**Curriculum Vitae**

# Noorul Ameen

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**Area of interest to work in the field of Health Safety and Environment**

**Career Objective**

To seek a challenging & rewarding position that will give me the opportunity to provide significant value to a stable progressive organization offering career growth through proven performance.

Skills & Competencies includes:

* Highly skilled with 6 years of experience in manufacturing industry, high rise buildings, commercial buildings, villas, precast concrete factory etc compassing all aspects of Health and Safety.
* Professional communication, Presentation Skills and Good interpersonal skills.
* Independent, Self-motivated with Decision Making ability.
* Ability to work as a team, Handle pressure and Employer Requirements.
* Results orientated with a positive outlook.

**Work Experience**

 **Intermass Engineering and Contracting**

 Health and Safety Officer (November 2019 to Present)

Project: REHAN, Al Jada Residential Development.

Consultant: Arif & Bintoak

Client: Arada

**Responsibility Includes:**

* Reviewing project Health and safety plan and EHS documents.
* Review of Sub-contractor HSE Plan and Risk assessment
* Developing HSE culture in the project to achieve targets set for the project.
* Preparing and reviewing Risk assessment regarding the job.
* Inspection of machinery and equipment available in site as per set schedule.
* Accident, incident investigation and preparing reports.
* Daily site inspections, to ensure all the work are performing as per project HSE risk assessment and method statement.
* Issuing Observation, site instructions regarding safety issues.
* Preparing site condition report for HOD and follow up.
* Preparing HSE statistics report on a weekly and monthly basis
* Closing out HSE observations in site and preparing report for record.
* Carrying out regular site inspections to meet the requirements.
* Participating in meting with client and consultant to represent HSE department.

 **United Precast Concrete** HSE officer (Factory and Site) (Aug 2016- Aug 2018)

**Major Client**: Ginco General contracting LLC Production and Erection of 105+ Villa (Consultant: Khatib and Alami)

 : Transco (Consultant: Mubaddala Abu Dhabi) Sub Station

 : Adnoc (Tress Beam Installation For Pipe)

 : Chicago General Maintenance and Contracting LLC (Gems Schools Sharjah)

 : Millennium 476 Villas In Dubai (Production And Erection)

 **Responsibilities includes**

* Inspecting the work place to ensure the workplace meets the various safety requirements.
* Make sure that all the work has been carried out as per company health and safety policy.

Carrying out inspection of Machineries, Equipment, and all the power tools on Bi weekly basis.

* Reporting all accident, incident and near miss to senior HSE officer and operation manager.
* Ability to conduct HSE inspections, audits and review.
* Reviewing health and safety plan.
* Investigating and analyzing incident, accident
* Reviewing and Preparing task Risk Assessments
* Preparing HSE statistics and Objectives and Target reports.
* Maintaining HSE reports like Accident and incident, Form G, G2, statistic report, and OSHMS reports.
* Arranging of external training to employee.
* Inspecting of all the machineries along with maintenance dept.
* Inspection of cranes and lifting gears.
* Representing HSE dept. in factory daily, monthly meetings.
* Reporting management day to day HSE reports.
* Updating management regarding UAE HSE regulations.
* Preparing of IDB HSE report.
* Handling 3rd party training schedule.

 **Shapoorji pallonji Mid East UAE**

 Designation -- **Health and safety Officer** (April 2015 to July 2016)

**Project: IAT project. ( School project G+2 and 14 Building )**

**Client: Elite Design and consultant**

**Main Contractor:** Mudon Town Villa 495 Villa (Consultant: Arif and Bintoak)

 **Responsibilities includes**

* To take reasonable care not to put other people - fellow employees and members of the public - at risk by what you do or don't do in the course of your work
* Responsible for issuing of all the work related permit.
* Closing all the unsafe work condition area, and providing safe work station.
* Preparing toolbox talk report.
* To co-operate with your employer, making sure you get proper training and you understand and follow the company's health and safety policies
* Not to interfere with or misuse anything that's been provided for your health, safety or welfare
* To investigate any injuries, strains or illnesses that people suffer as a result of doing their job, we need to change the way you work
* To inspect the site daily and providing a tool box talk to worker before starting a work.
* Maintaining Accident investigation, and First aid and Health and Safety monthly reports.
* Representing HSE dept. in the site meeting.

**NCCCL** (Bangalore, India)

Safety officer (Oct 2013 to Jan 2015)

**Responsibility include**

* Providing general induction to new employee and visitors.
* Identifying and controlling unsafe act and conditions.
* Inspection of different types of scaffolding.
* Inspection of tools.
* Responsible of maintaining housekeeping.
* Issuing different types of work permit and ensuring all the precaution are in place prior to the commencement of work.
* Conducting meeting and providing toolbox talk to work force.

**Education and Professional Qualification.**

* NEBOSH IGC
* IOSH managing safely
* OSHAD Practitioner
* Qudorat approved OSH generalist (Expired)
* Hazard identification and risk assessment
* COSHH assessment assessor
* Emergency coordinator
* Certified First aider
* Diploma in Health Safety and Environment
* Commerce Graduate from (M.E.S) Karnataka University. (Distinction)

 **omputer Knowledg**

**Technical Qualification**

Hands on maintaining health and safety records

OSH practitioner

Hands on experience on safe system of work, job hazard analysis

Proficient in MS Office packages like MS Word, Excel, and Tally

**Achievements**

* Appreciated for developing a good & friendly rapport with management and workers.
* Receive appreciation from various clients.
* Internal Appreciation Received from clients and team member.

**Languages Proficiency**

Languages: Excellent in English & Hindi, Kannada Urdu.

**Personal Details:**

Name : Noorul Ameen

Religion : Islam

Father : Siddi Mohammed

Date of birth. : 13th Aug 1992

Nationality : Indian

Marital Status. : Single

License : UAE driving license

Visa status. : Employment visa

Hobbies : cricket, volley ball and reading papers.

**I hereby declare that all of the above information is correct to the best of my knowledge.**

# Noorul Ameen

**References are provided on request.**