hindi: weak.

EDUCATION

BACHELOR OF ENGINEERING (HONOR) IN CIVIL ENGINEERING|2012-2017

Sudan University of Science & Technology

WORK EXPERIENCE

PROJECT ENGINEER

EDAMA BAHRAIN CONSTRUCTION |Apr2019-Apr2021

- Completes projects by organizing and controlling project elements.
- Develops project objectives
- Interacting with clients, interpreting their needs and requirements, and representing them in the field.
- Determines project responsibilities , and reviewing bids from contractors.
- Determines project schedule and sequencing project elements.
- Maintains project schedule by monitoring project progress, coordinating activities, and resolving problems.
- Controls project plan by reviewing specifications.
- Controls project costs by approving expenditures and administering contractor contracts.
- Prepares project status reports .
- Ensuring the project's compliance with the applicable codes, practices, policies, performance standards, and specifications.
- Preparing, scheduling, coordinating, and monitoring of assigned engineering projects.
- Performing quality control tasks on budgets, reporting on the project's status.
- Cooperating and with Senior Engineers to create more efficient project methods and to maintain the project's profitability.
- Developing specifications for the project's needed equipment.
- Establishing field test methods and methods for monitoring the quality of those tests.
- Maintains safe and clean working environment by enforcing procedures, rules, and regulations.

PERSONAL SKILLS

- Capacity to manage high stress situations
- Excellent project management and supervision skills
- Ability to multi-task and manage various project elements simultaneously
- Excellent organizational, time management, and decision-making skills.
- Leadership skills
- Attention to details
- Conflict resolution skills
- Strong written and verbal communication skills.
- Knowledge of applicable codes, policies, standards, and best practices.
- Design skills
- Process improvement
- Technical understanding
- Documentation skills
- Safety management

ALL REFERENCES ARE AVAILABLE WHEN NEEDED.

TRAINING

- Site Engineer At BAWAB Contracting
- Plant Operator At Royal Golf Club
Operation And Maintenance RO Plant
- Plant Engineer At Ministry Of Water
Resources
- Site Engineer At Rebar Construction
Company