



## Muhammad Rizwan

Position Desired: **Associate Engineer of Electrical & Supervisor**

### CAREER OBJECTIVES:

To work in a Big and Challenging Environments apart of a team working for the benefit of the organization by sharing best of my Knowledge, skills and effort to Accomplished common objectives

### CONTACT:



0583354867



*Al-Marwa 6 Jeddah,*



ranarizwan353@gmail.com

### PERSONAL DATA:

Name: Muhammad Rizwan  
Date of Birth: 27.12.1994  
Sex: Male  
Nationality: Pakistani  
Religion: Islam  
Passport: Valid Pakistani  
Iqama: Transferabl (2415803788)  
Languages Known: English, Urdu, and Arabic

### Software Skills:

Package: MS Office 2012 (Word, Excel, PowerPoint, Outlook)

### Basic Qualification:

Higher Secondary: Diploma of Associate Engineer of Electrical Punjab Technical Board of Education from Pakistan.  
Secondary: Matric in Science from Pakistan.

### Technical Qualifications:

**Bachelor of Business Administration** (Hone's) (GRAGUATION DEGREE /16 YEAR EDUCATION)

University of Southern Punjab from Multan, Punjab, Pakistan.

### Work Experiences:

❖ As **Supervisor** at Samman Company (MSC), Jeddah.

Duration: May, 2016 to till now.

Projects:

- Pathology department Jeddah,
- CCTV work on the Tabuk Airport
- Head Quarter Saudi FARANCI Bank Riyadh
- Saudi Airlines in Al Khobar Dammam

❖ As **Supervisor** in Pakistan

Duration: June, 2015 to April, 2016

Projects: Roomi Power Generation in Pakistan

Now work continues in **ICAD as a CCTV and Fire Alarm Supervisor**

SITE: King Abdul Aziz International Airport Jeddah.

Start work 2018 to still now

### Job Responsibilities:

- ❖ Data Termination (Cat 6 and Cat 7 Termination and Fluke Test).
- ❖ Fire Alarm System (Honeywell NOTIFIRE Company) Installed the Device & Trouble shooting and removing the Ground Fault and any type of Fault in the Loop.
- ❖ CCTV Cameras (Indoor DOM and Out Door CAMERA, PTZ CAMERA, NVR & DVR, Testing and Commissioning).
- ❖ Public Address (Fixing the Speaker).

### Strengths:

- ❖ Good communication skills, analytical skills, organizational and disciplined.
- ❖ Public relationship skills.
- ❖ Good knowledge in all electrical system.
- ❖ Good knowledge in Design and supervision experience.
- ❖ Quick learner.

## **Cont. Experiences:**

Company                      **Innovative  
Contracting & Advance Dimension (ICAD)**  
Jeddah KSA.  
Position                      Document Controller

Project Name: KAIA International Airport,  
Jeddah KSA.

*I am confident that I can get well served with the work of your esteemed organization. At earliest, an opportunity is offered to serve as y our need. I can implement my work to the entire satisfaction to the company in anticipation*

### **DUTIES AND RESPONSIBILITIES:**

- Preparing and submitting Documents to DAR Consultant for Request Inspection of Works (RIW) and Request to Commence Commissioning Inspection (RCCI) through Primavera Contract Management (PCM) and (PWS) DAR system.
- Downloading Status from PCM/PWS system and updating and managing excel logs of all submission for RIW, RCCI and updating to the server.
- Sorting, filing, storing and retrieval of both electronic and hard copy documents produced by technical teams.
- Prepared RIW and RCIA RCIB RCCI submit to SBG
- Maintain update log
- Collect RI W from Quality Controller approved by ICAD engr.
- Maintain submit daily report to ICAD.

**Muhammad Rizwan**  
Applicant Signature